

Scenic Regional Library District
Board Meeting – December 20, 2011

The Scenic Regional Library Boards of Trustees met on December 20, 2011 at the library in Union. Susan Richardson presided at the meeting. Those attending were, Carol Bell, John Cheatham, Susan Richardson, Jim Davis, Paula Sutton, Louise Baker, Kathi Ham, Bob Niebruegge, Diann Wacker, Dan Wilson, John Barry, Joy Dufrain, Karen Holtmeyer, Carla Robertson, JoAnn Schweissguth, Vivienne Beckett, and Chris Brown.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. *Jim Davis moved to approve the November meeting minutes. Carla Robertson seconded the motion. The motion was approved unanimously, and the meeting minutes of the November 15, 2011 meeting were approved.*

Approval of Minutes

The Financial Report was reviewed. Library Director, Vivienne Beckett noted the payment of \$1,250 to Simon & Schuster Speaker's Bureau, a deposit for the J.A. Jance author visit, the payment to Bee Creative for the amount of \$341.90 for library shirts for staff, and payment to JSL Enterprises in the amount of \$1,638.74 for delivery services. *John Barry made the motion to approve the Financial Report and transfer of funds. Karen Holtmeyer seconded the motion. The motion was approved unanimously.*

Financial Report & Transfer of Funds

Reports

Vivienne Beckett gave a description of the upcoming programs, especially the new program on "How to Use an E-Reader" and the ongoing book clubs and movie matinees.

Program Highlights

Vivienne Beckett reported that the Business Manager had been informed by Missouri Consolidated Health Care Corporation that the library's Motion of Participation needed to be revised once more after the August revision. This was due to the classification of employees eligible to be enrolled in the plan. *John Barry made the motion to approve the final Motion of Participation in MCHCP. Dan Wilson seconded the motion. The motion was approved unanimously.*

MCHCP Motion of Participation Final Revision for 2012

Chris Brown reported on the current delivery services that are in place and a cost comparison of Crossroads Courier vs. Delivery Express. The pros and cons of each service were presented, including fuel costs. There was discussion about the possibility of talking with our current courier to see if they can handle the library's growing delivery capacity. The board members instructed staff to research this more and see what options are available to the library.

Delivery Services

The Certified Public Accountants at Langenberg Strubberg & Arand were introduced to the board. Melissa Arand and Kimberly King explained how they would be working with staff on setting up a new accounting system for the library. Melissa Arand requested feedback from board members as they view the new financial reports in the future.

Introduction of Certified Public Accountants

Vivienne Beckett presented the 2012 Budget for approval. She noted highlights of the budget, including an increase in professional services, a decrease in the personnel budget, including contingency, and an overall budget reduction from the previous year. There was discussion by the board. *John Cheatham moved to approve the 2012 Budget. Dan Wilson seconded. The motion passed unanimously.*

2012 Budget

Vivienne Beckett discussed how she and Chris Brown had done some research on recycling programs available. They discussed Paper Retriever and its recycling program and felt that the library and community could benefit from some type of recycling program. The library generates a large quantity of paper and discarded books which could be recycled. There was discussion. ***Joy Dufrain moved to have library staff research recycling options available, discuss similar programs with other local organizations using such services, then to select and implement a recycling service to fit the library's needs. Dan Wilson seconded. The motion passed unanimously.*** **Recycling Program**

There being no further business, Susan Richardson adjourned the meeting.

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____