

Scenic Regional Library  
Board Minutes – December 15, 2015

Scenic Regional Library Board of Trustees met at the Union Branch on December 15, 2015; at 7:00 pm. Karen Holtmeyer presided at the meeting. Those attending the meeting were John Barry, Leonard Butts, John Cheatham, Joy Dufrain, Kathleen Ham, Carol Leech, Bob Niebruegge, Susan Richardson, Carla Robertson, Paula Sutton and Diann Wacker. Carol Bell was absent. Steven Campbell, Library Director, Charlean Stockton, Administrative Assistant, Dan Brower, Assistant Director, and Brenda Allee-Bates, Business Manager and Human Resources Manager were also present.

There were no public comments.

*John Cheatham made the motion to approve the Minutes of the November 17, 2015 meeting. Susan Richardson seconded the motion. All voted Aye. The motion carried 12/0.*

The Financial Report was reviewed. Brenda Allee-Bates explained the differences in the Scenic Regional Library's tax collection rate for 2014 versus our current year of 2015. Scenic Regional Library's circulation is on the rise, with the addition of new materials to the Bookmobile increasing their circulation numbers as well. The fact that Scenic Regional Library's circulation is up is a positive compared to the rest of the country; for example, the Owensville branch is up 30% this year. *Kathleen Ham made the motion to approve the Financial Report. Karen Holtmeyer seconded the motion. All voted Aye. The motion carried 11/0.*

The Board reviewed the Librarians Reports. The circulation of the Kindles that were purchased for lending at the branches is down and DVD borrowing has plateaued, but our wireless usage is booming. It was suggested that in our new buildings we should add more Wi-Fi capable areas and seating. The YTD computer usage for Sullivan is incomplete. Dan Brower noted positive comments from patrons and Steve Campbell read an email forwarded from Paul Schroeder touting good service. John Barry stated that the Mormon population has been using the Warrenton branch more. Steve Campbell remarked on the positive changes in the branch managers since all our new programming has been implemented.

Dave Hinson will reintroduce the Sullivan branch legislation this upcoming session. Our Books by Mail service is increasing steadily, It now has 32 patrons, up from 22. Adult Outreach has added two more facilities, Frene Valley in Owensville and Meremac Nursing Center in Sullivan. Steve spoke briefly about CREW, he was able to meet with Alice Whalen and Probation and Parole about counting computer classes and literacy training toward community service.

Steve Campbell recommended that language be added to Scenic Regional Library's Employee Personnel Policies concerning no-call/

**Public Comments**

**Approval of Minutes**

**Financial Report & Transfer of Funds**

**Librarians Reports**

**Ongoing Projects**

**Policy Recommendations**

no-shows and walking off shifts. Our legal counsel recommends adding language defining said issues. *Joy Dufrain made the motion to approve the policy changes. Paula Sutton seconded the motion. All voted Aye. The motion carried 12/0.*

*John Cheatham made the motion to move into Executive Session. Paula Sutton seconded the motion. There was a roll call vote: John Barry—Aye, Leonard Butts—Aye, John Cheatham—Aye, Joy Dufrain—Aye, Kathleen Ham—Aye, Bob Niebruegge—Aye, Susan Richardson—Aye, Carla Robertson—Aye, Paula Sutton—Aye and Diann Wacker—Aye and Karen Holtmeyer—Aye. The Board moved into Executive Session.*

The Board returned from Executive Session.

Votes from Executive Session were announced:

*John Barry made the motion to approve the reimbursement resolution. John Cheatham seconded the motion. All voted Aye. The motion carried 12/0. Secretary John Cheatham signed the resolution.*

**Votes From  
Executive Session**

*Leonard Butts made the motion to authorize Steve Campbell to negotiate the price of the lot with a maximum price of \$3.00 per square foot. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 12/0.*

Pam Klipsch has offered a reciprocal borrowing from the Jefferson County Library system at no charge, as they have no other reciprocal borrowing agreement with any other library.

**Reciprocal  
Borrowing**

Steve Campbell would like to add Washington Historical Society's records to our catalog. They are closed for two months due to inclement weather conditions and lack of daylight driving hours. It was suggested that a note could be placed on the item record stating they would not be available during the months of January and February.

**Washington  
Historical Society**

Susan Richardson asked where we were on the Union Project and where the money was going currently. Steve explained that the funds for Union have been set aside and would not be used for other projects.

Show-Me Libraries is a library pact created after last year's funding state funding cuts. Steve Campbell is the treasurer of the group and they have raised \$3,000 since the month of September with more fundraisers to come.

**Show-Me Libraries**

*Paula Sutton made the motion to set a special February 2, 2015 meeting date to interview three architects (finalists). Susan Richardson seconded the motion. All voted Aye. The motion carried 12/0.*

*There being no further business, Karen Holtmeyer adjourned the meeting at 8:05 pm.*

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Board of Trustees

Date: \_\_\_\_\_