

Scenic Regional Library District
Board Meeting – July 17, 2012

The Scenic Regional Library Boards of Trustees met on July 17, 2012 at the library in Union, MO. Susan Richardson presided at the meeting. Those attending were John Cheatham, Jim Davis, Paula Sutton, Kathi Ham, Joy Dufrain, Louise Baker, Diann Wacker, Carla Robertson, Bob Niebruegge, Karen Holtmeyer, Steve Campbell and Ken Rohrbach. John Barry, Dan Wilson, JoAnn Schweissguth and Carol Bell were absent.

Steve Campbell was introduced as the new library director.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. *Karen Holtmeyer made a motion to approve the minutes of the June 19, 2012 meeting. Paula Sutton seconded the motion. The motion was approved unanimously.*

Approval of Minutes

The Financial Report was reviewed by Ken Rohrbach. The following items were noted: the Franklin Development/Improvement fund is now accurately reflected on the Financial Report, expense trends in budget categories, and format of the Report. There was discussion on the possibility of changing payment on as many bills as possible to auto draft. *Bob Niebruegge moved to have the Director investigate which accounts could be paid by auto draft. Jim Davis seconded the motion. The motion passed unanimously. Joy Dufrain moved to approve the financial report and transfer of fund. John Cheatham seconded the motion. The motion passed unanimously.*

Financial Report & Transfer of Funds

Steve Campbell asked the board members about their interest in attending the MLA annual conference. Board members were asked to notify him about their interest in attending within the next few weeks. The 2012 LAGERS rate will be 12.3%, up from 11.3% in 2012. Information articulating the library's LAGERS account was distributed.

Reports

Copies of the library system's 2011 final audit and the auditors' letter to the board outlining the significant audit findings were distributed. *John Cheatham made the motion to approve the 2011 audit. Jim Davis seconded the motion. The motion was approved unanimously.*

2011 Audit

Steve Campbell presented to the library board information about the New Haven branch improvements. The library had received two quotes for the project, which involved demolition and mold clean-up. Steve Campbell expressed concern about the drainage issues in the building's basement. John Cheatham said that he thought the library should have the demolition work performed first so that the full extent of water damage could be assessed. He also said that the library should contact the City of New Haven about uncapping the drain in the building's basement. Steve Campbell said that he would gather additional information about the project.

New Haven Mold Issue

Ken Rohrbach informed the library board that Cataloging/Collection Development Librarian Ruth Lord would receive the standard six-month LAGERS salary adjustment of 4%.

LAGERS Salary Adjustment

Preliminary assessed valuations from the three counties were reviewed. The information is incomplete at this time. These figures were compared to the projections made in December 2011 for the 2012 budget.

Preliminary Assessed Valuations

There was discussion about setting the county library tax hearing dates.

Tax Hearing Dates

Karen Holtmeyer made a motion to elect Joy Dufrain as President of the Regional Board. Carla Robertson seconded the motion. The motion was approved unanimously.

Election of Regional Officers

Louise Baker made a motion to elect Bob Niebruegge First Vice President of the Regional Board. Diann Wacker seconded the motion. The motion was approved unanimously.

Jim Davis made a motion to elect Paula Sutton Second Vice President of the Regional Board. John Cheatham seconded the motion. The motion was approved unanimously.

The State Aid application forms were signed by the Treasurers of Gasconade, Warren and Franklin Counties and the library director. The appropriate forms were notarized.

State Aid Application Forms

Steve Campbell informed the library board about an LSTA technology mini-grant that IT Manager Maureen Willmann had submitted for a new server. He explained that the matching funds were already in the library's budget. *Jim Davis made the motion to proceed with the grant. Paula Sutton seconded the motion. The motion was approved unanimously.*

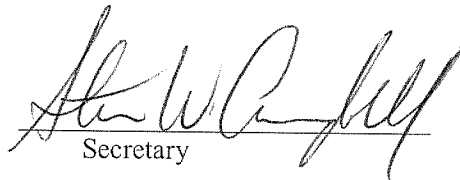
Grant


Joy Dufrain informed the library board that she had registered for an online Trustee academy offered through the Missouri State Library. She said that she would send the other library board members the link and encouraged them to attend.

Additional Comments

John Cheatham expressed his opinion that personnel was a priority and that the Director should analyze staffing needs.

Being no further business, Susan Richardson adjourned the meeting.


Secretary

Approved: 
President, Scenic Regional Library Boards of Trustees

Date: 8/21/12