SECTION 011000 – SUMMARY

ALL LIBRARIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction.
4. Work by Owner.
5. Owner-furnished products.
6. Access to site.
7. Coordination with occupants.
8. Work restrictions.
9. Specification and drawing conventions.
10. Miscellaneous provisions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: Scenic Regional Library District.

1. Project Location: New Haven Branch: 200 Douglas Street, New Haven, MO 63068.
2. Project Location: Owensville Branch: 503 Olive Street (Highway 19), Owensville, MO 65066.
3. Project Location: Wright City Branch: 60 Wildcat Drive, Wright City, MO 63390.
4. Project Location: Pacific Branch: 111 Lamor Parkway, Pacific, MO 63069.
5. Project Location: St. Claire Branch: 515 E. Springfield Road, St. Claire, MO 63077.
6. Project Location: Warrenton Branch: 912 S. Highway 47, Warrenton, MO 63383.
7. Project Location: Sullivan Branch: 525 Cumberland Way, Sullivan, MO 63080.

B. Owner: Scenic Regional Library District.

1. Owner's Representative: Steve Campbell, Library Director, 308 Hawthorne Drive, Union, MO 63804, Telephone: (636) 538-0652, ext. 101.

C. Architect of Record: JEMA, 3005 Locust Street, St. Louis, MO 63103.

1. Contact: Steve Hoover, Telephone: (314) 531-7400.

D. Architect of Design: Sapp Design Associates, 3750 South Fremont, Springfield, MO 65804.

1. Contact: James Stufflebeam, Telephone: (417) 877-9600.

E. Architect's Consultants: The Architect has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. Civil Engineer: Cochran Engineering, Contact: Dave Van Leer, Telephone (636) 584-0540.

2. Structural Engineer: Alper Audi, Inc., Contact: Steve Ehrett, Telephone (314) 432-8600.

3. Mechanical, Electrical, and Plumbing Engineer: Bric Partnership, LLC., Contact: Bruce Coleman, Telephone (314) 725-5889.

F. Project Web Site: A project Web site administered by Owner will be used for purposes of managing communication and documents during the construction stage.

1. Web Site: http://www.scenicregional.org/bidinfo/

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. For the New Haven Branch:

a. Scenic Regional Library New Haven branch is a new ground-up construction project consisting of 4,989 square feet. The building is classified as use group is A-3 and S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

2. For the Owensville Branch:

a. Scenic Regional Library Owensville branch is a new ground-up construction project consisting of 6,747 square feet. The building is classified as use group is A-3 and S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open

circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

3. For the Wright City Branch:

   a. Scenic Regional Library Wright City branch is a new ground-up construction project consisting of 7,695 square feet. The building is classified as use group is A-3 and S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

4. For the Pacific Branch:

   a. Scenic Regional Library Pacific branch is a new ground-up construction project consisting of 9,988 square feet. The building is classified as use group is A-3 and S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

5. For the St. Clair Branch:

   a. Scenic Regional Library St. Clair branch consists of an addition of 4,439 square feet and interior renovation of 4,972 square feet for a total project area of 9,411 square feet. The building is classified as use group is A-3 and S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

6. For the Warrenton Branch:

   a. Scenic Regional Library Warrenton branch consists of an addition of 2,786 square feet and interior renovation of 9,098 square feet for a total project area of 11,884 square feet. The building is classified as use group is A-3 and S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

7. For the Sullivan Branch:

   a. Scenic Regional Library Sullivan branch is a new ground-up construction project consisting of 9,988 square feet. The building is classified as use group is A-3 and

S-1. Construction type is IIB and the building is non-sprinklered. The building is made up of the following areas; Entry vestibule, restroom core and community meeting room. The main library space consists of the open circulation/stack areas, a children's area, adult area and teen's area and circulation desk. Behind the circulation desk is a work room office, break area storage and mech/elec. room.

B. Type of Contract:

1. Project will be constructed under a single prime contract per Library Branch.
2. Contractors may bid on any or all of the Library Branches. Bids must be submitted in full for each branch.
3. Scenic Regional Library District would like to encourage General Contractors to solicit bids from sub-contractors local to each library branch.
4. References from each contractor will be required at a future date prior to the award of a contract.
5. Interviews with selected Contractors will take place in the future with the Scenic Regional Library District and the Architect prior to the award of a contract.

