

Scenic Regional Library
Board Minutes – June 16, 2009

The Scenic Regional Library Boards of Trustees met on June 16, 2009 at the Union Library. Jim Verhulst presided at the meeting. Those attending the meeting were Joy Dufrain, John Cheatham, Susan Richardson, JoAnn Schweissguth, Carol Bell, Carla Robertson, Peggy Hammer, Dan Wilson, Diann Wacker, Karen Holtmeyer, Christine Schmidt, Vivienne Beckett, and Ken Rohrbach. John Barry and Jim Davis were absent.

JoAnn Schweissguth made the motion to approve the Minutes of the May 19, 2009 meeting. Diann Wacker seconded the motion. The motion was approved unanimously.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted that \$22,443.63 from the A & E tax was received. Also noted was \$1,245.05 received from BK Bus Service for damage to the library's van. This sum was paid out to Jerry's Auto Body for the repair. Other expenditures noted were \$7,000 for the monthly service fee for OverDrive through the end of the year, \$1,400 to replace an A/C compressor at St. Clair, summer program expenses, and Gasconade County Equalization expenses. *Peggy Hammer made the motion to approve the Financial Report and transfer of funds. Karen Holtmeyer seconded the motion. The motion was approved unanimously.*

Financial Report- Approval of Financial Report & Transfer of Funds

An update was given on summer reading program and activities to date. Vivienne Beckett reported on the 50th Anniversary Celebration, complete with a PowerPoint presentation. Ken Rohrbach reported on the status on the Warrenton Parking Lot expansion. A quote of \$5,750 from Bolte Construction had been accepted for the St. Clair awning replacement. An LSTA grant will be paying for twice weekly Get Connected courier deliveries to Missouri Libraries. In light of this savings and postage savings, Scenic will add a third delivery for \$1,006 annually. Library events were highlighted.

Reports

The State Library has approved the LSTA grant for the cooperative venture between the Washington Municipal Library District and Scenic Regional Library. The Washington Board will review the draft agreement the Scenic Board reviewed in May. Following approval and signing of the agreement, Scenic will be providing the 25% local match (\$12,795) for the project.

Washington Cooperative Service Agreement

Minutes – June 16, 2009

Insurance bid quotes were presented on Directors & Officers Insurance, and Employment Practices Insurance. The policies from Diamond State Insurance, Cincinnati Insurance, and Philadelphia Insurance were reviewed. Dan Wilson asked what the ratings were on the companies. Vivienne Beckett quickly researched Best's Key Rating Guide and reported the following: *Directors & Officers* – Diamond State – A, Cincinnati – A; *Employment Practices* – Philadelphia – A+, Cincinnati – A++. Discussion of deductible levels and the library's experience followed. ***John Cheatham made a motion to accept the Directors and Officers Insurance quote of Cincinnati Insurance Co. from Schroeder Insurance Agency with a \$2,000,000 limit, \$7,500 deductible with an annual premium of \$2,803. Susan Richardson seconded the motion. The motion was approved unanimously.*** ***John Cheatham made motion to accept the Employment Practices quote of Cincinnati Insurance Co. from Schroeder Insurance Agency with a \$2,000,000 limit, \$7,500 deductible with an annual premium of \$943. Karen Holtmeyer seconded the motion. The motion was approved unanimously.***

**Directors. &
Officers
Insurance**

**Employment
Practices
Insurance**

Copies of the 2008 Audit from Unnerstall & Unnerstall were distributed to the Board. Ken Rohrbach reviewed the audit. Everything was found to be in order. ***John Cheatham made the motion to accept the 2008 Audit. Christine Schmidt seconded the motion. The motion was approved unanimously.***

2008 Audit

In keeping with the library's policy on mileage allowance, ***Joy Dufrain made the following motion "As of July 1, 2009, the Scenic Regional Library shall adopt the mileage rate of 52 cents per mile, the same as allowed by the State of Missouri." Susan Richardson seconded the motion. The motion was approved unanimously.***

**2009 Mileage
Rate**

Diann Wacker made the motion to reinvest the Gasconade County D/I CD maturing on June 19, 2009 at the highest and best rate. Christine Schmidt seconded the motion. The motion was approved unanimously.

John Cheatham made the motion to reinvest the Automotive Reserve CD maturing on June 27, 2009 at the highest and best rate. Susan Richardson seconded the motion. The motion was approved unanimously.

**CD
Reinvestments**

Joy Dufrain made the motion to transfer \$3,900 from the Gift and Endowment Fund CD maturing on June 20, 2009 to the Gift and Endowment Checking Account reinvest the remaining Gift and Endowment Funds in a CD at the highest and best rate. Diann Wacker seconded the motion. The motion was approved unanimously.

Minutes – June 16, 2009

The State Aid Trustee listing form was signed by the Gasconade County Library Board President. State Aid application forms were signed by the Treasurers’ of Gasconade and Franklin Counties and the library director. The appropriate forms were notarized. The Warren County application had been signed and notarized prior to the board meeting.

Sign State Aid Forms

Joy Dufraim raised concerns about the current situation in the Missouri Library Association with regards to the Trustees and Friends Division. The current president has resigned because she is no longer a library board member. Joy is the only remaining officer. The importance of maintaining an identity for this group as a separate entity was discussed. Dan Wilson highlighted the heritage of Missouri library trustees and the influence of Virginia Young, who indeed wrote the book on being a library trustee. The consensus of the board was that this is a grave concern and that the situation should be communicated to other public libraries to raise awareness.

MLA Trustees and Friends Division Concerns

The board expressed interest in viewing the improvements at the Owensville Library and directed that the July board meeting be held in Owensville.

John Cheatham made a motion to adjourn the meeting. Christine Schmidt seconded the motion. The meeting was adjourned.

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____