Scenic Regional Library Board Minutes – November 15, 2016

Scenic Regional Library Board of Trustees met at the Union Branch on November 15, 2016; at 7:00 pm. Carol Leech presided at the meeting. Those attending the meeting were John Barry, Carol Bell, Leonard Butts, John Cheatham, Joy Dufrain, Kathleen Ham, Karen Holtmeyer, Bob Niebruegge, Carla Robertson, and Diann Wacker. Susan Richardson and Paula Sutton were absent. Steven Campbell, Library Director, Dan Brower, Assistant Director, Kjersti Merseal, Business Manager and Human Resources Manager and Charlean Stockton, Administrative Assistant was also present. Guests in attendance included Michelle Bock, with Piper Jaffray & Co., and Erick Creach, with Gilmore & Bell, P.C., John Mueller, Scott Clark, and Steve Hoover, with JEMA and Jim Stufflebeam of Sapp Design.

There were no public comments.

**John Barry made the motion to approve the Minutes of the October 18, 2016 meeting. Leonard Butts seconded the motion. All voted Aye. The motion carried 11/0.**

Karen Fogelbach, Branch Manager of the Scenic Regional St. Clair branch has submitted her notice of retirement, effective December 31, 2016. Her position was posted internally, with four staff members applying for the position. Interviews were held November 9th and 10th and a qualified candidate was selected. Rachel Terbrock, a circulation clerk from Scenic Regional’s Owensville branch has been hired for the St. Clair Branch Manager. A retirement reception for Karen Fogelbach has been planned for December 15, 2016, 6:30 – 7:30 pm and will be held at the St. Clair branch.

33% through fiscal year (check #s) less than 23% of budget spent. December and January will begin deposits of revenue. Added One Click Digital (mainly audiobooks) Circ is up. Insert Hoopla usage numbers. Facebook ad planned for OCD. IRS has denied the forgiveness on the fines due. 95 telescope circulations since they were added to the collection. Computer usage; HR had lower numbers due to computer issues.

**Carla Robertson made the motion to approve the Financial Report. Kathleen Ham seconded the motion. All voted Aye. The motion carried 11/0.**

The Board reviewed the Librarians Reports.

Bob Niebruegge entered the meeting at 7:16 pm.

We are now finished with this estate. We received another check for $1900, which was more than we had anticipated.

Book sale numbers were down due to the offerings, weeded books and non-fiction.

Lease financing. Our loans will be based on interest rate and terms. 25-30
year debt to stay within the million dollar rage. Loans will be callable within 10 years. Our district has not has a bond rating as of yet. A+ - AA- is what they predict. Lock in rates on February 21st. The plan is to make a million dollar payment per year. Our first payment is due February 2018. 1.17.18 meeting for the bond approval.

**Public Financing**

**“Go to Market” Resolution**

John Barry made the motion to approve the “Go to Market” Resolution. Carla Robertson seconded the motion. All voted Aye. The motion carried 11/0.

Joy Dufrairn made the motion to move the upcoming board meeting to December 13, 2016. Bob Niebruegge seconded the motion. All voted Aye. The motion carried 11/0.

John Mueller, Scott Clark, and Steve Hoover, with JEMA and Jim Stufflebeam of Sapp Design gave a presentation to the Board to show the site plans, interior designs, and exterior (elevations) designs for the library’s new facilities.

John Cheatham doesn’t feel that a yearly support would not work, but naming would be okay with a significant donation. Carol Bell feels we could put different portions of area and furniture for auction. She also feels that the meeting room in NH be called the Agnes Meyer meeting room. (Book spine idea) John Barry would like to go forward with the idea as long as parameters were set.

**December Board Meeting Date**

**Building Project – Architect**

**Presentation of Site Plans, Interior Designs and Exterior Designs**

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**Scenic Regional Library Foundation – Groundbreaking Ceremonies and Sponsorship Events**


The Board moved into Executive Session at 9:23 pm.

The Board returned from Executive Session at 9:58 pm.

There being no further business, Carol Leech adjourned the meeting at 9:59 pm.
Secretary

Approved:_______________________________________

President, Scenic Regional Library Board of Trustees

Date:_____________________________________________