

Scenic Regional Library  
Board Minutes – August 30, 2016

Scenic Regional Library Board of Trustees met at the Zion United Church of Christ in Union on August 30, 2016; at 7:00 pm. Carol Leech presided at the meeting. Those attending the meeting were John Barry, Leonard Butts, Joy Dufraim, Kathleen Ham, Karen Holtmeyer, Bob Niebruegge, Susan Richardson, Paula Sutton and Diann Wacker. Carol Bell, John Cheatham and Carla Robertson were absent. Steven Campbell, Library Director, Dan Brower, Assistant Director, Kjersti Merseal, Business Manager and Human Resources Manager and Charlean Stockton, Administrative Assistant was also present.

The Board of Trustees will consider the proposed property tax rate of \$0.2008 per \$100 of assessed valuation for Scenic Regional Library District, a consolidated library district and political subdivision, to generate revenue for the fiscal year began on July 1, 2016.

**Public Hearing**

There were no public comments.

**Public Comments**

*Karen Holtmeyer made the motion to approve the Minutes of the July 19, 2016 meeting. Diann Wacker seconded the motion. All voted Aye. The motion carried 10/0.*

**Approval of Minutes**

The Board reviewed the Financial Report.

**Financial Report**

*Bob Niebruegge made the motion to approve the Financial Report. Susan Richardson seconded the motion. All voted Aye. The motion carried 10/0.*

Steve Campbell introduced Kjersti Merseal as the new Business and Human Resource Manager for Scenic Regional Library. She has a bachelor's degree in accounting and has worked for a non-profit organization, she is also experienced in payroll, accounts payable and financial reporting.

**Introduction of New Employees**

Lori Jane Perdew was introduced as the new Branch Manager of the Sullivan branch of Scenic Regional Library. Employed since April 2015 as the Youth Services clerk in Pacific, she began her duties as the new Branch Manager of the Sullivan branch on August 1, 2016. Ms. Perdew received a master's degree in Library Science and Information Services from the University of Central Missouri in May 2015.

(Not sure how much info you want here.)

**Crawford County Assessed Valuation Figures**

Assistant Director Dan Brower wrote and received an LSTA grant through the Missouri State Library to replace the library's current time and print management software, Envisionware, with a new product, Cybrarian. Cybrarian is more compatible with Windows 10 and has lower long-term costs than Envisionware, in addition to allowing patrons to print to the library's public printers from their wireless devices.

**New Time and Print Management Software Grant**

The bookmobile that was purchased in April had been out of service all summer due to a few different maintenance issues and it was determined that the generator needed replacement. The cost was \$9000 plus installation, which was inexpensive compared to the costs involved in purchasing and outfitting a new vehicle. The Bookmobile has been fixed and is currently servicing our patrons.

**Bookmobile Repairs**

Steve Campbell met with Michelle Bock, the library's municipal advisor with Piper Jaffray and Co., and Mark Grimm, the library's bond counsel with Gilmore & Bell to discuss financing options for the building projects.

**Building Project  
Financing Update  
and Timeline**

The architect obtained pre-bids for the library's construction plans from three contractors. The pre-bids ranged from 6-17% over the library's current budget. The architect and engineer believe that the library could save 5-10% of its overall project budget by building all the new facilities in 2017, opposed to bidding three branches in 2017 and the remaining four in 2108. This could help reduce the current budget overage.

**Building Project  
Design Update**

Mike Maczuk, owner of Boondocker Inn and the land adjacent to the library's new site in New Haven, has agreed to donate a 25' tract of property along the library site's south boundary. The additional land will allow a flip of the building to face the street and square up the building, and will provide additional parking and allow for a drive up book drop.

**New Haven Branch  
Site Addition**

(Not sure how much info you want here.)

**2016 Tax Levy Rate**

*John Barry made the motion to approve the 2016 Tax Levy Rate. Susan Richardson seconded the motion. All voted Aye. The motion carried 10/0.*

Steve Campbell nominated Michelle Heiliger and Karrie Fast, both from Wright City, to fill two of the vacancies on the Scenic Regional Library Foundation Board.

**Scenic Regional  
Library Foundation  
Board of Directors**

*Paula Sutton Made the motion to accept nominees Michelle Heiliger and Karrie Fast to the Foundation Board. Joy Dufrain seconded the motion. All voted Aye. The motion carried 10/0.*

*There being no further business, Carol Leech adjourned the meeting at 7:58pm.*

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Board of Trustees

Date: \_\_\_\_\_

