

Scenic Regional Library
Board Minutes – July 21, 2009

The Scenic Regional Library Boards of Trustees met on July 21, 2009 at the Owensville Library. Jim Davis presided at the meeting. Those attending the meeting were Joy Dufrain, John Cheatham, Susan Richardson, JoAnn Schweissguth, Carol Bell, Carla Robertson, Dan Wilson, Diann Wacker, Karen Holtmeyer, Christine Schmidt, John Barry, Jim Verhulst, Bob Niebruegge, Kathi Ham, Vivienne Beckett, and Ken Rohrbach.

New Gasconade County Board members Bob Niebruegge and Kathi Ham were introduced and welcomed to the board.

Christine Schmidt made the motion to approve the Minutes of the June 16, 2009 meeting. Karen Holtmeyer seconded the motion. The motion was approved unanimously.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted the \$3,736 payment for Director's & Officer's and Employment Practices Liability Insurance. Expenditures in the Programs section of the budget were highlighted. Other expenditures noted were \$4,850.70 to Missouri Library Network Corp. for the yearly fee for cataloging downloads and \$4,552.20 to St. Charles City-County Library for semi-annual automation support. ***John Barry made the motion to approve the Financial Report and transfer of funds. Joy Dufrain seconded the motion. The motion was approved unanimously.***

Financial Report- Approval of Financial Report & Transfer of Funds

Ken Rohrbach reported that the Eastern District Court of Appeals has declined to rehear the Franklin County Tax Levy case or to transfer it to the Missouri Supreme Court. As directed, Marc Ellinger will now file an application for transfer directly with the Missouri Supreme Court. An update was given on summer activities and the increased traffic in the libraries. Vivienne Beckett reported on various events in the library system. The Warrenton Parking Lot expansion has been advertised for bids with a due date of August 6th. The St. Clair awning was replaced on June 20th. The library's 2010 LAGERS rate will be 9.3%, up from 8.3% in 2009.

Reports

The final version of the Cooperative Service Agreement between the Washington Public Library and Scenic Regional Library was presented. It was noted that this is virtually the same as the draft previously reviewed. Many positive comments were made about the agreement and it was the consensus of the board that library service for all parties involved will be improved.

Washington Cooperative Service Agreement

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Susan Richardson made a motion to approve The Cooperative Service Agreement between the Washington Public Library (Washington Municipal Library District) and Scenic Regional Library (Franklin, Gasconade & Warren County Library Districts). Christine Schmidt seconded the motion. The motion was approved unanimously. The signing of the document will take place after the approval of the Washington Public Library Board.

Approve
Cooperative
Service
Agreement

An addendum to the licensing agreement between St. Charles City-County Library District and Scenic Regional Library for the LISTEN 2000 Library Automation software was reviewed. *John Cheatham made a motion to approve the Addendum modifying the original contract dated July 17, 2001 to allow inclusion of Washington Public Library as an additional location included under the intergovernmental cooperation agreement entered into between St. Charles City-County Library and Scenic Regional Library. Joy Dufrain seconded the motion. The motion was approved unanimously.*

Approve
Addendum to
LISTEN 2000
Contract

Dan Wilson made a motion to approve the payment of \$12,795 to the Washington Public Library to constitute the 25% local match of the Missouri State Library Technology Ladder Grant for the Washington Public Library-Scenic Regional Library Cooperative Service Expansion. Karen Holtmeyer seconded the motion. The motion was approved unanimously.

Approve
Payment of 25%
Local Grant
Match

Ken Rohrbach reported on responses to his query to the Missouri Public Library Directors' discussion list related to the state of the Trustees and Friends Division of the Missouri Library Association. There was general discussion concerning the Missouri Library Association and its current importance to libraries in the state

Missouri
Library
Association
Concerns

There was discussion of dates for the public hearings to be held before each county library district sets its 2009 tax levy. The regularly scheduled board meeting will be on August 18th. Setting the hearings for this date could provide a cushion in case an additional meeting would be necessary. Also, wording in the motions to adopt the levies will provide the mechanism to adjust the levies if necessary. The date will be set in the county library board meetings.

Public Hearing
Dates

A sheet showing preliminary 2009 assessed valuation figures for each county library district was distributed. Based on these figures tax revenue would be \$91,506 lower than anticipated. Uncertainties over valuations during budget preparation led to the disparities. It was noted that figures would be finalized after Boards of Equalization meet in each county by the end of July.

Preliminary
2009 Assessed
Valuations

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Ken Rohrbach noted that Peggy Hammer’s term on the board expired on June 30th and that the June 16, 2009 board meeting was her last. Regrets were expressed that proper recognition had not been given to Peggy for her 12 years of service to the Gasconade County Library Board and Scenic Regional Library at that meeting. The library staff will be presenting her with an engraved paperweight to honor her and have publicity for the event.

**Recognition of
Peggy Hammer**

After the June 16, 2009 board meeting the State of Missouri issued a memo revising their mileage rate from 52 cents per mile to 50 cents per mile. It stated “In considering all factors, this is a fair and appropriate reimbursement rate.” This memo was dated June 16, 2009 so it was received after the board meeting. The library’s mileage policy states the library will adopt the mileage rate in effect by the state of Missouri as of July 1st of each year. Therefore the new rate will be 50 cents.

**Revise Mileage
Rate**

Issues involving the investment of the county development and improvement funds were highlighted. Ken Rohrbach reported that investigation of investment practices of other libraries and conversations with attorneys and auditors have provided information that will be useful in developing an investment policy for the library. It was suggested that the Gasconade and Warren County Treasurers be contacted to see if they could invest library funds in the same manner as the Franklin County Treasurer.

**Investment
Issues**

JoAnn Schweissguth made a motion to elect John Barry President of the Regional Board. Christine Schmidt seconded the motion. JoAnn Schweissguth made a motion to close nominations. Carol Bell seconded the motion. The motion to close nominations was approved unanimously. President Davis declared John Barry elected by acclamation.

Jim Verhulst made a motion to elect Dan Wilson as First Vice President of the Regional Board. Diann Wacker seconded the motion. Christine Schmidt made a motion to close nominations. Joy Dufrain seconded the motion. The motion was approved unanimously. President Davis declared Dan Wilson elected by acclamation.

**Election of
Regional
Officers**

Carol Bell made a motion to elect Susan Richardson Second Vice President of the Regional Board. Christine Schmidt seconded the motion. John Cheatham made a motion to close nominations. Karen Holtmeyer seconded the motion. The motion was approved unanimously. President Davis declared Susan Richardson elected by acclamation.

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John Cheatham made a motion to adjourn the meeting. Carla Robertson seconded the motion. The meeting was adjourned.

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____