

Scenic Regional Library District
Board Meeting – June 19, 2012

The Scenic Regional Library Boards of Trustees met on June 19, 2012 at the library in Union, MO. Susan Richardson presided at the meeting. Those attending were Carol Bell, John Cheatham, Jim Davis, Paula Sutton, Kathi Ham, Joy Dufrain, JoAnn Schweissguth, Louise Baker, Diann Wacker, Carla Robertson, John Barry, Maureen Willmann, Christy Schink and Ken Rohrbach. Bob Niebruegge, Dan Wilson and Karen Holtmeyer were absent.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. *Jim Davis made a motion to approve the minutes of the May 15, 2012 meeting. JoAnn Schweissguth seconded the motion. The motion was approved unanimously.*

Approval of Minutes

The Financial Report was reviewed by Ken Rohrbach. The following items were noted: the Franklin Development/Improvement fund will be accurately reflected next month, expense trends in budget categories, and reimbursements to the operating fund from the Gift & Endowment Account and Warren County Building Fund. There was discussion on the format of the financial report and bookmobile circulation. *John Cheatham moved to approve the financial report and transfer of fund. Kathi Ham seconded the motion. The motion passed unanimously.*

Financial Report & Transfer of Funds

Maureen Willmann, Information Technology Supervisor, was introduced to the board and she reported on work and plans to date. Christy Schink reported on the 2012 summer reading program. Ken Rohrbach noted that Diann Wacker, Dan Wilson, JoAnn Schweissguth, and Susan Richardson had been reappointed to their respective library boards. Also noted were the adjustment of the library's annual mileage reimbursement rate to 52.5 cents, impact of the Missouri Legislature's 2012 session, and upcoming events.

Reports

Susan Richardson presented a brief report on behalf of the Library Director Search committee, specifically thanking all of the library board for their involvement in the process.

Library Director Search Committee

Ken Rohrbach reported on the transition efforts of the library. Incoming Library Director Steve Campbell was on site on June 9th for general orientation and organizational information. Several administrative documents had already been sent to him as well as applications for the assistant director position. Also noted was the refund of withholding amounts that had been included in a vacation and holiday time reimbursement. Since the reimbursement was made before quarterly deposits the library would not be liable for the withholding amounts.

Transition Report

Ken Rohrbach presented the Public Library Certification of Compliance which is required annually by the state to verify how the library complies with laws relating to minors' use of public access computers. Scenic Regional Library is in compliance through maintaining filtering software on all computers used by minors and also through its Internet Usage Policy. *John Barry made a motion to approve the Certification of Compliance. Diann Wacker seconded the motion. The motion was approved unanimously.* President Richardson signed the certification.

Public Library Certification of Compliance

It was reported that the 2011 audit will probably not be completed by the June 30th deadline for filing with the State Auditor. Changes in library administration and issues with getting authorized signatures for releases of financial information have led to the delay. *Jim Davis made a motion to send a letter to the State Auditor explaining the delay. John Barry seconded the motion. The motion was approved unanimously.*

2011 Audit

Ken Rohrbach reported that the Rainbow Company had been contacted to provide possible solutions and pricing to address the issue of mold in the basement of the New Haven Library. As of board meeting time there had not been a response.

New Haven Mold Issue

Jim Davis made a motion to adjourn the meeting. Louise Baker seconded the motion. The meeting was adjourned.


Secretary

Approved: 
President, Scenic Regional Library Boards of Trustees

Date: July 17, 2012