

# Freegal Music Help Guide

October 2018



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## Welcome!

Welcome to the Freegal Music Help Guide! The purpose for this help guide is to provide you with the information you need to use Freegal Music.

## What is Freegal Music?

Freegal Music is a music service offered through libraries that allows patrons to stream and download songs and music videos. Here are some interesting facts about Freegal Music.

- There are 15 million songs in its collection.
- There are 40 thousand music videos in its collection.
- Its music originates from over 100 countries.
- Once you download a song or music video, it is yours to keep!

## Freegal Music Offerings to Patrons

Any Scenic Regional Library patrons who have library accounts in good standing can access Freegal Music using their library card number to log in to the system. Once logged into the Freegal Music site, they can stream or download music.

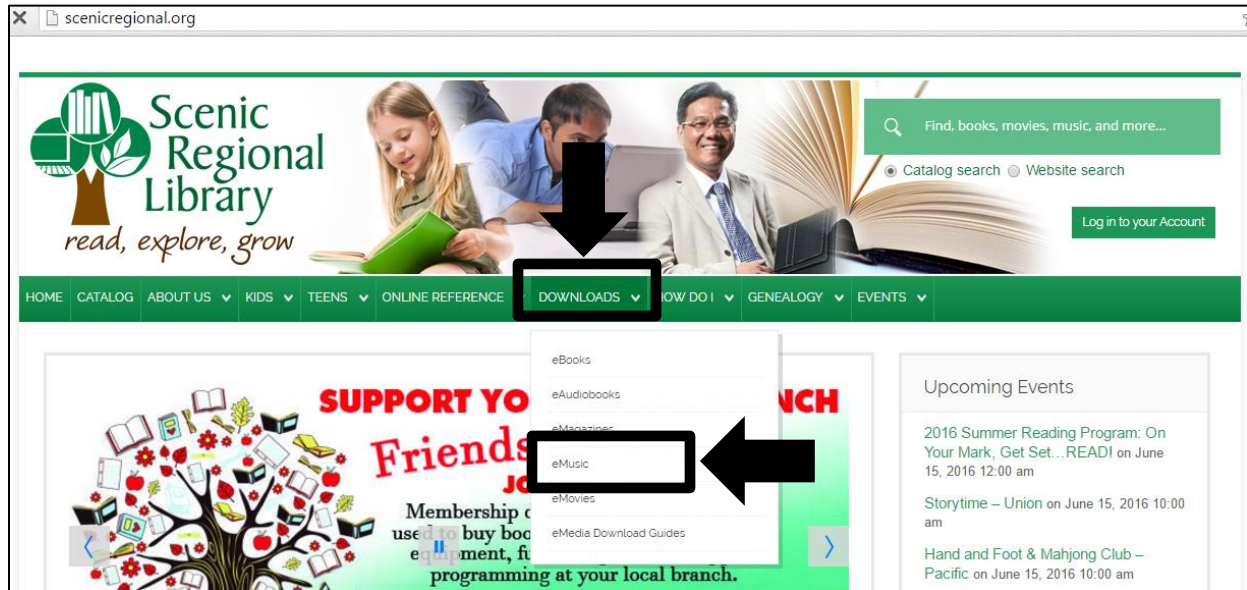
Streaming – Patrons are able to stream music for three hours per day through Freegal Music. In its simplest form, patrons simply need to search for the music they want to hear and click play.

Downloading – Patrons also have the option to download songs and music videos from Freegal Music. Each patron receives a five-song weekly allotment of downloads, with songs counting as one download and music videos counting as two. The allotment resets every Monday at 12:01a.m. CT and what patrons do not use, they lose.

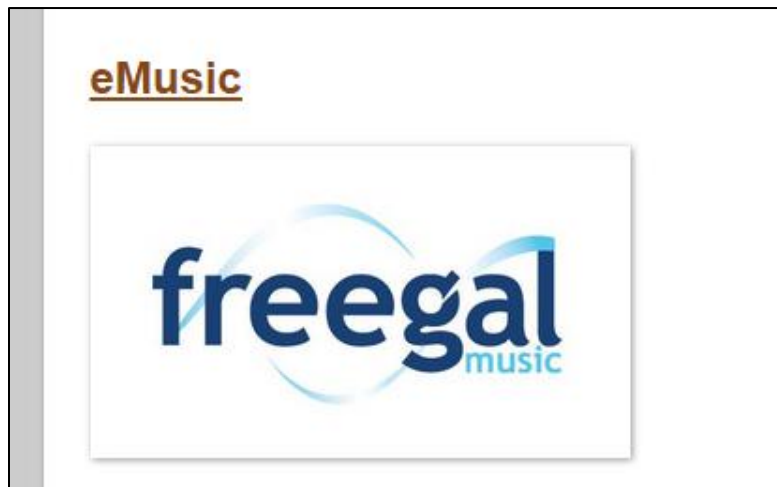
## Accessing Freegal Music

Follow these steps to access Freegal Music.

1. Go to [www.scenicregional.org](http://www.scenicregional.org).
2. Point your cursor at “Downloads” to reveal a drop down menu.
3. Click on “eMusic.”



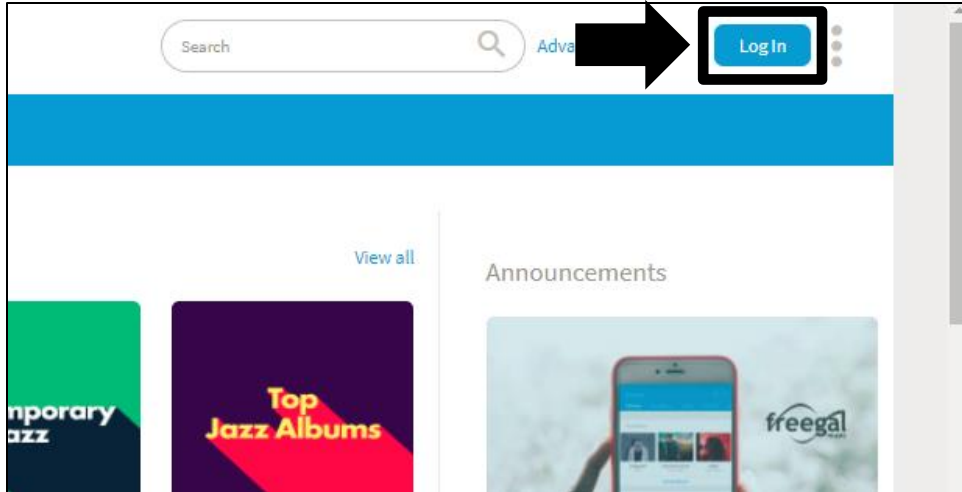
4. Click on the Freegal Music logo.