1.5 PHASED CONSTRUCTION

A. The Work shall be conducted in Two (2) phases for the St. Claire library only, with each phase substantially complete as indicated:

1. Phase 1: Construction shall take place in the west end of the building while the east end of the building will be occupied as shown on Sheet A-003 of the Construction Documents. Work of this phase shall commence and be substantially complete and ready for occupancy prior to commencing on Phase 2.
2. Phase 2: The remaining Work shall be substantially complete and ready for occupancy at time of Substantial Completion for the Work.

B. The Work shall be conducted in Three (3) phases for the Warrenton library only, with each phase substantially complete as indicated:

1. Phase 1: Construction shall take place in the north portion of the building while the south end will be occupied as shown on Sheet A-003 of the Construction Documents. Work of this phase shall commence and be substantially complete and ready for occupancy prior to commencing on Phase 2.
2. Phase 2: Construction will take place in the southwest portion of the building while the north and eastern portions will be occupied as shown on Sheet A-003 of the Construction Documents. Work of this phase shall commence and be substantially complete and ready for occupancy prior to commencing on Phase 3.
3. Phase 3: The remaining Work shall be substantially complete and ready for occupancy at time of Substantial Completion for the Work.

C. Before commencing Work of each phase, submit an updated copy of Contractor's construction schedule showing the sequence, commencement and completion dates, and move-out and -in dates of Owner's personnel for all phases of the Work.

1.6 WORK BY OWNER

A. General: Cooperate fully with Owner so work may be carried out smoothly, without interfering with or delaying work under this Contract or work by Owner. Coordinate the Work of this Contract with work performed by Owner.

B. Subsequent Work: Owner will perform the following additional work at site after Substantial Completion. Completion of that work will depend on successful completion of preparatory work under this Contract.

1. Furnishings and furniture.
2. Book shelving

1.7 OWNER-FURNISHED PRODUCTS

A. Owner will furnish products indicated. The Work includes receiving, unloading, handling, storing, protecting, and installing Owner-furnished products and making building services connections.

B. Owner-Furnished Products:

1. A/V equipment:

a. Projectors.
b. Audio equipment.
c. Flat panel displays and mounting.

1.8 ACCESS TO SITE

A. General: Contractor shall have full use of Project site for construction operations during construction period. Contractor's use of Project site is limited only by Owner's right to perform work or to retain other contractors on portions of Project.

1. New Haven.
2. Owensville.
3. Wright City.
4. Pacific.
5. Sullivan.

B. General: Contractor shall have limited use of Project site for construction operations as indicated on Drawings by the Contract limits and as indicated by requirements of this Section.

1. St. Claire.
2. Warrenton.

C. Use of Site: Limit use of Project site to work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. Limits: Confine construction operations to areas shown on the drawings for the St. Claire and Warrenton libraries.
2. Limits: Limit site disturbance, including earthwork and clearing of vegetation, to 40 feet (12.2 m) beyond building perimeter; 10 feet (3 m) beyond surface walkways, patios, surface parking, and utilities less than 12 inches (300 mm) in diameter; 15 feet (4.5 m) beyond primary roadway curbs and main utility branch trenches; and 25 feet (7.6 m) beyond constructed areas with permeable surfaces (such as pervious paving areas, stormwater detention facilities, and playing fields) that require additional staging areas in order to limit compaction in the constructed area.
3. Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.

    a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
    b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

D. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

1.9 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.
3. St. Claire and Warrenton libraries only.

B. Owner Limited Occupancy of Completed Areas of Construction: Owner reserves the right to occupy and to place and install equipment in completed portions of the Work, prior to Substantial Completion of the Work, provided such occupancy does not interfere with completion of the Work. Such placement of equipment and limited occupancy shall not constitute acceptance of the total Work.

1. Architect will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner acceptance of the completed Work.
2. Obtain a Certificate of Occupancy from authorities having jurisdiction before limited Owner occupancy.
3. Before limited Owner occupancy, mechanical and electrical systems shall be fully operational, and required tests and inspections shall be successfully completed. On occupancy, Owner will operate and maintain mechanical and electrical systems serving occupied portions of Work.

4. On occupancy, Owner will assume responsibility for maintenance and custodial service for occupied portions of Work.

1.10 WORK RESTRICTIONS

A. Work Restrictions, General: Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.

B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify Architect and Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

C. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.

1. Notify Architect and Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

D. Nonsmoking Building: Smoking is not permitted within the building or within 25 feet (8 m) of entrances, operable windows, or outdoor-air intakes.

E. Controlled Substances: Use of tobacco products and other controlled substances on Project site is not permitted.

1.11 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations published as part of the U.S. National CAD Standard and scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

1.12 MISCELLANEOUS PROVISIONS

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000