

Scenic Regional Library
Board Minutes – April 21, 2009

The Scenic Regional Library Boards of Trustees met on April 21, 2009 at the Union Library. Jim Davis presided at the meeting. Those attending the meeting were Joy Dufraim, Peggy Hammer, Dan Wilson, Diann Wacker, John Cheatham, Karen Holtmeyer, JoAnn Schweissguth, Christine Schmidt., Carol Bell, Carla Robertson, Jim Verhulst, John Barry and Ken Rohrbach. Susan Richardson was absent.

John Barry made the motion to approve the Minutes of the March 17, 2009 meeting.. Karen Holtmeyer seconded the motion. The motion was approved unanimously.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted the \$6,238.41 PILOT payment from Harman/Becker in Franklin County and the \$11,543.30 equalization payment in Gasconade County. Also noted were the payment to Watson Label for barcode supplies and the companies being paid for summer reading program materials. ***Christine Schmidt made the motion to approve the Financial Report and transfer of funds. Joy Dufraim seconded the motion. The motion was approved unanimously.***

Financial Report- Approval of Financial Report & Transfer of Funds

Ken Rohrbach reported that the progress on the Warrenton Parking Lot expansion is delayed pending the receipt of the recorded easement with the adjoining property owner. After receipt, final plans will be submitted to the city. Ken Rohrbach also relayed information relating to a query concerning a library facility in Marthasville. It was noted that third and fourth quarter state aid payments have been sent out. Other legislative actions impacting libraries were listed. The State Library will continue to pay for the Learning Express database for two years. The events listing was highlighted, particularly the positive response to Vivienne Beckett's program on KLPW concerning job resources and library services.

Reports

Ken Rohrbach stated that the owners of the Owensville Library have proposed a rent of \$500/month for a new three lease term. The lease provisions will be the same as the previous lease. As a point of clarification, it was noted that multi-year leases for the library are written as a series of one year renewable leases. ***John Cheatham made a motion to accept the rent of \$500/month for the Owensville lease for three years with the terms of the original lease. Jim Verhulst seconded the motion. The motion was approved unanimously.***

Owensville Lease Renewal

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Ken Rohrbach reported on progress in planning the 50th anniversary celebration of Scenic Regional Library. Activities will be held at branch facilities during the first week in June culminating with a larger event in Union on Saturday, June 6th. Promotional efforts were also highlighted. Samples of scratch pads and bookmarks were distributed. It was noted that Vivienne Beckett had primary responsibility for designing the bookmarks and the company that produced them had asked permission to use them as an example of their product.

50th Anniversary Plans

The terms for the extension of the Hermann lease were presented. According to the terms of the original lease, the initial lease extension is for 3 years at a rate of \$1,894/month, up from \$1,693. This is an 11.78% increase and is based on the Consumer Price Index increase as spelled out in the original lease. ***Peggy Hammer made a motion to accept the rent of \$1,894/month for the 3 year extension of the Hermann lease. Dan Wilson seconded the motion. The motion was approved unanimously.***

Hermann Lease Extension

The proposed revision of the Book Selection Policy was presented. Library staff has proposed a new policy in order to update, consolidate, and formally outline some procedures. The proposed Collection Development Policy includes donations, collection maintenance, and reconsideration of materials. It also updates the Library Bill of Rights that was included in the old policy. ***Christine Schmidt made a motion to approve the new Collection Development Policy. Joy Dufrain seconded the motion. The motion was approved unanimously.***

Collection Development Policy

Ken Rohrbach read a retirement resolution in honor of Becky Cokley who has worked primarily as a part-time employee at the St. Clair Library. ***John Cheatham made a motion to approve resolution honoring Mrs. Cokley. Diann Wacker seconded the motion. The motion was approved unanimously.***

Retirement Resolution

An incident at the St. Clair Library was detailed by Ken Rohrbach. Two staff members observed an individual engaged in behavior that violates the Library Behaviors Policies. Specifically the individual was engaging in illegal activity while on the library premises. The St. Clair Police Department was contacted and an officer came to the library. Based on the accounts of library staff, a police report describing the actions as sexual misconduct was written. According to the policy guidelines the board determines the course of action to be taken. ***Dan Wilson made a motion to deny Randy Archer access to all Scenic Regional Library facilities for a period of 12 months, with the decision to be reviewed on an annual basis. John Cheatham seconded the motion. The motion was approved unanimously.*** A letter will be sent to Mr. Archer notifying him of this action and a copy will also be sent to the St. Clair Police Department. Mr. Archer will be considered as trespassing should he enter a Scenic Regional Library facility and the appropriate authorities will be notified.

Violation of Library Behavior Policies and Action Taken

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Christine Schmidt made a motion to move into Closed Session to discuss matters of litigation (610.021 (1)) RSMo). Diann Wacker seconded the motion. There was a roll call vote: Schmidt- yes, Bell-yes, Cheatham-yes, Davis-yes, Hammer-yes, Verhulst-yes, Wacker-yes, Wilson- yes, Barry-yes, Dufrain-yes, Holtmeyer-yes, Robertson-yes, Schweissguth-yes. The Board moved into Closed Session.

**Closed Session
on Litigation**

The Board returned from Closed Session.

John Cheatham made a motion to adjourn the meeting. Diann Wacker seconded the motion. The meeting was adjourned.

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____