

Scenic Regional Library
Board Minutes – December 15, 2009

The Scenic Regional Library Boards of Trustees met on December 15, 2009 at the Union Library. Dan Wilson presided at the meeting. Those attending the meeting were JoAnn Schweissguth, Diann Wacker, Karen Holtmeyer, Joy Dufraim, Christine Schmidt, John Cheatham, Jim Davis, Kathi Ham, Bob Niebruegge, Jim Verhulst, Susan Richardson, and Ken Rohrbach. John Barry, Carol Bell, and Carla Robertson were absent.

Dan Wilson asked if there were any additions or corrections to the minutes of the November 17, 2009 meeting. No additions or corrections were made, so the minutes stand approved as presented.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted the following: first and second quarter state aid has been received by all counties, however, due to direct deposit issues, Gasconade County's payment was not reflected in the Financial Report; time clock software has been upgraded and installed for \$2,274.25; additional funds in the amount of \$151,765.79 are being transferred to the Franklin County checking account in anticipation of payment of legal fees. *Christine Schmidt made the motion to approve the Financial Report and transfer of funds. Susan Richardson seconded the motion. The motion was approved unanimously.*

Financial Report & Transfer of Funds

The 2010 Library Legislative Day will be Feb. 2-3 in Jefferson City. Dan Wilson, Joy Dufraim, and Christine Schmidt indicated they would attend, along with library staff. The Warrenton Parking Lot expansion is nearing completion pending weather conditions. Ken Rohrbach reported information obtained at the Missouri Public Library Directors. Establishment of the Gasconade Valley Enterprise Zone was explained. Status of the Washington Cooperative Service Project was updated. An information sheet showing the state rankings of Scenic Regional Library in various categories based on 2007 statistics was distributed. An updated listing of databases was also distributed. Upcoming events were highlighted, and Ken Rohrbach relayed that Vivienne Beckett had submitted the recent Trivia Night to the American Library Association as a programming example utilizing existing library resources. Based on this, Vivienne has been invited to participate in a program at the next annual ALA conference.

Reports

Copies of the proposed 2010 budget were distributed. Ken Rohrbach stated that the changes directed by the board at the November meeting had been incorporated. The budget reflects the following decreases from the 2009 budget: Materials – 20.34%, Operations – 10.14%, Personnel – 0.22%, Capital Expenses – 43.2%. John Cheatham noted that the overall decrease was in essence 11%. It was noted that the final resolution of the Franklin County lawsuit levy case will necessitate changes in the budget and the library's auditors will be consulted as to the implementation of these changes. *Bob Niebruegge made a motion to accept the 2010 budget as proposed. Kathi Ham seconded the motion. The motion was approved unanimously.*

2010 Budget Approved

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Unnerstall & Unnerstall has presented a letter of engagement for the 2009 Audit. The proposed fee is \$3,675 unless additional work is required resulting in a renegotiated fee. *Joy Dufrain made a motion to accept Unnerstall & Unnerstall’s letter of engagement. Susan Richardson seconded the motion. The motion was approved unanimously.*

Unnerstall & Unnerstall
Letter of Engagement

Retirement resolutions recognizing Maryann Griggs for eleven years of service at the Owensville Library and Mary Hoven for nine years of service at the Pacific Library were presented. Ken Rohrbach stated that both of these individuals were valued members of the Scenic staff and had provided excellent service to the public. *Christine Schmidt made a motion to approve both of these resolutions. Diann Wacker seconded the motion. The motion was approved unanimously.*

Retirement Resolutions for Maryann Griggs and Mary Hoven

It was noted that the renewal of library staff memberships in the Missouri Library Association as well as membership for one board member in each county will be included in the January interim checks. The fees for Library Legislative Day will also be included in interim checks as the registration deadline is January 15, 2010. Dan Wilson noted that he already has a two year membership so another member from Gasconade County would not be necessary. Joy Dufrain and Christine Schmidt volunteered to serve as their respective counties’ representative. The renewal of the library’s institutional membership will be considered at a later date.

Renewal of MLA Memberships

There being no further business, Dan Wilson adjourned the meeting.

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____