

Scenic Regional Library  
Board Minutes – January 19, 2010

The Scenic Regional Library Boards of Trustees met on January 19, 2010 at the Union Library. John Barry presided at the meeting. Those attending the meeting were JoAnn Schweissguth, Diann Wacker, Karen Holtmeyer, Joy Dufrain, Christine Schmidt, John Cheatham, Jim Davis, Kathi Ham, Susan Richardson, John Barry, Carol Bell, Carla Robertson, Vivienne Beckett and Ken Rohrbach. Bob Niebruegge, Jim Verhulst and Dan Wilson were absent.

***Joy Dufrain made the motion to approve the Minutes of the December 15, 2009 meeting. Carol Bell seconded the motion. The motion was approved unanimously.***

**Approval of Minutes**

The Financial Report was reviewed. Ken Rohrbach noted the following: the end of year balances in the county library funds and the Franklin County Library District Checking account and also the final 2009 expenses. January expenses included many annual payments particularly for periodicals, two databases, reciprocal borrowing fees, and dues. There was discussion of reciprocal borrowing costs were pro-rated and it was the consensus of the board that costs associated with Washington would be included in system expenses in light of the combining of the libraries' catalogs and Sullivan costs would be paid by Franklin County. ***Christine Schmidt made the motion to approve the Financial Report and transfer of funds. Diann Wacker seconded the motion. The motion was approved unanimously.***

**Financial Report & Transfer of Funds**

Vivienne Beckett highlighted the agenda of the 2010 Library Legislative Day on Feb. 2-3, 2010 in Jefferson City. The Warrenton Parking Lot expansion is at a standstill due to weather conditions. Ken Rohrbach reported on the steps that had been taken in the Franklin County Library District lawsuit following the December 18, 2009 hearing and approval of the settlement. The tentative start of the Washington Cooperative Service Project will be February 16<sup>th</sup>, with Scenic instituting the new circulation procedures and fees on February 1<sup>st</sup>. Copies of the 2009 Annual Report and The Year In Review were distributed. Various aspects of the past year's activities were discussed. Vivienne Beckett reported on the new local history project for the library. Upcoming events were highlighted.

**Reports**

Progress on the Gates Foundation Grant was reported. John Barry signed the required Matching Funds Verification form for 2010. Equipment bids for the bulk of the 2010 grant purchases were presented. Variances in the bids were explained and it was noted that the scanner bid by AQM did not meet specifications. ***John Cheatham made a motion to accept the low bid of \$14,472.01 from BMI Technologies. Carla Robertson seconded the motion. The motion was approved unanimously.***

**Gates Grant Verification and Equipment Bids**

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Ken Rohrbach reported that the library had received notification that the Website Makeover Grant has been received. Documentation will be mailed out and a signed acceptance form will be sent back to the State Library. After Feb. 1, 2010, a contract with Scorch Agency will be signed and their invoice for \$5,000 (one half the contract amount) will be placed in the February bills.

**Website Grant**  
**Awarded**

Excluding November tax collections, the following amounts were in the county library accounts at the end of 2009:

Franklin County	\$211,835
Gasconade County	\$89,691
Warren County	<u>\$211,187</u>
Total	\$512,713

**End of Year**  
**Fund Balances**

These balances were due to expenditures being cut during 2009 after the loss of the Franklin County levy lawsuit. The 2010 budget will need to be revised to reflect the receipt of A & E money and also the credit adjustment in Franklin County. At this point it is projected that the funds forward amount will need to be \$365,532.

Ken Rohrbach presented the Public Library Certification of Compliance which is required annually by the state to verify how the library complies with laws relating to minors' use of public access computers. Scenic Regional Library is in compliance through maintaining filtering software on all computers used by minors and also through its Internet Usage Policy. *John Cheatham made a motion to approve the Certification of Compliance. Karen Holtmeyer seconded the motion. The motion passed unanimously.*

**Public Library**  
**Certification of**  
**Compliance**

Information was presented on the lowering of the state mileage allowance from 50 cents to 47 cents as of January 1<sup>st</sup>. It was the consensus that the library would follow its policy of adopting the state rate in effect every July 1<sup>st</sup>.

**Change in State**  
**Mileage**  
**Allowance**

There being no further business, John Barry adjourned the meeting.

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Boards of Trustees

Date: \_\_\_\_\_