

Scenic Regional Library
Board Minutes – November 17, 2015

Scenic Regional Library Board of Trustees met at the Union Branch on November 17, 2015, at 7:00 pm. Karen Holtmeyer presided at the meeting. Those attending the meeting were Leonard Butts, Diann Wacker, Susan Richardson, John Barry, Joy Dufrain, Carla Robertson, John Cheatham, Carol Leech, Carol Bell, and Kathleen Ham. Absent were Bob Niebruegge and Paula Sutton. Steven Campbell, Library Director, Jamie Summers, Administrative Assistant, Dan Brower, Assistant Director, Brenda Allee-Bates, Business Manager and Human Resources Manager, and Diane Disbro, Union Branch Manager, were also present.

There were no public comments.

Public Comments

Susan Richardson made the motion to approve the Minutes of the October 20, 2015 meeting. John Barry seconded the motion. All voted Aye. The motion carried 10/0.

Approval of Minutes

The Financial Report was reviewed. *John Barry made the motion to approve the Financial Report. Carol Leech seconded the motion. All voted Aye. The motion carried 10/0.*

Financial Report

The Board reviewed the provided Librarians Reports. The Union Chamber awarded the library the Non-Profit Organization of the Year at their event in October. The library will begin selling flash drives in the branches on December 15, 2015 as security is increase on the public computers and files will no longer be able to be downloaded to the desktop. The first Staff Development Day was successful, but Steve Campbell would like to apply for a grant to guarantee higher quality presenters for next year. A press release has been submitted to the newspaper in Sullivan to promote the new offerings available since merging with Scenic. Dan Brower included comparision circulation statistics for DVDs since the limit has been removed and the checkouts have increased significantly.

Librarians Reports

Diann Wacker entered the meeting at 7:09 pm.

Jamie Summers' last day as Administrative Assistant will be November 23, 2015.

The St. Clair branch recently sponsored a Crayons and Cocktails program at a local restaurant. The program was a huge success and has received many requests to make the event a regular occurance, maybe a few times per year. The Board had adopted the policy that limits branches and Friends group to hosting one alcohol related program per year. Steve Campbell was requesting clarification for the branch about programs that are being held off-site. John Barry, Susan Richardson and John Cheatham do not see an issue with sponsoring the program if it is held off-site. Carol Bell was concerned that some prorammers might use this as a way to get around the one alcohol per year policy. *Susan Richardson made the motion to amend the existing alcohol program policy to "one alcohol sampling event on-site per year, not including off-site events."* John

St. Clair Program Request

Cheatham seconded the motion. All voted Aye. The motion carried 11/0.

Diane Disbro exited the meeting at 7:28 pm.

John Barry made the motion to move into Executive Session. Diann Wacker seconded the motion. There was a roll call vote: John Cheatham—Aye, Diann Wacker—Aye, Carol Leech—Aye, Kathi Ham—Aye, John Barry—Aye, Leonard Butts—Aye, Carla Robertson—Aye, Joy Dufrain—Aye, Carol Bell—Aye, Susan Richardson—Aye, and Karen Holtmeyer—Aye. The Board moved into Executive Session at 7:28 pm.

The Board returned from Executive Session.

Votes from Executive Session were announced:

John Cheatham made the motion to have Washington Engineering conduct a site evaluation on the lot in Sullivan that is adjacent to the First Presbyterian Church; pending satisfactory results, Steve Campbell is authorized to negotiate the price of the lot with a maximum price of \$165,000. Carol Bell seconded the motion. All voted Aye. The motion carried 11/0.

**Votes from
Executive Session**

Joy Dufrain made the motion to prepare and distribute the request for qualifications (RFQ) for architects, engineers and financing to include the seven locations. Carla Robertson seconded the motion. All voted Aye. The motion carried 11/0.

There being no further business, Karen Holtmeyer adjourned the meeting at 8:08 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____