

Scenic Regional Library
Board Minutes – December 16, 2014

Scenic Regional Library Board of Trustees met at the Union Branch on December 16, 2014, at 7:02 pm. Paula Sutton presided at the meeting. Those attending the meeting were Diann Wacker, Louise Baker, Bob Niebruegge, Carol Leech, Kathleen Ham, Karen Holtmeyer John Barry, Joy Dufrain, John Cheatham, Susan Richardson and Carol Bell. Absent were Jim Davis and Carla Robertson. Steven Campbell, Library Director, Jamie Summers, Administrative Assistant, Dan Brower, Assistant Director, Brenda Allee-Bates, Business Manager and Human Resources Manager, and Diane Disbro, Union Branch Manager, were also present.

There were no public comments.

Public Comments

Karen Holtmeyer made the motion to approve the Minutes of the November 18, 2014 meeting. Louise Baker seconded the motion. All voted Aye. The motion carried 10/0.

Approval of Minutes

The Financial Report was reviewed. *Bob Niebruegge made the motion to approve the Financial Report and the transfer of funds. Diann Wacker seconded the motion. All voted Aye. The motion carried 10/0.*

Financial Report & Transfer of Funds

Steve Campbell introduced Dan Brower, Assistant Director, to the Board.

Librarians Reports

Susan Richardson entered the meeting at 7:20 pm.

Steve Campbell also updated the Board on consolidation. The Franklin County attorney has informed the Library that the County must issue the formal legal notice in the newspapers. The attorney and Commissioners are requesting information for the legal notice, such as the name of the consolidated district as well as the name of the Board members. The Commissioners will issue the formal notice at the December 30th meeting. Franklin County is requesting that Gasconade and Warren Counties issue the same legal notice. The Library will then report to the State Library in January that the three county districts have consolidated as of July 1, 2015. Steve Campbell spoke to the Board about the city meetings that have been scheduled in Union, Pacific and Wright City. Any Board members are invited to attend, especially those representing each community or area.

John Cheatham made the motion to approve “When the Library has a vacancy for the positions of Director or Assistant Director, the Director or Interim Director shall consult the Library Board of Trustees to determine the negotiation parameters prior to advertising the position” to be added to the personnel manual. Joy Dufrain seconded the motion. All voted Aye. The motion carried 11/0.

Employment Negotiation Procedure

The Board discussed requesting bids from banks for the consolidated funds. The Library still hopes to spread out funds in certificates of deposits throughout the entire district. John Barry points out that the Library is a demand account and some banks may not be interested in increasing reserves as required to back the Library accounts. ***John Barry made the motion to approve Non Signer Access Authorization for Brenda Allee-Bates, Business and Human Resource Manager. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 11/0.***

**Non Signer Access
Authorization**

Louise Baker made the motion to move into Executive Session. Diann Wacker seconded the motion. There was a roll call vote: John Cheatham—Aye, Carol Leech—Aye, Kathleen Ham—Aye, Diann Wacker—Aye, John Barry—Aye, Bob Niebruegge—Aye, Susan Richardson—Aye, Joy Dufrain—Aye, Karen Holtmeyer—Aye, Louise Baker—Aye, and Paula Sutton—Aye. The Board moved into Executive Session at 7:48 pm.

The Board returned from Executive Session.

Joy Dufrain made the motion to approve the Executive Session Minutes, after the correction, from the November 18, 2014 meeting. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 12/0.

**Votes from
Executive Session**

There being no further business, Paula Sutton adjourned the meeting at 8:40 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____