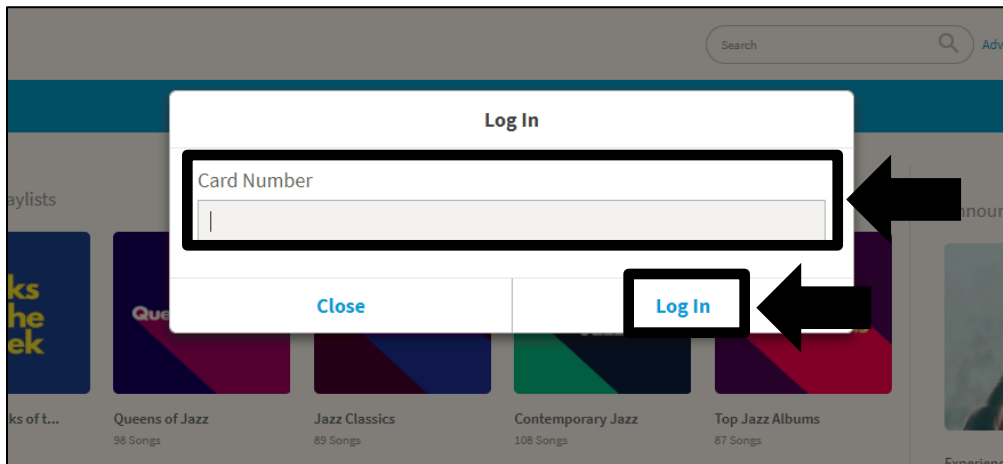
## Logging into Freegal Music

Follow these steps to log into Freegal Music.

1. Click on “Log In.”

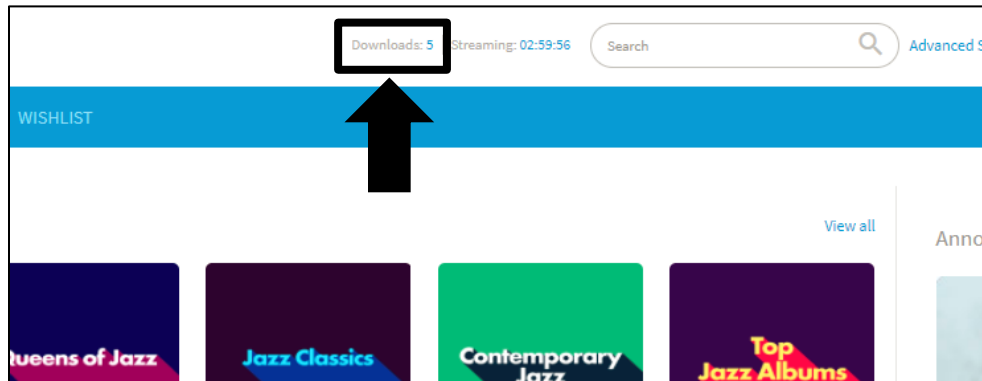


2. Enter your library card number.
3. Click “Log In.”

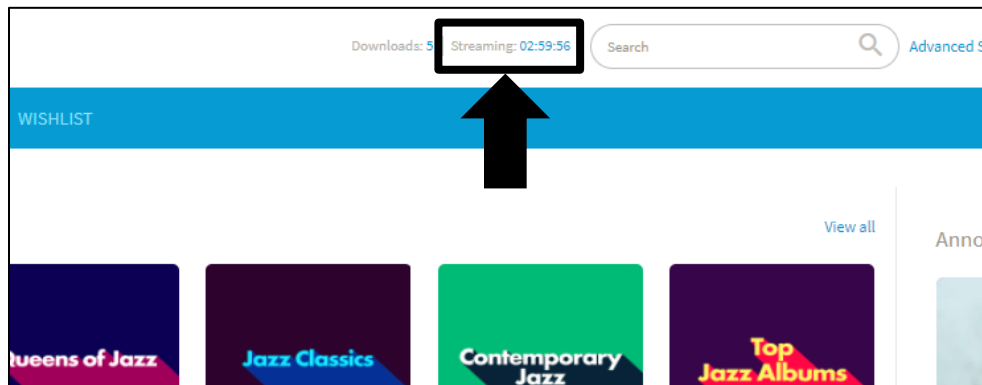


## Freegal Music Website Tour

Downloads – Tells you how many downloads you have left for the week.

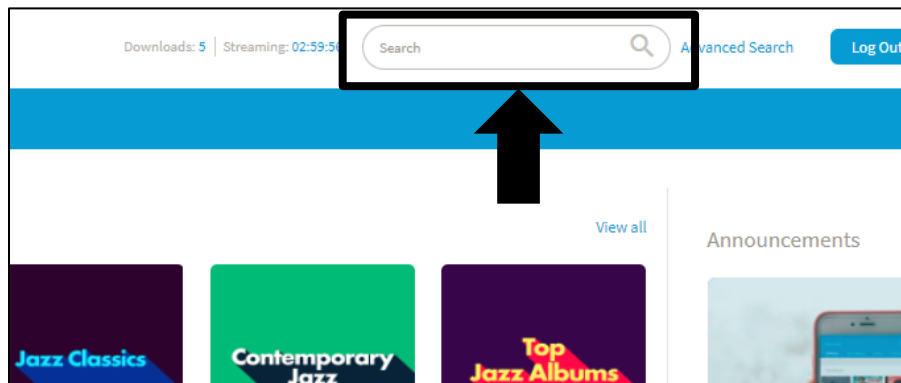


Streaming – Tells you how much streaming time you have left for the day.

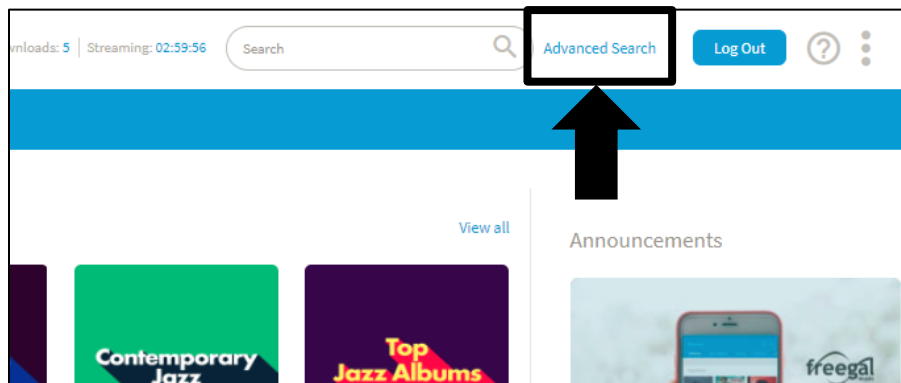


## Freegal Music Website Tour, continued

Search – Allows you to search the collection by title, artist, or album.



Advanced Search – Clicking here displays fields in the viewing window that allow you to do an advanced search of the collection.

