

Scenic Regional Library  
Board Minutes – May 19, 2015

Scenic Regional Library Board of Trustees met at the Union Branch on May 19, 2015, at 7:00 pm. Paula Sutton presided at the meeting. Those attending the meeting were Diann Wacker, John Barry, Joy Dufrain, Karen Holtmeyer, Susan Richardson Kathleen Ham, Carol Bell and Bob Niebruegge. Absent were Carol Leech, John Cheatham, Louise Baker, Carla Robertson and Jim Davis. Steven Campbell, Library Director, Jamie Summers, Administrative Assistant, Dan Brower, Assistant Director, and Brenda Allee-Bates, Business Manager and Human Resources Manager, were also present.

There were no public comments.

*Karen Holtmeyer made the motion to approve the Minutes of the April 21, 2015 meeting. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 9/0.*

The Financial Report was reviewed. *John Barry made the motion to approve the Financial Report and the transfer of funds. Susan Richardson seconded the motion. All voted Aye. The motion carried 9/0.*

The Board reviewed the provided Librarians Reports. Laurie Osseck, Adult Outreach Coordinator, was introduced. She explained what each of her programs consist of and how each is adapted to fit the needs or abilities of the residents at each location.

The Board was provided with the completed Facilities Master Plan completed by Bostwick Design Partnership. The consultant recommends completing the entire master building plan within a two or three year time frame. The most efficient bid will be obtained from one contractor for the entire project who will work with different sub-contractors in each community to ensure the project is completed in a timely and efficient manner. The consultant provided estimates for buildings in each community based on the funds that the library has allocated for the building project.

Brenda Allee-Bates spoke to the Board about changing the Floating Holiday portion of the Personnel Policy Manual. The existing policy was created when most of the branches were closed on Mondays. The proposed revision required employees to use the floating holiday within the pay period in which the holiday falls if the holiday falls on an employee's regular day off. Staff with existing floating holiday time will use the existing time before using any vacation time. *Joy Dufrain made the motion to accept the proposed revisions to the Library's Personnel Policy Manual. Susan Richardson seconded the motion. All voted Aye. The motion carried 9/0.*

The Hermann Friends of the Library group would like to host an event afterhours to recruit new members. This event would have wine

**Public Comments**

**Approval of Minutes**

**Financial Report & Transfer of Funds**

**Librarians Reports**

**Master Building Plan Recommendations**

**Proposed Revisions to the Library's Personnel Policy**

**Hermann Friends of the Library Request**

donated from the local wineries. ***Karen Holtmeyer made the motion to allow the Friends of the Library groups to host one event per year that serves wine, providing the event is not during regular library operating hours. John Barry seconded the motion. All voted Aye. The motion carried 9/0.***

Steve Campbell updated the Board about the Sullivan merger process. HB 875 was not voted on by the Senate before the end of session. Under the current law, the merger can still take place. The law change was aiming to have one representative appointed for Crawford County, which is still an option. Sullivan Public Library does not want to merge without some representation for the Crawford County residents. The law change can be presented again in the next legislative session. The Board agreed to have the Director approach the Crawford County Commissioners about appointing one member to the Scenic Regional Library Board of Trustees.

**Sullivan Merger**

The Board was given the draft of the new fiscal year budget for 2015-2016. The fund allocated for the Professional Development and Travel & Dues lines were discussed. A vote to approve the proposed budget will be provided again at the June 16, 2015 meeting.

**2015-2016 Annual Budget Draft**

The Board reviewed the proposed bylaws for the Board of Trustees of a consolidated district. An official vote will need to take place before consolidation takes place on July 1, 2015.

**Board of Trustees Bylaws Draft**

***Bob Niebruegge made the motion to move into Executive Session. Joy Dufrain seconded the motion. There was a roll call vote: Kathi Ham—Aye, Bob Niebruegge—Aye, Diann Wacker—Aye, John Barry—Aye, Susan Richardson—Aye, Karen Holtmeyer—Aye, Carol Bell—Aye, Joy Dufrain—Aye and Paula Sutton—Aye. The Board moved into Executive Session at 9:36 pm.***

The Board returned from Executive Session and announced the votes.

***There being no further business, Paula Sutton adjourned the meeting at 10:08 pm.***

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Board of Trustees

Date: \_\_\_\_\_