

Scenic Regional Library
Board Minutes – September 17, 2013

Scenic Regional Library Board of Trustees met at the Union Branch on September 17, 2013, at 7:29pm. Bob Niebruegge presided at the meeting. Those attending the meeting were, John Cheatham, Jim Davis, Joy Dufrain, Louise Baker, Diann Wacker, Paula Sutton, Karen Holtmeyer, John Barry, Carol Bell, Carla Robertson, Susan Richardson, and Kathleen Ham. Dan Wilson and JoAnn Schweissguth were absent. Also present were Steven Campbell, Library Director, Jamie Summers, Administrative Assistant, Seth Hershberger, Assistant Director of Cass County Public Library, and John Chrastka, Director of EveryLibrary.

There were no public comments.

Steven Campbell introduced the guest presenter, John Chrastka of EveryLibrary and Seth Hershberger of Cass County Public Library.

Jim Davis made the motion to approve the Minutes of the August 27, 2013 meeting as well as the August 8, 2013 special session. Karen Holtmeyer seconded the motion. All voted Aye. The motion carried 13/0.

Approval of Minutes

The Financial Report was reviewed. ***Louise Baker made the motion to approve the Financial Report and transfer of funds. Diann Wacker seconded the motion. All voted Aye. The motion carried 13/0.***

Financial Report & Transfer of Funds

The Librarians' Reports were reviewed. The Board had discussed at the August 8, 2013 meeting about starting a "Register to Vote" campaign at all of the Scenic Regional Library branches. Voter registration forms are now available at each branch as well as information and banners on the website. The Summer Reading Program statistical information was included. The adult program had a significant increase in participation from previous years. The prize for adults was Kindle paper white e-readers. The children programs saw an increase after a four year gradual decline. New ideas and outreach opportunities are being looked into for next year.

Librarians' Reports & Summer Reading Program

The results from the Scenic Regional Library Community Survey 2013 were reviewed. The comment section will be very helpful in future planning. The three main points for improvement for all three counties were to focus on expanding or improving buildings, adding more materials, as well as additional hours of operation at each of the branches. One issue for Franklin County will be dealing with Washington residents that are part of the Scenic district rather than the Washington Public Library district. Washington will need a special campaign to target what the tax levy can provide for the patrons even if they primarily use the Washington location. An issue for Warren County residents is not having a convenient location. Warrenton is in the far north of the county, with the vast majority thirty minutes or more away from the branch. The campaign might want to touch on additional locations and services for Warren County to reach a wider range of the population. Comments can

Library User Survey

be broken down from the raw data by branch as needed when moving forward with the information.

Steven Campbell provided information regarding the library's accounting firm. Kimberly King, who comes to the Union branch each week for deposits, writing interim checks and dealing accounts payables will be on maternity leave the first week of October. The firm and the auditor are comfortable with these activities being done in house. Jamie Summers, Administrative Assistant will be filing this role while Kimberly is on maternity leave. More discussion will be brought to the Board if this is to continue in 2014 as well as a price reduction from the accounting firm for services being done in house.

Accounting Services

Jim Davis made the motion to withdraw from Missouri Consolidated Health Care Plan. John Cheatham seconded the motion. All voted aye. The motion carried 13/0.

Health Insurance

The revised budget proposal was discussed at length at the August 27, 2013 meeting. Some lines, such as maintenance, programming, supplies, and mileage for outreach, can be more accurately predicted for the 2014 budget after having a year to base the figures on. Many new operations have been added over the past year, which was difficult to estimate overall costs for. ***Paula Sutton moved to approve the amendments to the budget. Jim Davis seconded the motion. All voted aye. The motion carried 13/0.***

Budget

The Scenic Regional Library Foundation Board of Directors conducted their second meeting at 7:00pm on September 17, 2013 at the Washington Public Library. Christy Schink, Youth Services Librarian attended the meeting in place of ex-officio member Steven Campbell.

Foundation Board

John Chrastka from EveryLibrary gave a presentation to the Library Board about his organization and tax levy campaigns.

Bob Niebruegge adjourned the meeting at 9:36pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____