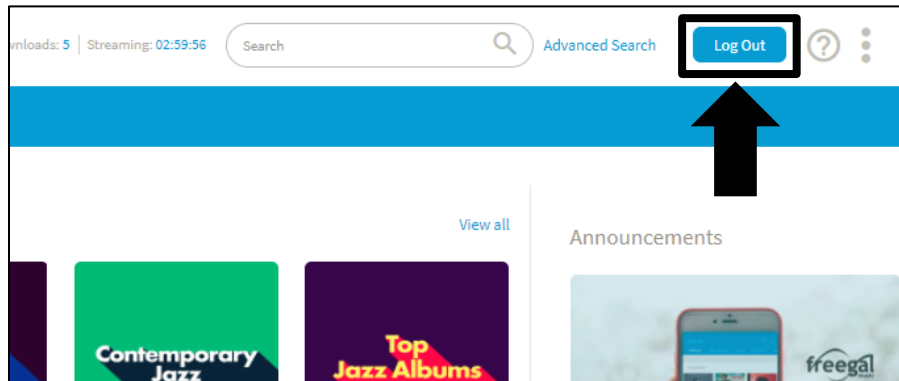


The screenshot below illustrates the advanced search page.

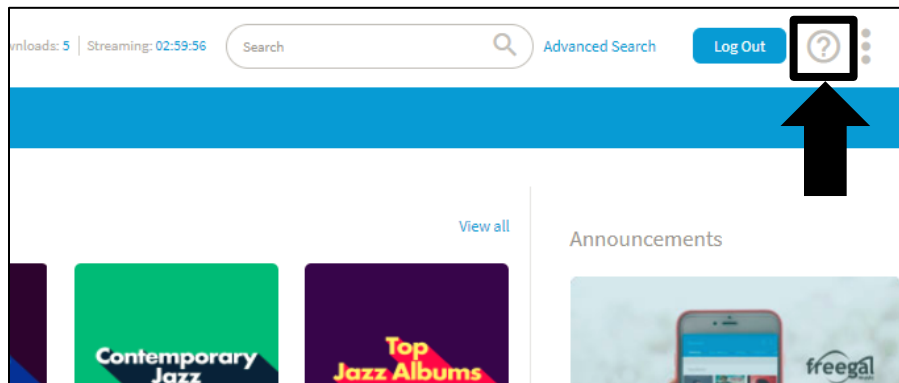
A screenshot of the Freegal Music website's advanced search page. The page has a blue header with "Scenic Regional Library" on the left, "Downloads: 5 | Streaming: 02:57:09" in the center, and a search bar on the right. Below the header, there is a sidebar on the left with icons for "Home", "Browse", and "My Music". The main content area is titled "Advanced Search" and contains several search fields: "Select type" (a dropdown menu with "Select All" selected), "Artist", "Song title", "Album title", "Composer", "Label", and "Genre" (a text input field with the placeholder "Please enter and select a genre"). Below these fields is a "Match all of the above fields" dropdown menu. At the bottom of the search area, there are two buttons: "Search" and "Search Tips".

## Freegal Music Website Tour, continued

Log Out – Clicking here logs you out of Freegal Music.



Help – Clicking here displays a pop up window that allows you to submit a help request to Freegal Music.



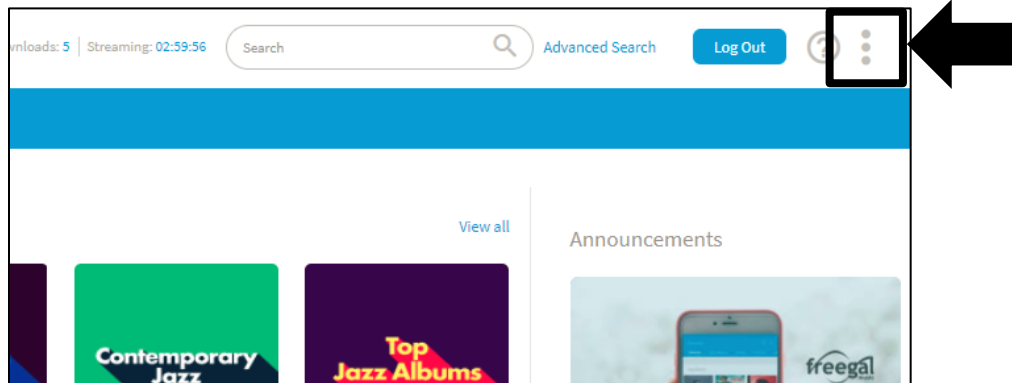
The screenshot below illustrates the help request pop up window.

A screenshot of a help request pop-up window. The window has a white background and a grey border. At the top, it says 'What can we help you with?'. Below this, there are four input fields: 'Your name', 'Your email', 'Subject', and 'Description'. The 'Description' field is a larger text area. At the bottom of the window, there is a 'Close' button and a 'Send' button. A link to the FAQ section is also visible at the bottom.

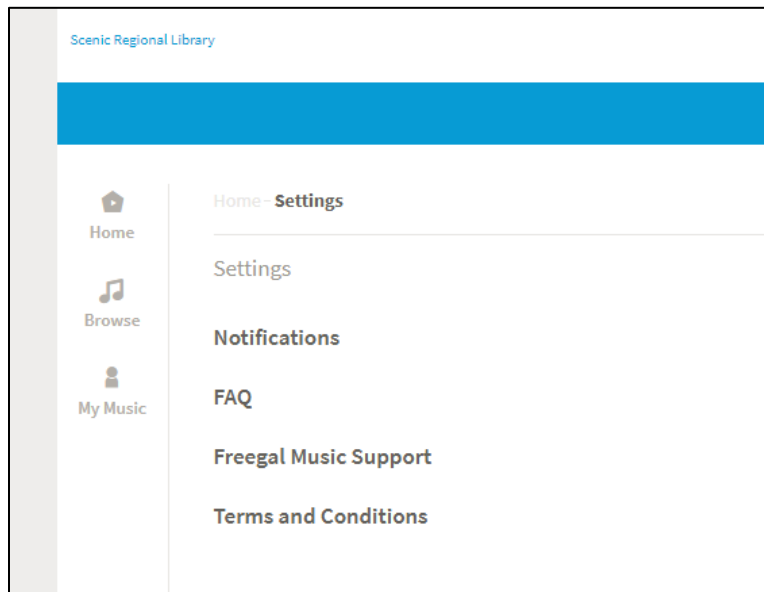


## Freegal Music Website Tour, continued

Account Menu – Clicking here displays a menu of account information in the viewing window.



