

Scenic Regional Library
Board Minutes – May 17, 2011

The Scenic Regional Library Boards of Trustees met on May 17, 2011 at the Union Library. Dan Wilson presided at the meeting. Those attending the meeting were John Barry, JoAnn Schweissguth, Carla Robertson, Carol Bell, John Cheatham, Kathi Ham, Diann Wacker, Joy Dufrain, Louise Baker, Jim Davis, Vivienne Beckett and Ken Rohrbach. Susan Richardson, Bob Niebruegge, and Karen Holtmeyer were absent.

Dan Wilson asked if there were any corrections to the minutes of the previous board meeting. Hearing none he stated that the minutes of the April 19, 2011 meeting would stand approved as presented.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted the following: receipt of 3rd and 4th quarter State Aid, credit from Ameren UE for \$4,088.33 in sales tax charges, status of budgeted expenses year to date, expenses for ebooks and costs incurred from water damage at the Union Library. ***John Barry made the motion to approve the Financial Report and transfer of funds. Diann Wacker seconded the motion. The motion was approved unanimously.***

Financial Report & Transfer of Funds

Ken Rohrbach reported on the themes of the 2011 Summer Reading programs. The final disposition of legislation concerning State Aid, Equalization, MOREnet, library sales tax initiatives and placement of library materials was reviewed. Initial redistricting plans for the three county region were discussed. Upcoming events were summarized.

Reports

A report from Washington Engineering & Architecture including a letter of bid recommendation, a spreadsheet comparing the bids of seven construction companies and actual base bid breakdowns from Jasper Development and Sieve Construction was distributed. The recommendation was to award the project to the lowest bidding contractor, Jasper Development for \$216,990. The Franklin County Board will make the decision at their board meeting. An analysis of funding for the project was also distributed detailing projected costs, funds currently available, future adjustments to Franklin County income and anticipated revenue.

St. Clair Renovation Project Bids

Draft copies of the library system's 2010 audit were distributed. Ken Rohrbach reviewed the document highlighting the changes from the 2009 audit regarding the management discussion letter, fund balances and also reporting changes for certain types of funds. Other issues raised by the auditor were discussed. The library board members will review the audit before the next board meeting when it is slated for acceptance.

2010 Draft Audit

Scenic Regional Library
Minutes – May 17, 2011

Ken Rohrbach reported that the library’s auditing firm, Unnerstall & Unnerstall, would like to limit the advice it provides during the year to general journal entries in order to avoid any conflict of interest. In the past the firm has been very generous with accounting advice throughout the year. However, newer guidelines indicate giving too much advice can violate an auditor’s independence and possibly preclude an auditor from providing an opinion on the financial statements. It was the consensus of the board that the library staff should explore options to obtaining accounting advice from a firm or individual throughout the year.

Accounting
Assistance

State Aid Trustee Listing forms were signed by the respective county board presidents, the regional board president, and the library director.

State Aid
Trustee Forms

A closed session was not held.

Jim Davis made a motion to adjourn the meeting. Carol Bell seconded the motion. The meeting was adjourned.

Adjourn

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____