

Scenic Regional Library District  
Board Meeting – September 20, 2011

The Scenic Regional Library Boards of Trustees met on September 20, 2011 at the St. Clair Library. Susan Richardson presided at the meeting. Those attending were Carol Bell, John Cheatham, Jim Davis, Susan Richardson, Paula Sutton, Kathi Ham, Bob Niebruegge, Diann Wacker, John Barry, Joy Dufraim, Karen Holtmeyer, JoAnn Schweissguth, and Vivienne Beckett. Louise Baker, Carla Robertson, and Dan Wilson were absent.

Susan Richardson asked if there were any corrections to the minutes of the previous board meeting. Hearing none, she stated that the minutes of the August 16, 2011 meeting were approved.

**Approval of Minutes**

The Financial Report was reviewed. Vivienne Beckett noted the payment to Crew Commercial Cleaning for work done at the Union Library, a payment to Possum Grape RHK for the purchase of books, and a payment to Blitz, Bardgett, & Deutsch, L.C. for consultations on setting the Franklin County tax levy. ***Bob Niebruegge made the motion to approve the Financial Report and transfer of funds. John Barry seconded the motion. The motion was approved unanimously.***

**Financial Report & Transfer of Funds**

Vivienne Beckett reported on the successful outcome of the new St. Clair branch library and the positive press coverage it received and how the library staff worked very well as a team to make it happen. Chris Brown highlighted the grand opening event and positive comments from several patrons and staff. He also acknowledged the hard work by all staff that were involved in the project and reported on patron usage at the new branch.

**Reports**

Christy Schink gave an in-depth report on the summer reading program and distributed statistics on participation and completion rates. She also noted the effectiveness of preparing a DVD to present Scenic Regional Library's summer reading program to the schools instead of in-person presentations due to the large number of schools in the library's service area. Also noted was the popularity of the e-readers as prizes for teens and adults and the possibility of offering large prizes next year.

Vivienne Beckett highlighted upcoming programs and the library's participation in community events as well as the new strategy in the Fall book sale at Union. Dates of book sale are shortened to two weeks as a result of staff input and more signs will be posted at all library locations.

**Assessed Valuations**

Final assessed valuations were given as revised values for Gasconade County were mailed to the library from the Gasconade County Clerk's Office, which were amended on 9-1-11.

Vivienne Beckett presented the board information gathered from a webinar presentation by Missouri Consolidated Health Care presented on 9-13-11. It was noted that the available plan offerings were the same as in 2011 with slight increases in premiums. The board reviewed the handouts with all plan comparisons and rate information. Vivienne Beckett recommended that Scenic Regional Library select the Missouri Consolidated PPO 600 plan, which was the same plan eligible employees were offered in 2011, with the library paying 100% of the premium for participants in the employee-only plan. ***John Cheatham moved to select the Missouri Consolidated PPO 600 Health Insurance plan. Carol Bell seconded the motion. The motion was approved unanimously.***

**Selection of Health Insurance for 2012**

Reminders were announced that the Strategic Planning Committee will meet on Friday, September 30 at 10:00am in Union, and the Missouri Library Association Conference will be on October 5 – 7 in Kansas City.

**Reminders**

Vivienne explained that she will be updating the marketing plan to reflect changes made in marketing library services, including how staff is using the new website.

**Marketing Plan**

Vivienne Beckett presented information on library shirts for employees. She explained that wearing a shirt with the library logo on it would give the staff a professional appearance and promote the library in a positively in the community. Each shirt will cost \$11.75, and there would be a one time set up charge of \$22.00. ***Karen Holtmeyer moved to purchase one library shirt per employee with the library's logo embroidered on it. Joy Dufraim seconded the motion. The motion was approved unanimously.***

**Library Shirts**

Parking lot maintenance issues for the library in Union were discussed. The board asked the staff to gather more information to compare possible repair/recoating options.

**Parking Lot  
Maintenance in Union**

There being no further business, Susan Richardson adjourned the meeting.

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Boards of Trustees

Date: \_\_\_\_\_