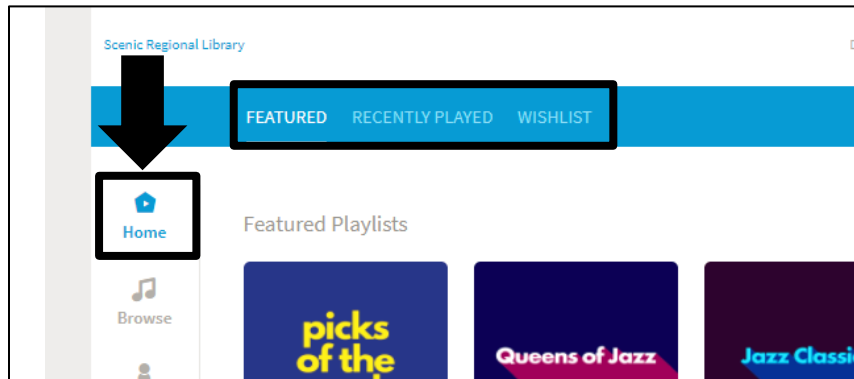
The screenshot below illustrates the account page.



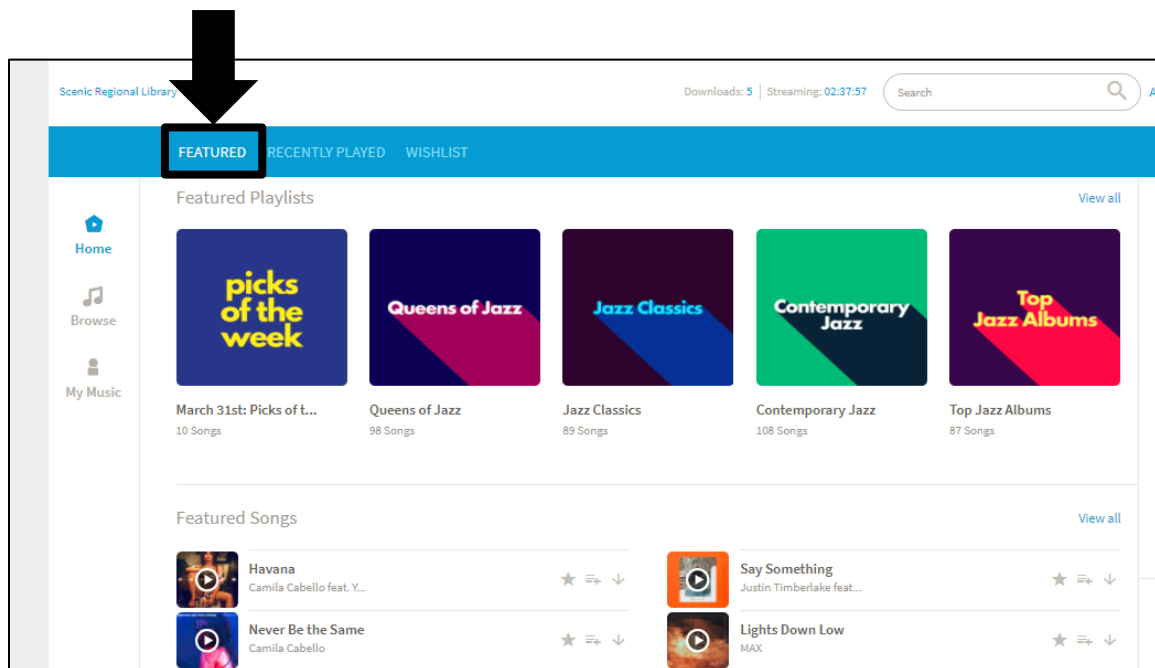
- Notifications: Allows you to enter your email address to receive reminders about how many downloads you have left for the week.
- FAQ: Takes you to a frequently asked questions page.
- Freegal Music Support: Opens a help request pop up window.
- Terms and Conditions: Takes you to a page detailing the terms and conditions of using Freegal Music.

## Freegal Music Website Tour, continued

Home – Clicking here reveals three choices on the blue menu.

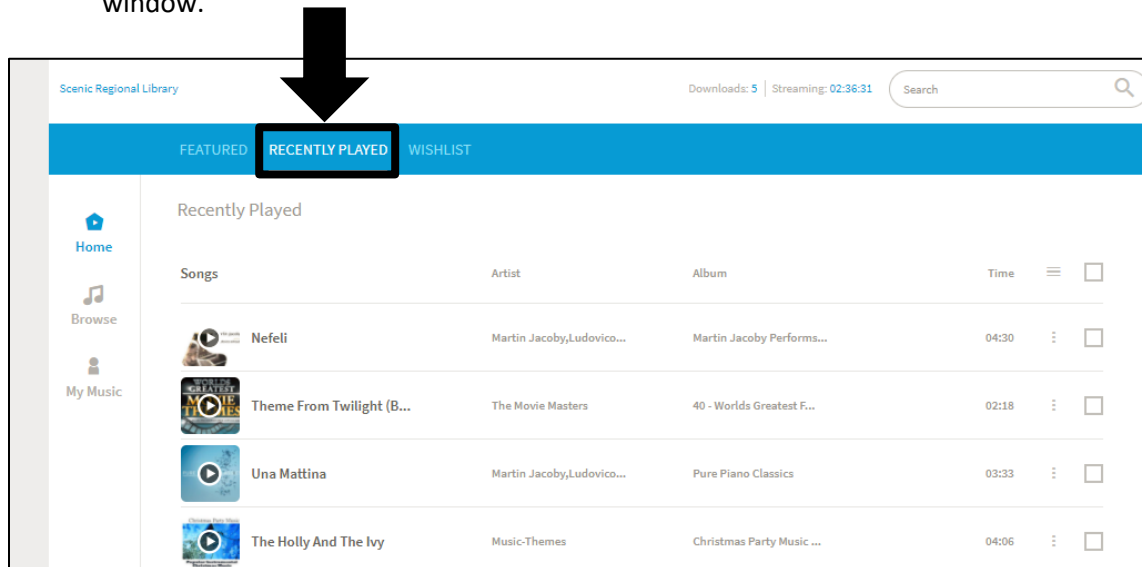


- **Featured:** Clicking here reveals featured selections (playlists, songs, albums, music videos, audiobooks, and artists) in the viewing window. The screenshot below illustrates the top portion of the Featured page. You can scroll down the page to see the rest of the featured selections.

