

**Policy**  
**Assistance and Alternative Forms of Service**

Recognizing that all materials housed in Scenic Regional Library service centers may not be accessible to all individuals, it will be the policy of Scenic Regional Library to have its staff provide needed assistance to obtain materials and to process items for circulation. This assistance will be courteous and timely.

Scenic Regional Library will provide alternative forms of service to disabled individuals whose disability prevents them from using the library's materials and services. Designated library staff will confer with individuals to determine the most feasible manner in which they may be served.

Examples of alternative forms of service are:

Provide materials through curb pick up, delivery or mail to individuals who do not have access to service centers.

When requested, schedule some programs at locations accessible to the disabled if programs are normally held at locations that are inaccessible.

Provide interpreters for programs and library meetings when requested.

(Adopted 12/15/92)