

Scenic Regional Library
Board Minutes – January 20, 2015

Scenic Regional Library Board of Trustees met at the Union Branch on January 20, 2015, at 7:00 pm. Paula Sutton presided at the meeting. Those attending the meeting were Diann Wacker, Bob Niebruegge, Carol Leech, Kathleen Ham, Karen Holtmeyer John Barry, Joy Dufrain, Carla Robertson, John Cheatham and Carol Bell. Absent were Louise Baker, Jim Davis and Susan Richardson. Steven Campbell, Library Director, Jamie Summers, Administrative Assistant, Dan Brower, Assistant Director, Brenda Allee-Bates, Business Manager and Human Resources Manager, Paul Schroeder, Collections Development Manager, and Diane Disbro, Union Branch Manager, were also present.

There were no public comments.

Public Comments

John Barry made the motion to approve the Minutes of the December 16, 2014 meeting. Diann Wacker seconded the motion. All voted Aye. The motion carried 10/0.

Approval of Minutes

The Financial Report was reviewed. ***John Cheatham made the motion to approve the Financial Report and the transfer of funds. Carla Robertson seconded the motion. All voted Aye. The motion carried 10/0.***

Financial Report & Transfer of Funds

Steve Campbell introduced Paul Schroeder, Collection Development and Interlibrary Loan Librarian, to the Board.

Librarians Reports

Bob Niebruegge entered the meeting at 7:12 pm.

Steve Campbell spoke to the Board about an update to Missouri Evergreen for the public access to the catalog that addresses the complaints that have been expressed by patrons. Steve inquired if any Board members would be interested in attending Library Advocacy Day with Joy Dufrain and a few staff members. No other Board members are able to attend. Steve Campbell also updated the Board on Friends groups information, administration building remodel progress and interviewing being done by Dan Brower and Brenda Allee-Bates at the branches next week for extending service hours on February 23, 2015. Steve Campbell and Dan Brower have attended Community Meetings with branch managers and other community leaders in Union, Pacific and Wright City about the location of new library facilities in their communities.

Sullivan Public Library has voted to approve to merge with Scenic Regional Library if the consolidation law can be changed to allow them to do so. The Library's attorney did not have the Memorandum of Understanding available to be signed at that vote but it will be signed soon. The Sullivan City Administrator does not see any issues with the libraries merging but would direct any public comments to the library board. The City of Sullivan would allow the library to remain at the current facility for a minimal fee. Representative Dave Hinson, from St. Clair, said that he would introduce the legislation to change the consolidated library law. Staff will speak to him further about it on

Sullivan Municipal Library

Library Advocacy Day. *John Cheatham made the motion to adopt the Memorandum of Understanding with Sullivan Public Library. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 11/0.*

Dan Brower spoke to the Board about making a few changes to the Computer Usage Policy. With EnvisionWare, patrons must agree to the policy on the computer before they can access the computer. Time limits are also always present with the software, but time can be extended if no other patrons are waiting for a computer. Dan also suggested removing the language stating that online purchases could not be made on the public computers due to the popularity of eBay, Craigslist and other websites for bids or sales. Staff should be the only ones to restart or make any changes to the computers or equipment. Carla Robertson requested that discretion be reconsidered for guest passes. Dan explained that a valid ID is required for a guest pass rather than staff choosing who to issue or not issue a pass to. *Joy Dufrain made the motion to accept the recommended changes, with the amendment of “Guest passes may be provided to non-patrons with a valid photo ID by library staff.” John Barry seconded the motion. All voted Aye. The motion carried 11/0.*

**Computer Usage
Policy Revision**

Bob Niebruegge made the motion to move into Executive Session. John Cheatham seconded the motion. There was a roll call vote: John Cheatham—Aye, Carol Leech—Aye, Kathleen Ham—Aye, Diann Wacker—Aye, John Barry—Aye, Bob Niebruegge—Aye, Carla Robertson—Aye, Joy Dufrain—Aye, Karen Holtmeyer—Aye, Carol Bell—Aye, and Paula Sutton—Aye. The Board moved into Executive Session at 7:49 pm.

The Board returned from Executive Session.

There being no further business, Paula Sutton adjourned the meeting at 9:47 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____