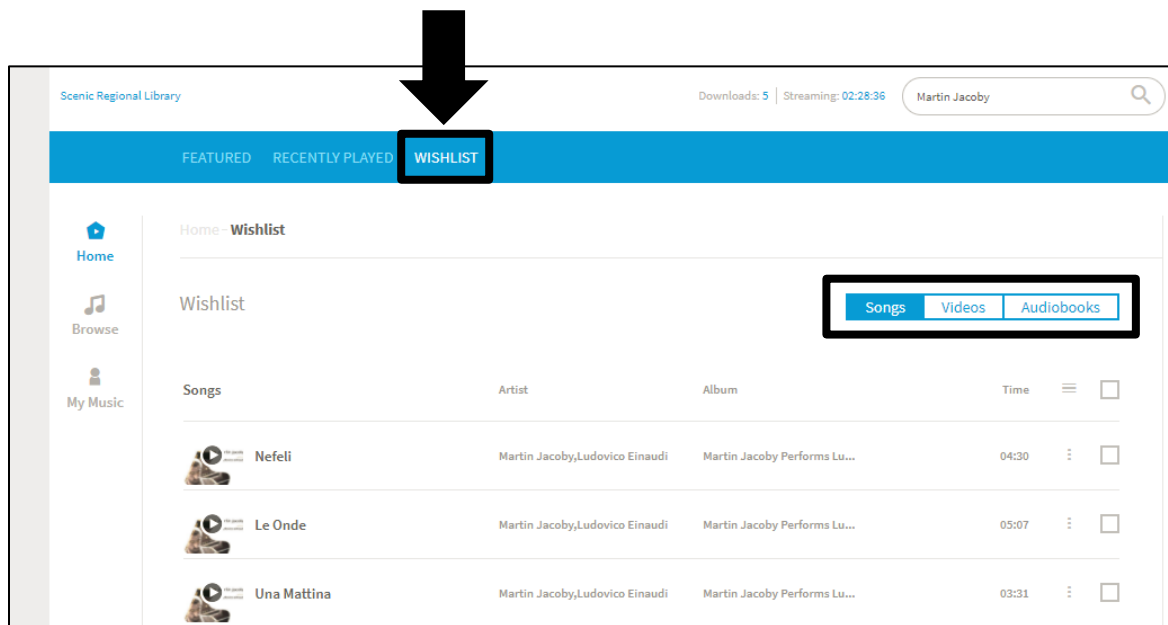


## Freegal Music Website Tour, continued

- Recently Played: Clicking here reveals the songs you've recently streamed in the viewing window.

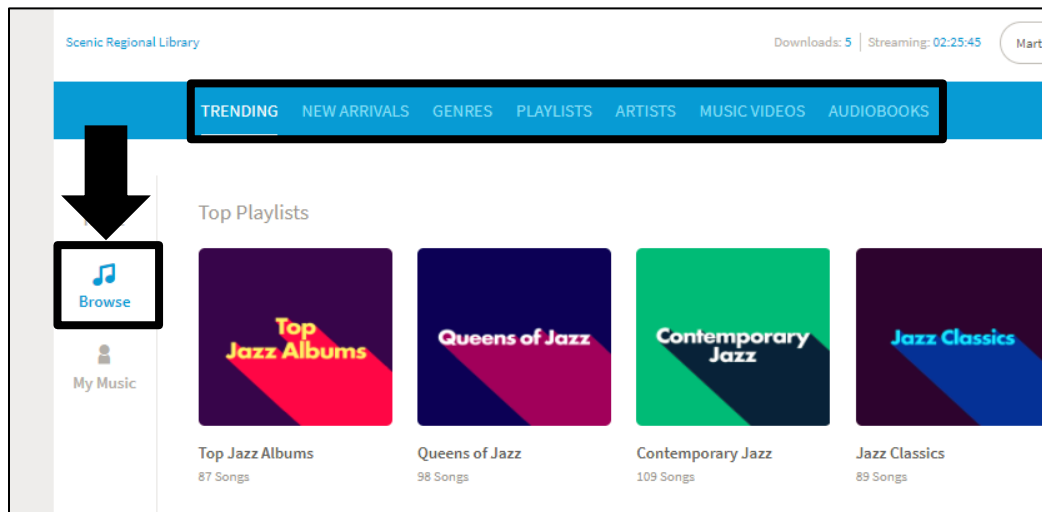


- Wishlist: Clicking here displays the songs you've added to your wishlist in the viewing window. Your wishlist is divided into songs, videos, and audiobooks.

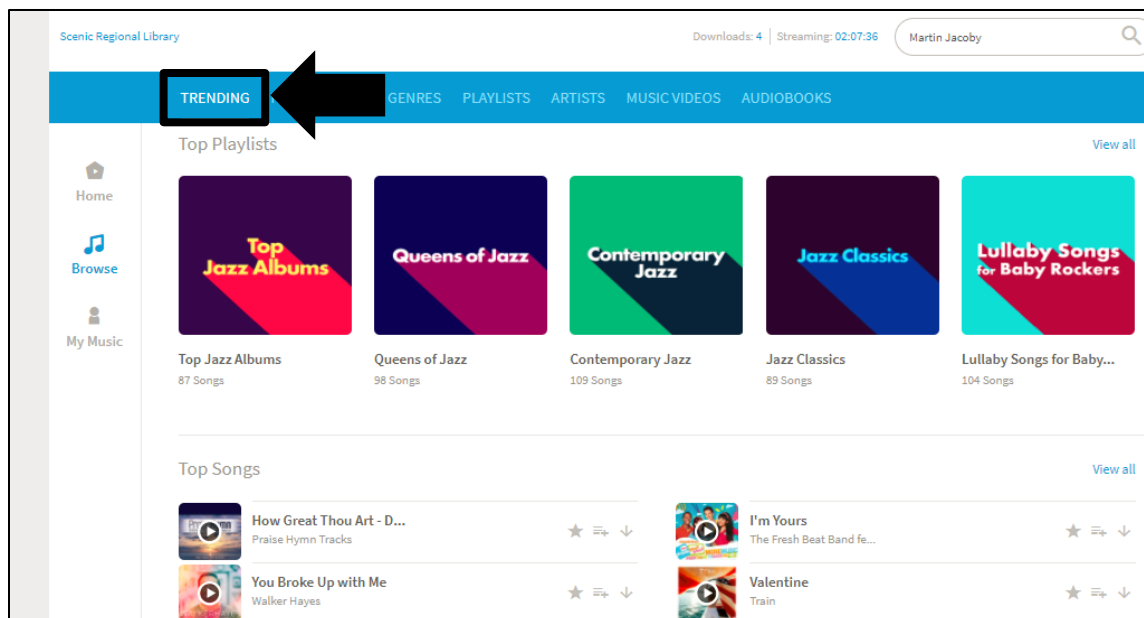


## Freegal Music Website Tour, continued

Browse – Clicking here reveals seven choices in the blue menu bar.

