

Scenic Regional Library
Board Minutes – April 16, 2013

Scenic Regional Library Board of Trustees met at the Union Library on April 16, 2013, at 7:31pm. Joy Dufrain presided at the meeting. Those attending the meeting were Carol Bell, John Cheatham, Jim Davis, Susan Richardson, Paula Sutton, Louise Baker, Kathleen Ham, Robert Niebruegge, Diann Wacker, John Barry, Karen Holtmeyer, Carla Robertson, and JoAnn Schweissguth. Dan Wilson was absent. Also present were Steven Campbell, Library Director, Jennifer Slay, Administrative Assistant, and New Haven representatives, Tim Otten, Steve Roth, and Buck Collier.

John Cheatham made the motion to approve the Minutes of the March 19, 2013 meeting. Susan Richardson seconded the motion. All voted Aye. The motion carried 13/0.

Approval of Minutes

The Financial Report was reviewed. Steven Campbell noted that the accounting firm is now listing all revenue designations for each county on the report even if there is no revenue to report. *Robert Niebruegge made the motion to approve the Financial Report and transfer of funds. Diann Wacker seconded the motion. All voted Aye. The motion carried 13/0.*

Financial Report & Transfer of Funds

The presentation regarding the New Haven property was moved to item III. New Haven City Administrator, Steve Roth, and New Haven Chamber of Commerce President/New Haven Leader Editor, Buck Collier, support the relocation of the library to the proposed property. Both would like to see services increased to New Haven residents and feel the current location does not support the community due to lack of floor and parking space. Tim Otten provided letters from the Franklin County Commission, Mark Laune, CEO/President of Peoples Savings Bank, Seitter's Market, James Fortner, and Mary Beth Otten, owner of Fitness 24/7, all supporting the relocation of the library. Tim Otten also provided information about the proposed location and that he has resources that may help with the sale of the current building.

New Haven Property Presentation

The Librarians' Reports were reviewed, which included an update by Steven Campbell about the state library situation. John Cheatham asked about the Gerald Area Library numbers and suggested that articles in the area newspapers could help promote it. Robert Niebruegge commented that those residents could be using the Owensville branch since it is so close and children attend school in Gerald.

Librarians' Reports

The rough estimates on relocating the New Haven library were reviewed. Steven Campbell stated that funding this project would leave approximately 3.5 months of reserves. Carol Bell expressed concern that the 2500 sq. ft. space of the proposed property is not sufficient. Steven Campbell stated that 4000 sq. ft. of space is ideal, but also commented that if this property were purchased, it could be used to rent as office space, and another library could be built somewhere else. John Cheatham felt the topic had been addressed enough and Joy Dufrain proceeded to table it until the discussion of the tax levy took place.

New Haven Property

The proposed foundation bylaws have been drafted by the attorney. Most board members were confused about Article III Membership and wording relating to who are the actual directors, members, etc. The wording needs to be clarified throughout the document. Also noted were that Article V, Article VIII, and Article X are all missing. Joy Dufrain referenced Article VI – 75% quorum is too high. Discussion continued and all agreed to change it to a 60% quorum. John Cheatham stated that only one signatory is not enough on checks. All agreed two should be required. Carla Robertson questioned the need for section (e) of Article XII. Steven Campbell will review further and bring concerns and comments to the attorney.

**Proposed Library
Foundation Bylaws**

Joy Dufrain asked the board if the \$2600 for legal fees to establish the foundation should be paid by Scenic Regional Library, then repaid by the foundation at a later date. *John Cheatham made the motion to pay \$2600 in legal fees to establish the foundation as 501(c)3. The foundation will not be required to repay these fees. John Barry seconded the motion. All voted Aye. The motion carried 13/0.*

**Foundation Filing
Fees**

Steven Campbell made a proposal for part-time custodial positions. *John Barry made the motion to go to an employee based service system of cleaning the buildings. Susan Richardson seconded the motion. All voted Aye. Motion carried 13/0.* The discussion continued on hiring a part-time publicity person. *Susan Richardson made the motion to staff a part-time publicity position. Louise Baker seconded the motion. All voted Aye. Motion carried 13/0.*

**Proposed part-time
positions**

Steven Campbell provided information about a tax levy increase, including costs to put it on the ballot. Each county would have a separate levy election. Considering the levy has not been increased since 1959, all feel this should have a positive impact on voters. While an April election is the most cost effective, Carol Bell asked if this was enough time to get it accomplished. John Cheatham suggested each county meet after doing some research and put this on the agenda for next month.

**Library Tax
Levy**

Joy Dufrain provided information on a webinar series – Shoe Me the Keys To be an Effective Trustee. Each session is 1.5 hours and are provided by the Institute of Museum and Library Services.

Robert Niebruegge said the changes happening at the Owensville branch have produced very positive comments from the community.

There being no further business, Joy Dufrain adjourned the meeting at 9:29 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____