

Scenic Regional Library
Board Minutes – February 18, 2014

Scenic Regional Library Board of Trustees met at the Union Library on February 18, 2014, at 7:03 pm. Bob Niebruegge presided at the meeting. Those attending the meeting were Carol Bell, Jim Davis, Paula Sutton, Diann Wacker, Karen Holtmeyer, John Cheatham, Carla Robertson, Carol Leech, Susan Richardson, Kathleen Ham and Joy Dufrain. Absent was John Barry and Louise Baker. Steven Campbell, Library Director, and Jamie Summers, Administrative Assistant were also present.

There were no public comments.

Carol Leech, the new Board member from Gasconade County, was introduced to the other Board members.

Karen Holtmeyer made the motion to approve the Minutes of the January 21, 2014 meeting. Diann Wacker seconded the motion. All voted Aye. The motion carried 11/0.

Approval of Minutes

The Financial Report was reviewed. *Susan Richardson made the motion to approve the Financial Report and the transfer of funds. Joy Dufrain seconded the motion. All voted Aye. The motion carried 11/0.*

Financial Report & Transfer of Funds

Steven Campbell informed the Board that Library Legislative Day was postponed from February 4 to March 4 due to bad weather. The event will only consist of orientation in the morning and meeting with legislators in the afternoon. The PLA Conference will be attended by Maureen Willmann and Ruth Lord, Steve Campbell and Christy Schink have speaking engagements for the tax levy. The Book Discussion Groups and Adult Programming were very successful in 2013. Each branch had a good response from patrons. The Foundation Board met on February 11, 2014 and has a less than expected turn out for the Friends groups. The Foundation will be sending letters to book sale volunteers and community Chamber members. The 2013 Annual Report has been created to send as required to the state as well as give to the legislators on March 4, 2014 during Library Legislative Day.

Librarian's Report

Jim Davis entered the meeting at 7:18 pm.

Equalization funding for Gasconade County have been used for creating a teen space in the Hermann branch. Hermann high schoolers are members of Teen Advisory Board with the Library to discuss ideas that appeal to teens, including the teen space, a Kindle Fire to be used in the library, and programing ideas. Photos were provided for the Board. Kindle Paper Whites are being used for checkout in Owensville and Hermann as part of a pilot test program. The three devices at each location were all checked out very quickly and have a waiting list. The devices are loaded with bestsellers.

Equalization Funding

Joann Schweissguth has written a Letter to the Editor for the Warren County Record. She included a link to the website for additional information, which John Cheatham thought was an excellent addition.

Letters to the Editor

Ken Rohrbach has also volunteered to write a letter for Franklin County. Paula Sutton said she and her husband would both write a letter for the Missouriian, as well as Susan Richardson with a Washington resident view. The Warren County Board is submitting a letter together as the Board. Other Board members are speaking with friends or influential people in the community about writing a letter. Susan Richardson added that a date can be submitted along with the letter for publication. Steve Campbell will also mention the letters to the Foundation Board to see if any members are willing to send a letter a few weeks before the election.

The Missouriian will be doing a mailing for the Library on March 24, 2014. The specialized brochures will be mailed to the three counties and Washington residents. All four brochures are available online as well as a frequently asked questions section.

**Tax Levy
Informational
Mailing**

The Board discussed emailing patrons the tax levy informational brochures. The Board agrees that if patrons give the Library their email address, they are expecting and consenting to receiving emails from the Library. Around fifty-five percent of adult patrons have an email listed with their patron record. This would be a free method to getting our information out to patrons before the March 12th deadline to register to vote. The email will include voter registration information as well as the tax levy measure information. The levy announcement will also be posted on each branch's Facebook page every other week leading up to the election.

Emailing Patrons

Jim Davis moves to pay any election costs from the reserves as interim check from the reserves from the counties. John Cheatham seconded the motion. All vote aye. The motion carried 12/0.

Election Costs

Steven Campbell gave the Board an update on the tax levy informational speaking engagements that himself or Christy Schink, Youth Services Librarian, have attended at this point. Steve provided the Board with a tentative schedule for the weeks leading up to the election. The average attendance for the groups has been around twenty. Most groups seem very supportive of the measure. A few groups did not seem supportive, but were not oppositional either.

**Levy Speaking
Engagements**

Paula Sutton left the meeting at 8:30 pm.

The current policy for acceptable internet use was discussed. *Joy Dufraim made the motion to amend the Internet Acceptable Use Policy to be 1st offense the patron is removed from the Library and banned for the day, 2nd offense the patron is removed from the Library and banned for 30 days, and 3rd offense the patron is removed from the Library and banned for one year. Diann Wacker seconded the motion. All voted aye. The motion carried 11/0.*

**Internet Acceptable
Use Policy**

John Cheatham made the motion to accept the proposal from Hochschild, Bloom & Company LLP for the Library's auditing service. Susan Richardson seconded the motion. All voted aye. The motion carried 11/0.

**Professional
Auditing Service**

There being no further business, Bob Niebruegge adjourned the meeting at 8:45 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____