

Scenic Regional Library District  
Board Meeting – May 15, 2012

The Scenic Regional Library Boards of Trustees met on May 15, 2012 at the library in Union, MO. Susan Richardson presided at the meeting. Those attending were Carol Bell, John Cheatham, Jim Davis, Paula Sutton, Kathi Ham, Karen Holtmeyer, Joy Dufraim, JoAnn Schweissguth, Bob Niebruegge, Diann Wacker, Dan Wilson, John Barry, Christy Schink and Ken Rohrbach. Carla Robertson and Louise Baker were absent.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. ***John Barry made a motion to approve the minutes of the April 17, 2012 meeting. Jim Davis seconded the motion. The motion was approved unanimously.***

Approval of Minutes

The Financial Report was reviewed by Ken Rohrbach. The following items were noted: State aid received by Gasconade and Warren Counties, discrepancies in the Franklin County D/I fund, placement of some expenses in budget categories, and new pro-rata distribution percentages for expenses. ***Bob Niebruegge moved to approve the financial report and transfer of fund. Joy Dufraim seconded the motion. The motion passed unanimously.***

Financial Report & Transfer of Funds

Christy Schink reported on the themes and plans for the 2012 summer reading programs as well as ongoing programs at the libraries. Ken Rohrbach noted the potential use of Gasconade County Equalization funds and also the status of the 2011 Audit.

Reports

Susan Richardson presented an update on the transition process the library is undergoing. Based on discussions with staff, part-time circulation clerks have been hired at Union and summer interns are being hired to assist branch libraries during the peak summer season. The Technology Assistant position has been filled by Maureen Willmann, a recent graduate of the MU School of Library and Information Science. Her experience in the Library Technology Services at Ellis Library combined with her library degree and experience provide an excellent background in this position. She will begin her employment on May 29, 2012 at a salary of \$36,000.

Transition Report

Technology Assistant Position Filled

The Library Director Search Committee presented an overview of their activities including the number of applications received and the interview process that has been employed.

Library Director Search Committee

The terms for the extension of the Hermann lease were presented. According to the terms of the original lease, the second lease extension is for 2 years at a rate of \$2,042/month, up from \$1,894. This is a 7.81% increase and is based on the Consumer Price Index increase as spelled out in the original lease. ***Dan Wilson made a motion to accept the rent of \$2,042/month for the 2 year extension of the Hermann lease. Kathi Ham seconded the motion. The motion was approved unanimously.***

Renewal of Hermann Library Lease

Ken Rohrbach noted that the following board members' terms expire on June 30, 2012: Susan Richardson, Diann Wacker, Dan Wilson, and JoAnn Schweissguth.

Board Member Terms

In light of the transition period the library is involved in the board meeting location schedule was reviewed. *John Cheatham made a motion to table the proposed board meeting schedule. John Barry seconded the motion. The motion was approved unanimously.*

Meeting Locations

*Bob Niebruegge made a motion to move into Closed Session to discuss matters of personnel (610.021 (3)RSMo). Diann Wacker seconded the motion. There was a roll call vote: Bell-yes, Cheatham-yes, Richardson-yes, Davis-yes, Sutton-yes, Niebruegge-yes, Ham-yes, Wacker-yes, Wilson-yes, Barry-yes, Dufrain-yes, Holtmeyer-yes, Schweissguth-yes. The board moved into Closed Session.*

Closed Session on Personnel

The Board returned from Closed Session.

*John Barry made a motion to accept the Library Director Search Committee's recommendation to hire Steven Campbell as library director with the initial compensation package to consist of a salary of \$70,500 with up to a 5% raise in six months and \$3,500 in moving expenses. Paula Sutton seconded the motion. The motion was approved unanimously.*

Motion to Hire Library Director

*Jim Davis made a motion that Christy Schink's salary should be increased by 20% through the transition period and one month after the new director has started. This increase is retroactive to the beginning of the transition period on April 30, 2012 and is in recognition of the added responsibilities undertaken as Senior Librarian. John Barry seconded the motion. The motion was approved unanimously.*

Senior Librarian Compensation

*Bob Niebruegge made a motion to pay part-time administrator Ken Rohrbach \$10,000 over the next 4 months and to work out the details with the library's accounting firm. Diann Wacker seconded the motion. The motion was approved unanimously.*

Part-time Administrator Compensation

There being no further business, Susan Richardson adjourned the meeting.

*[Signature]*  
acting Secretary

Approved: *[Signature]*  
President, Scenic Regional Library Boards of Trustees

Date: June 19, 2012