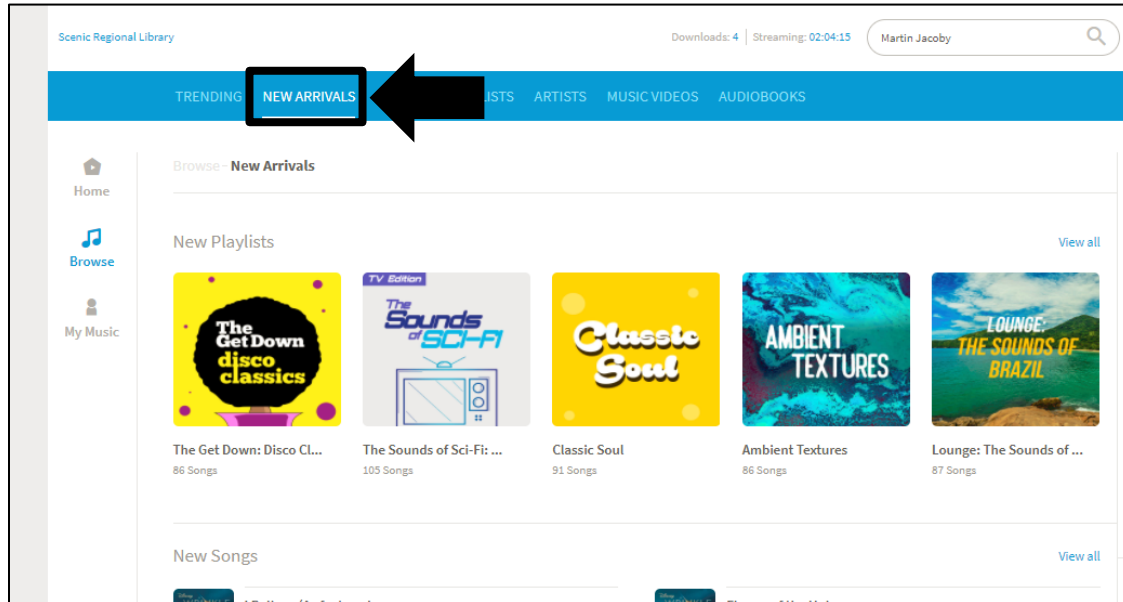


- Trending: Clicking here displays popular selections (playlists, songs, albums, music videos, and audiobooks) in the viewing window. The screenshot below illustrates the top portion of the Trending page. You can scroll down the page to see the rest of the trending selections.

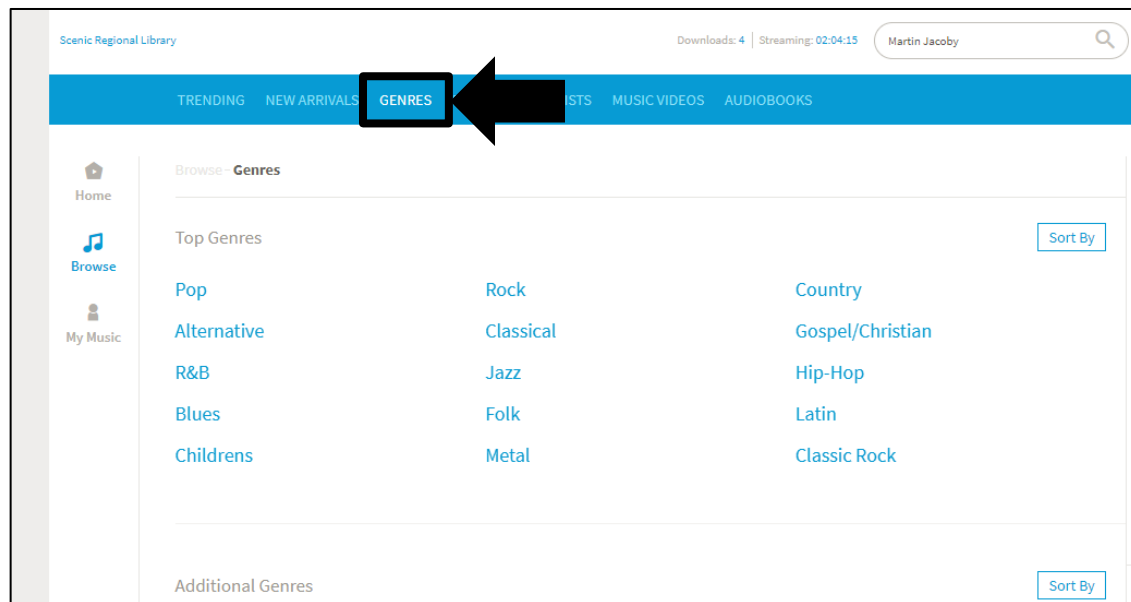


## Freegal Music Website Tour, continued

- New Arrivals: Clicking here displays new selections (playlists, songs, albums, music videos, and audiobooks) in the viewing window. The screenshot below illustrates the top portion of the New Arrivals page. You can scroll down the page to see the rest of the selections.

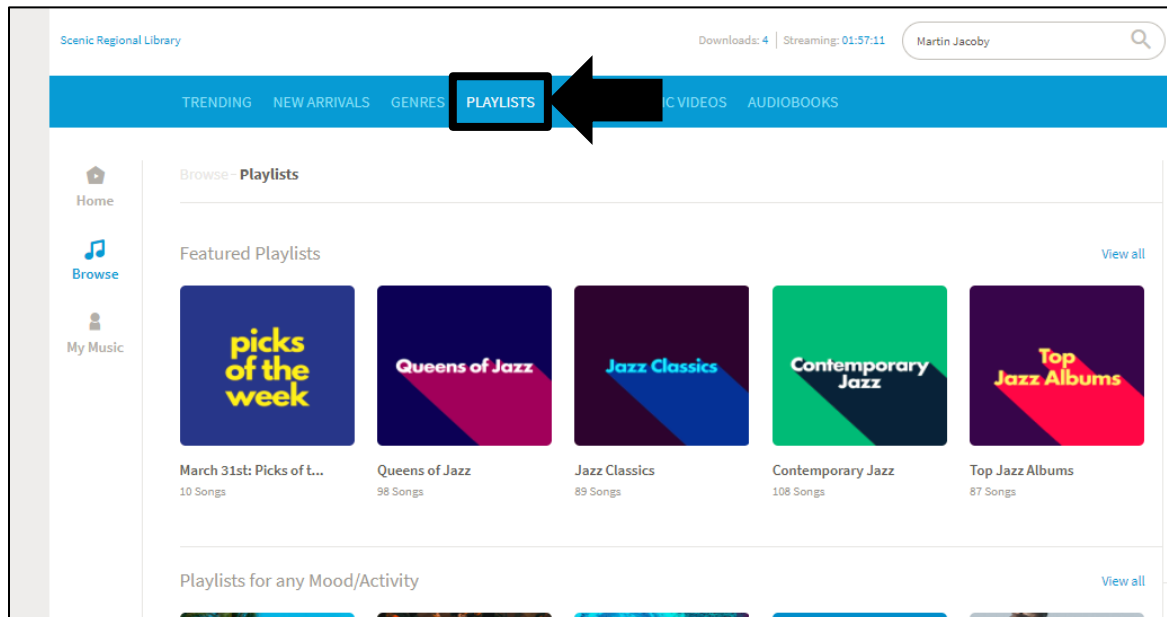


- Genres – Clicking here displays music genres (top and additional) in the viewing window. The screenshot below illustrates the top portion of the Genres page. You can scroll down the page to see the rest of the genres. Clicking on any genre will take you to a page that lists playlists, songs, albums, music videos, and artists in that genre.

