

Scenic Regional Library  
Board Minutes – September 15, 2015

Scenic Regional Library Board of Trustees met at the Union Branch on September 15, 2015, at 7:00 pm. Karen Holtmeyer presided at the meeting. Those attending the meeting were John Cheatham, Paula Sutton, Kathleen Ham, Carol Leech, John Barry, Carla Robertson, Joy Dufrain, Carol Bell, Susan Richardson and Bob Niebruegge. Absent was Diann Wacker. Steven Campbell, Library Director, Jamie Summers, Administrative Assistant, Dan Brower, Assistant Director, Brenda Allee-Bates, Business Manager and Human Resources Manager, Diane Disbro, Union Branch Manager, and Leonard Butts, future Crawford County Board member, were also present.

There were no public comments.

**Public Comments**

*Paula Sutton made the motion to approve the Minutes of the August 25, 2015 meeting. Susan Richardson seconded the motion. All voted Aye. The motion carried 10/0.*

**Approval of Minutes**

The Financial Report was reviewed. *Carla Robertson made the motion to approve the Financial Report. Carol Bell seconded the motion. All voted Aye. The motion carried 10/0.*

**Financial Report**

Bob Niebruegge entered the meeting at 7:08 pm.

The Board reviewed the Librarians Reports.

**Librarians Reports**

Steve Campbell informed the Board that the Library's insurance broker, Schroeder Insurance, presented some new benefit options for the Library. More details will be available to review at the October Board meeting. If the Board wants to consider the options for 2016, they will need to withdraw from Missouri Consolidated this month; they can rescind the withdrawal at their October Board meeting. *John Cheatham made the motion to withdraw from the Missouri Consolidated Health Care Plan effective December 31, 2015, with notice to be given by October 1, 2015. Joy Dufrain seconded the motion. All voted Aye. The motion carried 11/0.*

**Health Insurance**

The Board was provided with proposed changes to the Library's vacation policy. *Joy Dufrain made the motion to accept the proposed changes to the vacation policy. Kathleen Ham seconded the motion. All voted Aye. The motion carried 11/0.*

**Vacation Policy**

Laurie Osseck and Stacy Emerson have both been approached by outside firms about purchasing programing and training material that they have created for the Library. The Board discussed the possible issues that allowing staff to sell work created while working for the library could present. Everyone agreed to share information with other libraries but not allow materials to be sold to companies.

**Staff Selling Work**

Diane Disbro exited the meeting at 7:44 pm.

***Paula Sutton made the motion to move into Executive Session. Bob Niebruegge seconded the motion. There was a roll call vote: John Cheatham—Aye, Paula Sutton—Aye, Kathleen Ham—Aye, Carol Leech—Aye, John Barry—Aye, Joy Dufrain—Aye, Carla Robertson—Aye, Carol Bell—Aye, Susan Richardson—Aye, Bob Niebruegge—Aye and Karen Holtmeyer—Aye. The Board moved into Executive Session at 7:45 pm.***

The Board returned from Executive Session.

Votes from Executive Session were announced:

**Votes from  
Executive Session**

***John Barry made the motion to authorize Bob Niebruegge as signatory for the Owensville closing. Carol Bell seconded the motion. Bob Niebruegge abstained from the vote. The motion carried 10/0.***

***John Cheatham made the motion to create the advertisement for the request for qualifications to be presented to the Board at the October Board meeting. Joy Dufrain seconded the motion. All voted Aye. The motion carried 11/0.***

***There being no further business, Karen Holtmeyer adjourned the meeting at 8:30 pm.***

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Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Board of Trustees

Date: \_\_\_\_\_