

Scenic Regional Library District
Board Meeting – February 21, 2012

The Scenic Regional Library Boards of Trustees met on February 21, 2012 at the library in Warrenton, MO. Susan Richardson presided at the meeting. Those attending were, Carol Bell, John Cheatham, Susan Richardson, Jim Davis, Paula Sutton, Louise Baker, Kathi Ham, Diann Wacker, Dan Wilson, John Barry, Joy Dufraim, Karen Holtmeyer, Carla Robertson, JoAnn Schweissguth, Vivienne Beckett, Chris Brown, and Ruth Lord. Bob Niebruegge was absent.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. *John Barry moved to approve the January meeting minutes. Dan Wilson seconded the motion. The motion was approved unanimously, and the meeting minutes of the January 17, 2012 meeting were approved.*

Approval of Minutes

A copy of the financial report was distributed for review. Library Director, Vivienne Beckett noted that if there were detailed questions of how funds are spent that she could provide that information. She also asked for feedback about the format of the board report. *Dan Wilson made the motion to approve the Financial Report and transfer of funds. Joy Dufraim seconded the motion. The motion was approved unanimously.*

Financial Report & Transfer of Funds

Reports

Vivienne Beckett gave a description of the upcoming programs, and highlighted the popular How to Use an Ereader classes, the Hermann Art Show and the upcoming visit by New York Times Bestselling Author, J.A. Jance.

Program Highlights

Information about the new accounting services was discussed. Vivienne Beckett asked if the board had any questions about the format of the financial report. She stated that the accountants are able to generate reports that will display information in any style the board prefers.

Accounting Update

Those who attended Library Advocacy Day in Jefferson City shared their experiences with the board. Louise Baker, Vivienne Beckett, Chris Brown, Joy Dufraim, Kathi Ham, Susan Richardson, and Dan Wilson attended. There was discussion about the importance of visiting with our legislators to impress upon them the importance of public libraries in our communities. The group noted they received an impromptu tour of both the House & Senate chambers while visiting the Capitol.

Library Advocacy Day

Vivienne Beckett introduced the library's new professional librarian, Ruth Lord, Manager of Cataloging & Collection Development. The board was pleased to meet Ruth and welcomed her to this new position.

Introduction of new librarian, Ruth Lord

The board members and library staff took a tour of the new teen space now located in the Warrenton library. The area includes new places to display books, comfortable puzzle-shaped seating and a vibrant carpet. More will be added to this teen section in the future, including a technology component and possibly more seating.

Tour of New Teen Area

Vivienne Beckett presented information about the library's reciprocal borrowing agreement with Washington Public Library. A copy of the letter sent to the Washington Public Library was distributed, including the number of items circulated annually in each library system. In 2011, Washington Public Library Reciprocal Borrowers checked out 3,030 items from Scenic Regional Library. In 2011, Scenic Regional Library's borrowers checked out 90,510 items from Washington Public Library.

Reciprocal Agreement with Washington Public Library

At a rate of 35 cents per item, Scenic Regional Library reimbursed Washington Public Library \$30,618 under our Cooperative Service Agreement. There was discussion and the board agreed that the service benefits everyone in the community.

Vivienne Beckett provided information on bids received to automate the front doors of the main entrance at the library in Union. The board reviewed the bids and there was discussion. ***John Barry moved to accept the bid from Door Remedies to automate 1 interior and 1 exterior door for \$3,891.27, including a maintenance agreement. Dan Wilson seconded. The motion passed unanimously.***

Automating Front Doors at library in Union

Vivienne Beckett presented the board members with copies of the library's Annual Report, based on the financial information provided to her by the accountants. The board reviewed the report and had the opportunity to ask questions.

Annual Report

John Barry made a motion to move into Closed Session to discuss matters of personnel (610.021 (3)RSMo). Louise Baker seconded the motion. There was a roll call vote: Bell-yes, Cheatham-yes, Richardson-yes, Davis-yes, Sutton-yes, Baker-yes, Ham-yes, Wacker-yes, Wilson-yes, Barry-yes, Dufrain-yes, Holtmeyer-yes, Robertson-yes, Schweissguth-yes. The board moved into Closed Session.

Closed Session on Personnel

The Board returned from Closed Session.

Library Director's 7 month review

John Cheatham stated to the board that Vivienne Beckett has done everything the board has asked her to do in her position as Library Director and that the board was pleased with her work during her first seven months. Susan Richardson informed Vivienne Beckett that the board had agreed that she had worked diligently to reorganize the library and undertook a large task by implementing the new accounting service currently in place. Susan Richardson stated that the board appreciated her work. ***Dan Wilson made the motion in open session to increase the Library Director's salary by the full 10%, as previously specified at the April 2011 meeting. Paula Sutton seconded the motion. The motion was approved unanimously.***

There being no further business, Susan Richardson adjourned the meeting.

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____