

Scenic Regional Library
Board Minutes – August 16, 2011

The Scenic Regional Library Boards of Trustees met on August 16, 2011 at the Union Library. Susan Richardson presided at the meeting. Those attending the meeting were JoAnn Schweissguth, John Barry, Carla Robertson, Karen Holtmeyer, John Cheatham, Kathleen Ham, Diann Wacker, Dan Wilson, Louise Baker, Carol Bell, Joy Dufrain, Bob Niebruegge, Jim Davis, Paula Sutton, Vivienne Beckett and Ken Rohrbach.

Bob Niebruegge made the motion to approve the Minutes of the July 19, 2011 meeting. Jim Davis seconded the motion. The motion was approved unanimously.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted the following: payments on the St. Clair renovation project, Reference USA renewal, air conditioner repairs, MOREnet fees, and Gates Grant expenses. ***Joy Dufrain made the motion to approve the Financial Report and transfer of funds. John Cheatham seconded the motion. The motion was approved unanimously.***

Financial Report & Transfer of Funds

The Summer Reading program was highlighted. Christy Schink will present an in-depth analysis in September. Ken Rohrbach detailed the progress on the St. Clair renovation project noting that it is virtually completed. A sheet detailing Scenic Regional's rankings in the state based on the most recent statistics from the Missouri State Library was distributed. The system's rankings are very favorable except with regard to tax levies, which are some of the lowest in the state.

Reports

Assessed valuations from the three counties were distributed and reviewed. The information is incomplete at this time. It was noted that decreases were recorded in each county.

Assessed Valuations

Ken Rohrbach again detailed issues surrounding the library's policy of making part time employees eligible for health insurance if they are budgeted to work 1,000 hours per year. The employee is responsible for one half of the premium. Participation has been very low and sometimes nonexistent. Scheduling issues have arisen to enable some employees to remain eligible on spouse's insurance. It would be possible to grandfather in any currently covered part time employee if the library were to change its policy. A sample resolution was distributed to show how the eligibility requirements could be changed. ***John Cheatham made the following motion:***

Health Insurance Eligibility

The Scenic Regional Library Board of Trustees, recognizing the importance of making health insurance available to eligible employees of the library system, do hereby agree:

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to make available to all active permanent full time employees a medical benefit plan available through the Missouri Consolidated Health Care Plan (MCHCP), with the library contributing per participating active permanent full time employee an amount to be determined annually by the Library Board of Trustees that also meets the requirements of MCHCP;

to make available to all active permanent part time employees who have been enrolled in the MCHCP medical benefit plan in the years of 2009, 2010, and 2011, and who are budgeted to work 1,000 hours per year, a medical benefit plan available through the MCHCP with the library contributing for each eligible active permanent participating part time employee an amount equal to 50% of the premium of the medical benefit plan selected through MCHCP;

to allow participating employees the option of purchasing at their own cost vision coverage.

The Scenic Regional Library of Board of Trustees shall review the participation plan and contribution rates annually.

Effective: January 1, 2012.

Joy Dufrain seconded the motion. The motion was approved unanimously.

Vivienne Beckett stated that she needed to set a date for a Strategic Planning Committee meeting and also asked if any other board members would like to participate. John Barry and Jim Davis indicated their interest. The committee will consist of Joy Dufrain, Dan Wilson, Jim Davis, John Barry and Vivienne Beckett. The meeting date was set tentatively set for the last week in September.

The Missouri Ethics Commission requires that a conflict of interest policy be adopted every other year. Copies of Scenic's reformatted policy were distributed. *Dan Wilson made a motion to adopt the Conflict of Interest Policy. John Barry seconded the motion. The motion was approved unanimously*

Vivienne Beckett presented information on changes to the branch delivery service. Delivery Express will be making all branch deliveries and this result in more effective utilization of the library staff.

MCHCP
Participation
Resolution

Strategic
Planning
Meeting

Re-adopt
Conflict of
Interest Policy

Delivery Service
Changes

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Because of the retirement of Ken Rohrbach and recommendations from the auditor it is necessary to update and re-approve signers on Scenic Regional Accounts. ***John Barry made a motion that as of September 1, 2011, the following individuals, Vivienne Beckett, Carolyn Scheer and Christopher Brown are authorized signers on all financial accounts currently bearing staff signatures –Operating Account at United Bank of Union, the Gift and Endowment account at United Bank of Union and the Vossbrink Bequest Account at United Bank of Union and on CD accounts as they mature. Louise Baker seconded the motion. The motion was approved unanimously.***

**Authorize
Changing of
Authorized
Signatures
on Financial
Accounts**

Susan Richardson announced that the September library board meeting will be held at the new St. Clair facility.

**September
Board Meeting**

Bob Niebruegge made a motion to adjourn the meeting. Diann Wacker seconded the motion. The meeting was adjourned

Adjourn

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____