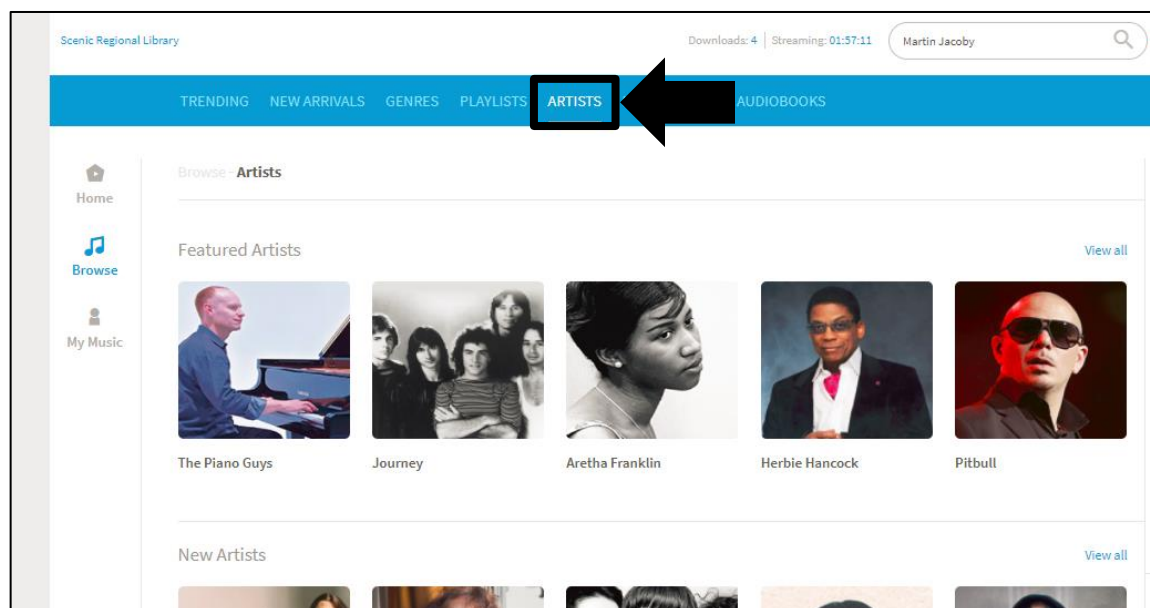


## Freegal Music Website Tour, continued

- **Playlists:** Clicking here displays playlist selections (featured, moods/activities, and artists) in the viewing window. The screenshot below illustrates the top portion of the Playlists page. You can scroll down the page to see the rest of the playlists. Clicking on any playlist will take you to a page that lists all the songs in that playlist.

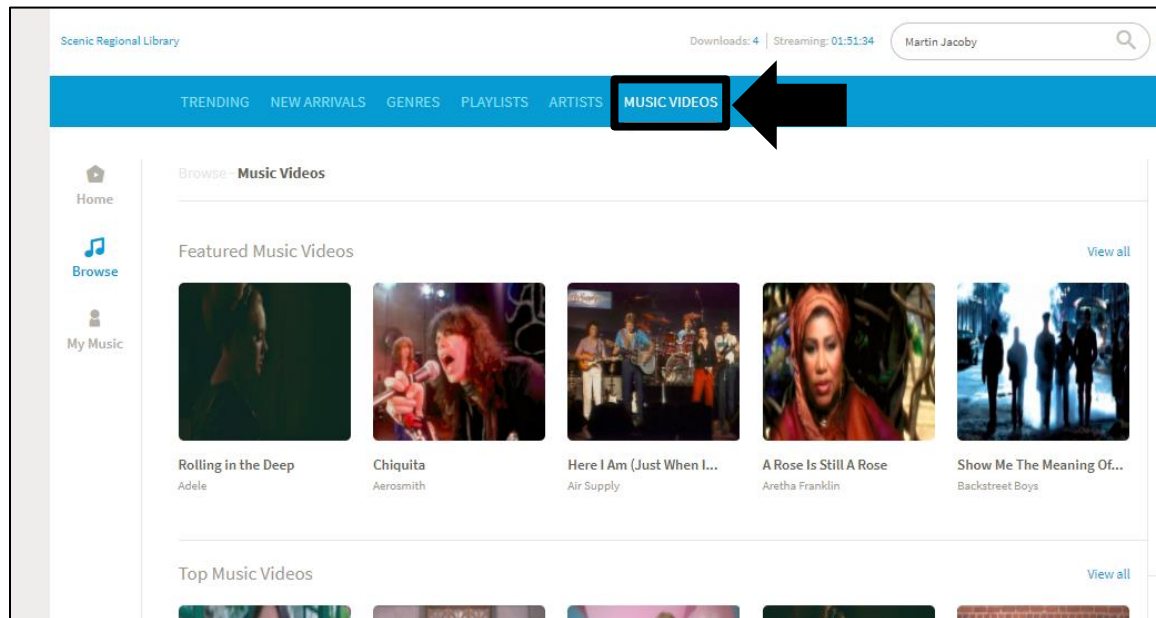


- **Artists:** Clicking here displays artist selections (featured and new) in the viewing window. The screenshot below illustrates the top portion of the Artists page. You can scroll down the page to see the rest of the artists.

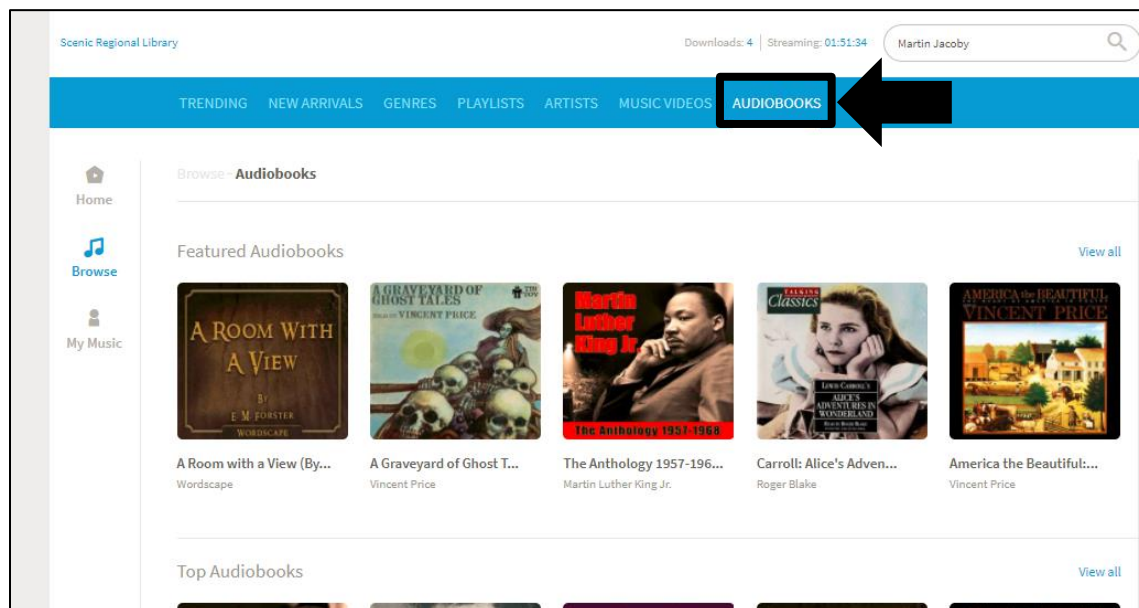


## Freegal Music Website Tour, continued

- Music Videos: Clicking here displays music video selections (featured, top, and new) in the viewing window. The screenshot below illustrates the top portion of the Music Videos page. You can scroll down the page to see the rest of the selections.

