

Scenic Regional Library
Board Minutes – November 15, 2016

Scenic Regional Library Board of Trustees met at the Union Branch on November 15, 2016; at 7:00 pm. Carol Leech presided at the meeting. Those attending the meeting were John Barry, Carol Bell, Leonard Butts, John Cheatham, Joy Dufraim, Kathleen Ham, Karen Holtmeyer, Bob Niebruegge, Carla Robertson, and Diann Wacker. Susan Richardson and Paula Sutton were absent. Steven Campbell, Library Director, Dan Brower, Assistant Director, Kjersti Merseal, Business Manager and Human Resources Manager and Charlean Stockton, Administrative Assistant was also present. Guests in attendance included Michelle Bock, with Piper Jaffray & Co., and Erick Creach, with Gilmore & Bell, P.C., John Mueller, Scott Clark, and Steve Hoover, with JEMA and Jim Stufflebeam of Sapp Design.

There were no public comments.

Public Comments

John Barry made the motion to approve the Minutes of the October 18, 2016 meeting. Leonard Butts seconded the motion. All voted Aye. The motion carried 11/0.

Approval of Minutes

Karen Fogelbach, Branch Manager of the Scenic Regional St. Clair branch has submitted her notice of retirement, effective December 31, 2016. Her position was posted internally, with four staff members applying for the position. Interviews were held November 9th and 10th and a qualified candidate was selected. Rachel Terbrock, a circulation clerk from Scenic Regional's Owensville branch has been hired for the St. Clair Branch Manager. A retirement reception for Karen Fogelbach has been planned for December 15, 2016, 6:30 – 7:30 pm and will be held at the St. Clair branch.

Financial Report

33% through fiscal year (check #s) less than 23% of budget spent. December and January will begin deposits of revenue. Added One Click Digital (mainly audiobooks) Circ is up. Insert Hoopla usage numbers. Facebook ad planned for OCD. IRS has denied the forgiveness on the fines due. 95 telescope circulations since they were added to the collection. Computer usage; HR had lower numbers due to computer issues

Carla Robertson made the motion to approve the Financial Report. Kathleen Ham seconded the motion. All voted Aye. The motion carried 11/0.

The Board reviewed the Librarians Reports.

Librarian's Reports

Bob Niebruegge entered the meeting at 7:16 pm.

We are now finished with this estate. We received another check for \$1900, which was more than we had anticipated.

Augusta Louise Smith Estate

Book sale numbers were down due to the offerings, weeded books and non-fiction.

Fall Book Sale Recap

Lease financing. Our loans will be based on interest rate and terms. 25-30

Building Project-

year debt to stay within the million dollar range. Loans will be callable within 10 years. Our district has not has a bond rating as of yet. A+ - AA- is what they predict. Lock in rates on February 21st. The plan is to make a million dollar payment per year. Our first payment is due February 2018. 1.17.18 meeting for the bond approval.

Public Financing
“Go to Market”
Resolution

John Barry made the motion to approve the “Go to Market” Resolution. Carla Robertson seconded the motion. All voted Aye. The motion carried 11/0.

Joy Dufraim made the motion to move the upcoming board meeting to December 13, 2016. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 11/0.

December Board
Meeting Date

John Mueller, Scott Clark, and Steve Hoover, with JEMA and Jim Stufflebeam of Sapp Design gave a presentation to the Board to show the site plans, interior designs, and exterior (elevations) designs for the library’s new facilities.

Building Project –
Architect
Presentation of Site
Plans, Interior
Designs and
Exterior Designs

John Cheatham doesn’t feel that a yearly support would not work, but naming would be okay with a significant donation. Carol Bell feels we could put different portions of area and furniture for auction. She also feels that the meeting room in NH be called the Agnes Meyer meeting room. (Book spine idea) John Barry would like to go forward with the idea as long as parameters were set.

Scenic Regional
Library Foundation
– Groundbreaking
Ceremonies and
Sponsorship Events

There was a roll call vote to move into Executive Session: John Barry—Aye, Carol Bell—Aye, Leonard Butts—Aye, John Cheatham—Aye, Joy Dufraim—Aye, Kathleen Ham—Aye, Karen Holtmeyer—Aye, Carol Leech—Aye, Bob Niebruegge—Aye, Carla Robertson—Aye and Diann Wacker—Aye.

The Board moved into Executive Session at 9:23 pm.

The Board returned from Executive Session at 9:58 pm.

There being no further business, Carol Leech adjourned the meeting at 9:59 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____