

Scenic Regional Library  
Board Minutes – November 14, 2017

Scenic Regional Library Board of Trustees met at the Scenic Regional Library Warrenton Branch in Warrenton, Missouri on November 14, 2017; at 7:00 pm. John Cheatham presided at the meeting. Those attending the meeting were John Barry, Carol Bell, Leonard Butts, Joy Dufrain, Kathleen Ham, Karen Holtmeyer, Carol Leech, Susan Richardson, Carla Robertson, and Paula Sutton. Board members Bob Niebruegge and Diann Wacker were absent. Steven Campbell, Library Director, Megan Maurer, Assistant Director, and Charlean Stockton, Administrative Assistant was also present. Guests John Mueller, Steve Hoover, and Scott Clark of JEMA were additionally in attendance.

There were no public comments.

**Public Comments**

***Karen Holtmeyer made the motion to approve the Minutes of the October 17, 2017 meeting. Susan Richardson seconded the motion. All voted Aye. The motion carried 11/0.***

**Approval of Minutes**

Madison Morris, Branch Manager of Scenic Regional's Warrenton Branch, has submitted her resignation. She has accepted a new position with the St. Charles City County Public Library. Madison's last day will be December 8, 2017.

**Financial Report**

Effective December 11, 2017, Stephanie Jackson, Assistant Branch Manager in Union, will be promoted to Branch Manager in Warrenton. Also, effective December 11, 2017, Macee Jarvis, Children's Programmer in Union, will be promoted to Assistant Branch Manager in Union.

Additionally, Jamie Schulte, Children's Programmer in New Haven, has also tendered a resignation effective December 23, 2017.

***John Barry made the motion to approve the Financial Report. Leonard Butts seconded the motion. All voted Aye. The motion carried 11/0.***

The Board reviewed the Reports.

**Librarian's Reports**

The steel frames for the buildings should be erected in New Haven, Owensville, and Wright City by mid-November. The next foundation slab to be poured will be Sullivan, then St. Clair. Originally, Wright Construction planned to have all the slabs poured by the end of October and steel frames erected by the end of November. However, there was a two-week delay at the St. Clair site because AT&T had to move the temporarily the fiber (Internet) line before the foundation slab could be poured. The line was moved on November 2, 2017. There have also been major delays in Pacific due to the permit issue discussed last month. The permit was finally issued on November 2, 2017. Wright Construction still plans to have the slabs all poured and steel frames erected by the second week of December.

**Building Project Update**

There is an issue between JEMA and Wright Construction involving the Warrenton branch. The soil in front of the branch must be excavated and re-

filled. In order to do so, the building must be reinforced to prevent it from collapsing. Wright Construction believes that the cost of this reinforcement should be incurred by the library. JEMA believes that it was clearly included in the original bid. Regardless, according to Wright Construction, the need to reinforce the existing branch will delay the project by about a month. Due to this delay, it appears that the Warrenton facility will be the last project to be completed.

Scenic Regional Library offered their first two programs in Marthasville in October. “An Evening with a Ghosthunter” was scheduled at Duck’s Bar & Grill in Marthasville on October 24, 2017; with 27 attendees. The attendees included Warren County Commissioner Dan Hampson and his teenage grandson. The program was scheduled to overlap with the Marthasville bookmobile stop, which was 3:00 to 7:00 PM on October 24, 2017, in the parking lot of Duck’s Bar & Grill; 16 people checked out 61 items. Scenic Regional Library now has a permanent, full-color banner placed in front of Duck’s Bar & Grill publicizing the bookmobile stop each month.

### **Programming in Marthasville**

On October 28, 2017, the scheduled “Loud and Outrages’ Juggling & Magic Show” at Marthasville Elementary School was attended by 22 children, 13 adults.

Overall, the first two programs were considered a success. Scenic Regional has another adult program scheduled in Marthasville at Duck’s Bar & Grill in late November. In January 2018, Scenic Regional plans to have a weeknight, “pizza with ‘Pete the Cat’ storytime” at Duck’s in Marthasville, which will include an appearance by a staff member in the library’s Pete the Cat costume. Scenic Regional Library will continue offering programs throughout 2018.

The Library Foundation currently has three vacancies, one from each county. Blake Penberthy, former member of the Sullivan Public Library Board, recently resigned from the Foundation after getting married.

### **Scenic Regional Library Foundation Appointments**

Director Steve Campbell recommended that the Library Board appoint Dr. Debbie Depew as a Foundation Board member for Franklin County to replace Mr. Penberthy. She is a physician (D.O.) who operates a clinic in Jefferson County. Dr. Depew has served as president of the Harney Mansion Foundation in Sullivan for over a decade. She recently completed a six-year term as a Board member of the Missouri Humanities Council. Director Campbell believes that Dr. Depew would be a tremendous asset to the Library Foundation

***Leonard Butts made the motion to accept nominee Dr. Debbie Depew to the Foundation Board. Paula Sutton seconded the motion. All voted Aye. The motion carried 11/0.***

John Mueller, owner of JEMA architects, addressed the board to present the finalized interior design for the new Union branch and administrative offices. The architects interviewed all of the library’s administrative staff twice to obtain input on the designs. The facility is 23,000 sq. ft.—17,200 sq. ft. for the Union branch and 5,800 sq. ft. for the administrative offices, including

### **JEMA Presentation – Union Branch and Administrative Offices**

the bookmobile area. The library's consultant recommended that the Union branch be 17,500 square feet based on the population within a 7-10 minute driving radius.

*There being no further business, Board President John Cheatham adjourned the meeting at 8:40 pm.*

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Board of Trustees

Date: \_\_\_\_\_