

Scenic Regional Library
Board Minutes – March 15, 2011

The Scenic Regional Library Boards of Trustees met on March 15, 2011 at the Union Library. Dan Wilson presided at the meeting. Those attending the meeting were John Barry, Diann Wacker, Karen Holtmeyer, Joy Dufrain, Bob Niebruegge, Carla Robertson, Louise Baker, Jim Davis, Vivienne Beckett and Ken Rohrbach. JoAnn Schweissguth, Susan Richardson, John Cheatham, Kathi Ham and Carol Bell were absent.

Dan Wilson asked if there were any corrections to the minutes of the previous board meeting. Hearing none he stated that the minutes of the February 15, 2011 meeting would stand approved as presented.

Approval of Minutes

The Financial Report was reviewed. Ken Rohrbach noted the following: receipt of surtax and PILOT monies in Franklin County, Gasconade County Equalization Funds, reserve CD's that are maturing, expenses for ebooks, and the ALLDATA auto repair database. Louise Baker asked if heating gas for the Owensville Library was bid and Ken Rohrbach stated that it had been several years since bids were sought. John Barry questioned if a budget revision would be necessary to cover the costs of snow removal. ***John Barry made the motion to approve the Financial Report and transfer of funds. Joy Dufrain seconded the motion. The motion was approved unanimously.***

Financial Report & Transfer of Funds

Chris Brown gave a demonstration of the library's new website which is ready to go live pending the availability of ebooks. Key points were the ease of adding information by staff, ease of use by patrons and increased information available. Ken Rohrbach reported that a representative from the Missouri State Library had made site visits to monitor compliance with both the Gates Grant and the website grant. Legislative issues were updated. Further explanation of Franklin County PILOT payments was provided. The 2010 census statistics for the library service area were reviewed. Vivienne Beckett highlighted library events particularly noting the resumption of computer workshops.

Reports

A status report on the proposed St. Clair facility was presented by Ken Rohrbach. The following items were noted: after a March 10th site visit by Washington Engineering to determine layout, finishes, location of interior walls, and furnishings a new cost estimate was provided at \$164,904; additionally several portions of rusted roof decking will need to be replaced; SCI Engineering made a site visit on March 14th to determine the extent of asbestos abatement necessary; staff continues to prepare bid specifications for furnishings; and the basement of the existing facility has been totally cleared out.

Update on Proposed St. Clair Facility

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Dan Wilson reported on progress by the director search committee. Additional information will be presented at the April meeting.

Search
Committee
Report

Sheets outlining proposed revisions to the 2011 budget were distributed. Changes to income were needed to reflect funds related to the St. Clair project - \$160,000 as proceeds of notes payable and \$227,781 in additional Franklin County funds. Also \$10,468 in Gasconade County Equalization Funds were added. The following Capital Expense categories needed increases as indicated: Furniture/Equipment - \$55,000, Automation - \$5,648, Building - \$160,000, Improvements - \$160,000, and Notes Payable \$17,781. ***Bob Niebruegge made the motion to approve the changes to the 2011 Budget as presented. Carla Robertson seconded the motion. The motion was approved unanimously.***

2011 Budget
Revision

Joy Dufrain made a motion to reinvest the Automation Reserve certificate of deposit of \$135,085.17 at the highest and best rate. Louise Baker seconded the motion. The motion was approved unanimously.

Automation
Reserve CD
Reinvestment

Jim Davis made a motion to adjourn the meeting. Diann Wacker seconded the motion. The meeting was adjourned.

Adjourn

Secretary

Approved: _____
President, Scenic Regional Library Boards of Trustees

Date: _____