

**Policy on Children
Unattended Children at Closing Time**

Scenic Regional Library and its staff shall not be liable for children left unattended in its libraries or on its property. For the children's safety, a parent or responsible childcare provider should accompany children while they are in the library.

If a child under the age of 16 has been dropped off at the library by a parent or responsible childcare provider and has not been picked up at closing time, the staff shall obtain the name, address and telephone number of the parent or responsible childcare provider so they may be called to pick up the child.

If the staff member is unable to contact the parent or responsible childcare provider who left the child at the library within 10 minutes after closing, they will ask the child for the name of a local relative who might be contacted to pick them up.

When all attempts to contact the parent, responsible childcare provider or relative have failed, the staff member shall call the local police to pick up the child.

Notice of this policy is to be displayed at all libraries in the Scenic Regional Library system.

As a safety and liability precaution, a staff member is not, under any circumstances, to give a child a ride home in their car.

Adopted: August 20, 2002