

Scenic Regional Library
Board Minutes – September 21, 2010

The Scenic Regional Library Boards of Trustees met on September 21, 2010 at the St. Clair Library. Dan Wilson presided at the meeting. Those attending the meeting were JoAnn Schweissguth, John Barry, Kathi Ham, Louise Baker, Joy Dufrain, Christine Schmidt, John Cheatham, Carol Bell, Jim Davis, Karen Holtmeyer, Vivienne Beckett and Ken Rohrbach. Bob Niebruegge, Diann Wacker, Susan Richardson and Carla Robertson were absent.

Dan Wilson asked if there were any corrections to the minutes of the previous board meeting. Hearing none he stated that the minutes of the August 17, 2010 meeting would stand approved as presented.

**Approval of
Minutes**

The Financial Report was reviewed. Ken Rohrbach noted the following: The Warren County D/I certificate of deposit coming due, percent of expenditures in budget categories, expenditure of \$17,937.98 for the Gale databases, bonding insurance premium, payment for the annual audit, and a bill to Blitz, Bardgett, & Deutsch for consultations on setting the Franklin County tax levy. John Barry asked about increased postage amounts. Ken Rohrbach explained the increase in overdues mailed due to the agreement with Washington. *John Barry made the motion to approve the Financial Report and transfer of funds. Carol Bell seconded the motion. The motion was approved unanimously.*

**Financial
Report &
Transfer of
Funds**

An in-depth report on the summer reading program was distributed and highlighted. It was reported that the state auditor has certified all of the counties' tax levies. The Franklin County Collector is working with the additional credit adjustment amount. Progress on the website redesign project was updated. Due to increasing demand, staff is considering adding e-books through OverDrive. Christy Schink and Vivienne Beckett will be presenting a session on e-readers at the MLA conference. Vivienne Beckett reported on library events.

Reports

Final assessed valuation figures from all counties were mailed to the board. The differences between actual increases and the projections used for budgeting were explained. The lower than projected increases have resulted in a reduction of tax revenue by \$20,974 in Franklin County, \$167 in Gasconade County, and \$11,996 in Warren County.

**Final 2010
Assessed
Valuations**

Ken Rohrbach reported on a meeting he and Vivienne Beckett had with Joe Purschke, the library's attorney, on questions dealing with the possible purchase of the old post office building in St. Clair. Several key points were covered. The library can enter into an agreement that involves a trade of its current building. An appraisal of the existing building is needed, but that value may be subject to adjustment as part of an agreement depending on the other party's values. Christine Schmidt made a motion to obtain an appraisal. After further discussion of costs, she rescinded her motion. *Jim Davis made a motion to spend up to \$1,000 for an appraisal. John Barry seconded the motion. The motion was approved unanimously.*

**Potential St.
Clair Library
Facility**

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Gary Terschluse of Washington Engineering has provided the library with a letter at no cost that contains a brief analysis of the potential St. Clair building and most importantly stating, “I believe the building is structurally adequate for use as a library”. In the past this firm has provided general cost estimates on a square footage basis for ECC when they have been looking at potential sites. It is estimated this would take 16 man hours at a cost of \$110 per hour. No drawings or plans would be provided. ***John Cheatham made a motion to authorize Washington Engineering to do this estimate for \$1,760. Karen Holtmeyer seconded the motion. The motion was approved unanimously.***

Potential St. Clair Library Facility

Ken Rohrbach reported that he had been in contact with Eileen Wade, the individual who had proposed working with high school students to paint a mural on the old auto parts store. After a brief discussion, it was the consensus of the board that the library does not wish to proceed with this project.

Mural Proposal

The board had received an explanation of the logo redesign process in the board packet. This included the staff recommendation. Concerns and objections were raised concerning the readability of smaller text on the logo, the use of pastels, lack of contrast, and the logo design. ***John Barry made a motion to accept the overall format of the Option 3 final design logo. Louise Baker seconded the motion. The motion was approved by a vote of 7 to 3.*** After further discussion, ***Jim Davis made a motion that there should be a strong preference for a darker color on the logo tagline “Read, Explore, Grow” and that this phrase should be secondary to Scenic Regional Library. John Barry seconded the motion. The motion was approved.*** Ken Rohrbach asked if any board members would have an interest in being on the logo committee.

Logo Redesign

Information on the 2011 health insurance options being offered through Missouri Consolidated Health Care Plan and Hovis Insurance had been mailed to board members. Employee out of pocket maximums, deductibles, and employee contributions to LAGERS and health insurance premiums. were discussed. Hovis will not be able to get a final rate quote until November 1st. ***John Cheatham made a motion to select the United Healthcare PPO 600 from Missouri Consolidated Health Care as the 2011 insurance provider with the staff contribution toward the health care premium dropping to \$0 per month. Joy Dufraim seconded the motion. The motion was approved unanimously.*** Fluctuations in hours of part-time employees have resulted in problems in the payroll system with regard to the Employee Assistance Program insurance deduction. It was the consensus of the board that EAP should limited to full-time employees.

Approve 2011 Health Insurance Plan and Employee Contribution Amount

EAP Coverage

The possibility of offering bookmobile service to private schools with the Washington city limits was raised. Nell Redhage, Washington Public Library Director, had been approached with this idea and had expressed the feeling that it could be viewed as an extension of the cooperative service agreement. If initiated, there would be no impact on reciprocal borrowing payments. It was the consensus of the board that this service should be offered to the affected schools.

Extension of Bookmobile Service

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In the course of collecting information for the audit, the auditors recommended moving the Vossbrink account to United Bank of Union in order to get timely information. In the process of making this change, it has become apparent that the best course would be to deposit the remaining Vossbrink funds in the regular Gift & Endowment Account. These funds are already tracked separately. *John Cheatham made a motion to deposit the Vossbrink funds into the Gift and Endowment Account. Joy Dufrain seconded the motion. The motion was approved unanimously.*

Consolidation of
Vossbrink
Funds

John Cheatham made a motion to adjourn the meeting. Louise Baker seconded the motion. The meeting was adjourned

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____