

Scenic Regional Library  
Board Minutes – February 17, 2009

The Scenic Regional Library Boards of Trustees met on February 17, 2009 at the Union Library. John Barry presided at the meeting. Those attending the meeting were Christine Schmidt, Joy Dufrain, Jim Verhulst, Peggy Hammer, Dan Wilson, Diann Wacker, Susan Richardson, John Cheatham, Carol Bell, Carla Robertson, Karen Holtmeyer, JoAnn Schweissguth, Vivienne Beckett and Ken Rohrbach. Jim Davis was absent.

***Joy Dufrain made the motion to approve the Minutes of the January 27, 2009 meeting. Carol Bell seconded the motion. The motion was approved unanimously.***

**Approval of Minutes**

The Financial Report was reviewed. Ken Rohrbach noted the \$9,422.65 surtax receipt in Warren County and the deposit of \$21,723.78 insurance reimbursement for damage to the auto parts store. The library's accountants have also determined that this same amount has to be added to the budget under "Capital Expense – Improvements". The payment to Schroeder Insurance of \$19,340 is for the library's package insurance policy and reflects updated values and an upgrade to blanket coverage. Payment to Five Star Roofing was noted as well as additional improvements planned for the St. Clair facility. ***Christine Schmidt made the motion to approve the Financial Report and transfer of funds. John Cheatham seconded the motion. The motion was approved unanimously.***

**Financial Report- Approval of Financial Report & Transfer of Funds**

Ken Rohrbach reported that nothing had been heard concerning the Franklin County Library District Levy lawsuit. He also stated that the adjoining property owner to the Warrenton Library, has proposed an amount of \$295 for the easement for a drainage pipe. Library Advocacy Day was held February 10<sup>th</sup> – 11<sup>th</sup> in Jefferson City. Christine Schmidt, Joy Dufrain, Dan Wilson, Vivienne Beckett, Sallie Hancox and Ken Rohrbach attended. Each of the attendees offered their observations. Ken Rohrbach emphasized the importance of having contact by board members who are actual constituents of the legislators. The implementation of a recent ruling by the Consumer Product Safety Commission concerning testing children's books for lead content has been delayed until 2010. The Review of 2008 was discussed. Vivienne Beckett gave a brief demonstration of the Basic Internet and E-mail workshops that are currently being offered. The listing of recent and upcoming library events was reviewed. The recent Family Night Chocolate Program was highlighted. It was noted that the Fancy Nancy Soiree at Warrenton on Feb. 21<sup>st</sup> had been omitted from the listing, but was on the library's website.

**Reports**

Mark Zobrist was informed of the decision to not move ahead with the New Haven building project at this time given the uncertainty of the library's funding and the rent cost resulting from the necessary renovations. The library staff will be considering improvements to the existing New Haven facility.

**New Haven Potential Site**

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Ken Rohrbach reported that work on the grant to fund the migration of the Washington Public Library catalog to the LISTEN system and integration with the Scenic Regional catalog continues. The Washington Library Board has also approved the concept of a 50-50 split of costs for this project in the event the state grant is not obtained. The deadline for the grant application is March 15, 2009.

**Cooperative Efforts with Washington**

As directed by the library board at the January meeting, the library staff has contacted Washington Engineering to supply an estimate for the cost of remodeling the auto parts store into a meeting room facility. This estimate has not yet been provided.

**Remodeling Cost Estimates**

Plans are underway for the 50<sup>th</sup> anniversary celebration of Scenic Regional Library. A tentative schedule calls for activities at branch facilities during the first week in June culminating with a larger event in Union on Saturday, June 6<sup>th</sup>. Ideas for promotional items were discussed, as well as potential publicity outlets.

**50<sup>th</sup> Anniversary Plans**

As stated in the Librarian’s Report, the assistant director/adult services librarian will be completing her sixth month of employment, and while her LAGERS adjustment had to be made immediately, this is normally when an overall salary adjustment is considered. Due to the performance of this individual, Ken Rohrbach recommended a 4% increase. This is the adjustment made on the branch coordinator/IT supervisor’s salary at the end of 6 months. The current salary is \$51,120 and a 4% increase would raise it to \$53,165. ***Christine Schmidt made a motion to increase the current salary by 4%. Susan Richardson seconded the motion. The motion passed unanimously.***

**Sixth Month Salary Adjustment**

Ken Rohrbach presented the Public Library Certification of Compliance which is required annually by the state to verify how the library complies with laws relating to minors’ use of public access computers. Scenic Regional Library is in compliance through maintaining filtering software on all computers used by minors and also through its Internet Usage Policy. ***John Cheatham made a motion to approve the Certification of Compliance. Karen Holtmeyer seconded the motion. The motion passed unanimously.***

**Public Library Certification of Compliance**

Joy Dufraim made the motion to adjourn. Jim Verhulst seconded the motion. The meeting adjourned.

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Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Boards of Trustees

Date \_\_\_\_\_