

Scenic Regional Library  
Board Minutes – March 17, 2009

The Scenic Regional Library Boards of Trustees met on March 17, 2009 at the Union Library. Christine Schmidt presided at the meeting. Those attending the meeting were Joy Dufrein, Peggy Hammer, Dan Wilson, Diann Wacker, John Cheatham, Karen Holtmeyer, JoAnn Schweissguth, Vivienne Beckett, Chris Brown and Ken Rohrbach. Jim Davis, Susan Richardson, Carol Bell, Carla Robertson, Jim Verhulst, and John Barry were absent.

***Joy Dufrein made the motion to approve the Minutes of the February 17, 2009 meeting as corrected. John Cheatham seconded the motion. The motion was approved unanimously.***

**Approval of Minutes**

The Financial Report was reviewed. Ken Rohrbach noted the \$19,638.17 surtax receipt in Franklin County. Expenses for the water damage at the auto parts store, electrical upgrades at several locations, and snow/ice removal were noted in Maintenance & Repair to account for the balance of that budget category. Final payments to CDG Engineering for New Haven and Owensville prospective facilities were listed. Payment for the stormwater & utility easement for the expansion of the Warrenton parking lot was also noted. ***John Cheatham made the motion to approve the Financial Report and transfer of funds. Karen Holtmeyer seconded the motion. The motion was approved unanimously.***

**Financial Report- Approval of Financial Report & Transfer of Funds**

Ken Rohrbach reported that nothing had been heard concerning the Franklin County Library District Levy lawsuit. He also stated that the New Haven city administrator has been contacted for an initial assessment of the feasibility of constructing a parking lot next to the current library. Chris Brown highlighted some of the computer programs and projects that the library has been engaged in. He also outlined future improvements to the library district's IT systems. It was reported that Gasconade County will be receiving \$11,543.20 in Equalization Funds. Other legislative actions impacting libraries were listed. Vivienne Beckett detailed several of the events the various libraries have held. In some instances programs have been offered by partnering with other agencies.

**Reports**

Progress on the cooperative efforts with the Washington Municipal Library District was updated. The Washington staff has completed and submitted the Technology Ladder Grant entitled Washington Public Library-Scenic Regional Library Cooperative Service Expansion. Positive comments have been made about this by the State Library. The grant total is \$51,178. Scenic agreed to be responsible for the 25% local match which would be \$12,795. The 2009 budget included \$12,500 for this. The reciprocal lending agreement will have to be adjusted to reflect the increase of the per item cost from 25 cents to 35 cents. Also, a separate agreement outlining services to be provided and the terms of the services will need to be drawn up.

**Cooperative Efforts with Washington**

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Pending the award of the grant, the actual conversion would begin in July with a goal of October to be fully operational.

A copy of the cost estimate from Washington Engineering on the remodeling of the auto parts store into a meeting facility was distributed. The total cost is \$194,021 with \$38,184 for site work and \$155,837 for building renovation. It was noted that this is considered a conservative estimate and that it incorporated some existing features, such as doors, that may not prove to be feasible. There was discussion on the frustration of not being able to complete this project due to funding uncertainties and also the consideration of other options for expanding facilities at Union.

**Remodeling  
Cost Estimates**

Vivienne Beckett reported on progress in planning the 50<sup>th</sup> anniversary celebration of Scenic Regional Library. Activities will be held branch facilities during the first week in June culminating with a larger event in Union on Saturday, June 6<sup>th</sup>. Promotional efforts were also highlighted.

**50<sup>th</sup> Anniversary  
Plans**

Ken Rohrbach stated that the Owensville lease expires at the end of May. The original term was three years which was extended by one year last May. Multi- year leases for the library are written as a series of one year renewable leases. ***Diann Wacker made a motion to set the Owensville lease period for three years with the terms of the original lease. Karen Holtmeyer seconded the motion. The motion was approved unanimously.*** The landlords will be contacted to start negotiating a rent amount.

**Owensville  
Lease**

The Gates Foundation has approved Scenic for a hardware grant for 17 computers, peripheral equipment, and supplies which would net \$27,750 from the foundation and entail a commitment of \$16,250 from the library. The equipment would be purchased over 2 years for the eligible branches of Owensville (5 computers), St. Clair (4 computers) and Pacific (8 computers) as well as peripherals and supplies for these computers. The funds earmarked for this project would have to remain available for support and supplies for a 4 year period. At that time they would revert back to the general operating account. Despite some initial misgivings, Ken Rohrbach and Chris Brown stated that the grant could prove useful. ***John Cheatham made a motion to participate in the Gates Foundation Grant. Joy Dufraim seconded the motion. The motion was approved unanimously***

**Gates  
Foundation  
Opportunity  
Online  
Hardware  
Grant**

Ken Rohrbach stated that representatives of the insurance company AFLAC had requested the opportunity to make a presentation to the Board concerning their products. It was the consensus of the board that the library should follow their past procedure of having companies make presentations to the library administration. The staff could then summarize these presentations for the Board for the decision making process.

**Presentations to  
Board**

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John Cheatham made the motion to adjourn. Diann Wacker seconded the motion.  
The meeting adjourned.

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Boards of Trustees

Date: \_\_\_\_\_