

Scenic Regional Library District  
Board Meeting – January 17, 2012

The Scenic Regional Library Boards of Trustees met on January 17, 2012 at the library in Union. Susan Richardson presided at the meeting. Those attending were, Carol Bell, John Cheatham, Susan Richardson, Jim Davis, Paula Sutton, Louise Baker, Kathi Ham, Bob Niebruegge, Diann Wacker, Dan Wilson, John Barry, Joy Dufrain, Karen Holtmeyer, Carla Robertson, Vivienne Beckett, and Chris Brown. JoAnn Schweissguth was absent.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. *Karen Holtmeyer moved to approve the December meeting minutes. John Barry seconded the motion. The motion was approved unanimously, and the meeting minutes of the December 20, 2011 meeting were approved.*

**Approval of Minutes**

Certified Public Accountant, Melissa Arand, presented the financial report to the board and discussed its format. She encouraged the board to provide feedback on how they would like to see future reports. Ms. Arand presented some examples of alternative formats for the report for the board to review. *John Cheatham made the motion to approve the Financial Report and transfer of funds. Louise Baker seconded the motion. The motion was approved unanimously.*

**Accounting Update,  
Financial Report &  
Transfer of Funds**

Library Director, Vivienne Beckett gave a description of the upcoming programs, and highlighted the How to Use an Ereader class which has already been extremely successful in Union. The last program had 46 attendees. The library staff plans to hold this program at all of its locations in the coming months (Feb. 15 at Warrenton & Feb. 22 in Union). Ms. Beckett also highlighted the upcoming festive Charles Dickens' Birthday Party to be held in Union on Feb. 7, and the Hermann Art Show on February 24, which will feature the photography of Noah Jung and grandfather Donald Melsha. She also highlighted the upcoming author presentation and book signing by *New York Times Bestselling Author* J.A. Jance. Ms. Jance has written several popular mystery thrillers and has written over three dozen published works.

**Reports**

**Program Highlights**

Assistant Director, Chris Brown reported on the research he and Vivienne Beckett have collected as they are refining the library's delivery service. The current courier has determined to give the library a 20% discount. Discussion followed about pursuing daily deliveries to all Scenic Regional locations. Staff will continue researching options available to the library.

**Delivery Services**

Vivienne Beckett presented the schedule for Library Advocacy Day in Jefferson City on February 7. She asked that additional volunteers to attend and there was discussion. More board members than last year agreed to attend as advocates for the library community.

**Library Advocacy Day**

As changes in staffing have occurred, Vivienne Beckett requested the board grant permission to update signers on the library bank accounts. She asked that librarians Chris Brown and Ruth Lord be added to the list of signers on the appropriate accounts at United Bank of Union. *John Barry moved to approve the signers on the United Bank of Union accounts be updated by adding Chris Brown and Ruth Lord. Joy Dufrain seconded. The motion passed unanimously.*

**Signers on Accounts**

Vivienne Beckett presented information about the library's reciprocal borrowing agreement with Sullivan Public Library. She stated that Scenic Regional Library has had a positive reciprocal agreement where the library whose patrons borrow the most books from the other will pay 25 cents per item to that library in January each year. Vivienne Beckett noted that payment to Sullivan Public Library for circulation by Scenic Regional Library patrons at Sullivan Public Library in 2011 was for the amount of \$2, 874.50.

**Reciprocal Agreement  
with Sullivan Public  
Library**

Vivienne Beckett explained that she would like to formalize a volunteer program at Scenic Regional Library with the intention of making use of more volunteers system-wide. She reported that volunteers are already being used. However, she stated that many more routine tasks may be accomplished by volunteers, if given the opportunity. She explained that this was presented to the Strategic Planning Committee in September 2011 and that she would like the library to recruit, screen, and implement volunteers to help alleviate the workload on current staff. People from the community have expressed interest in volunteering at several of the library's locations and many have talents that would help improve services. Ms. Beckett explained that she would do more research to update the library's insurance policy so that it would cover a formal volunteer program. There was discussion, and the board agreed that this formalized program should be pursued, since volunteers are already being used in some capacity.

**Volunteer Program**

There being no further business, Susan Richardson adjourned the meeting.

---

Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Boards of Trustees

Date: \_\_\_\_\_