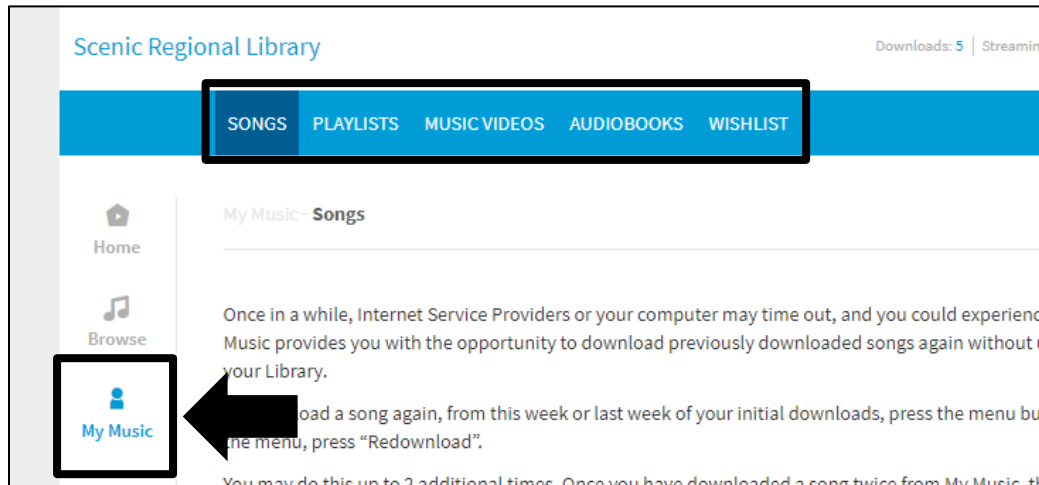


- Audiobooks: Clicking here displays audiobook selections (featured, top, and new) in the viewing window. The screenshot below illustrates the top portion of the Audiobooks page. You can scroll down the page to see the rest of the selections.

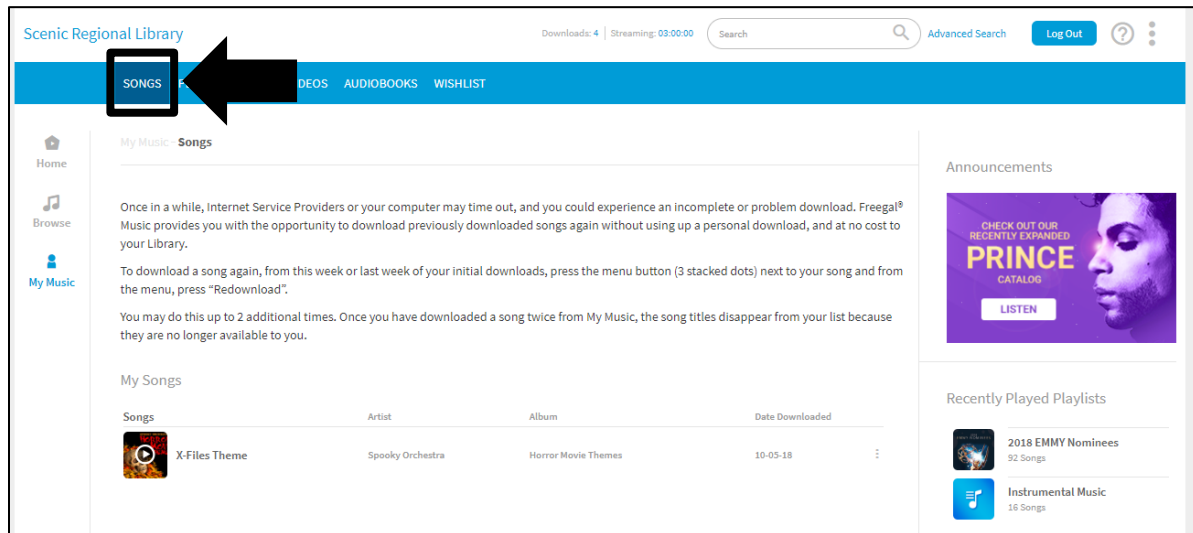


## Freegal Music Website Tour, continued

My Music – Clicking here reveals five choices in the blue menu bar.



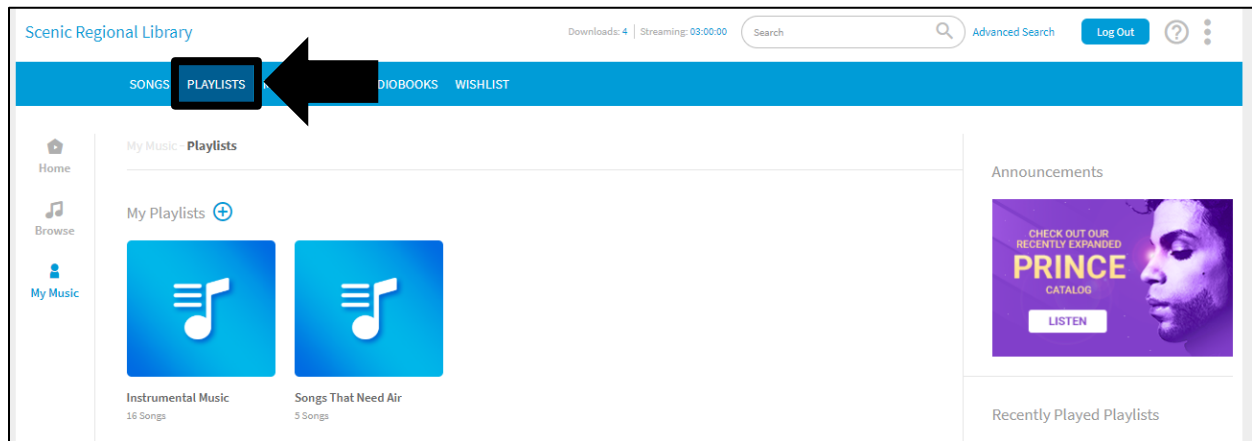
- Songs: Clicking here displays any songs you have downloaded in the last two weeks. From this page, you can stream the song, redownload it (up to two times), or add it to a playlist.



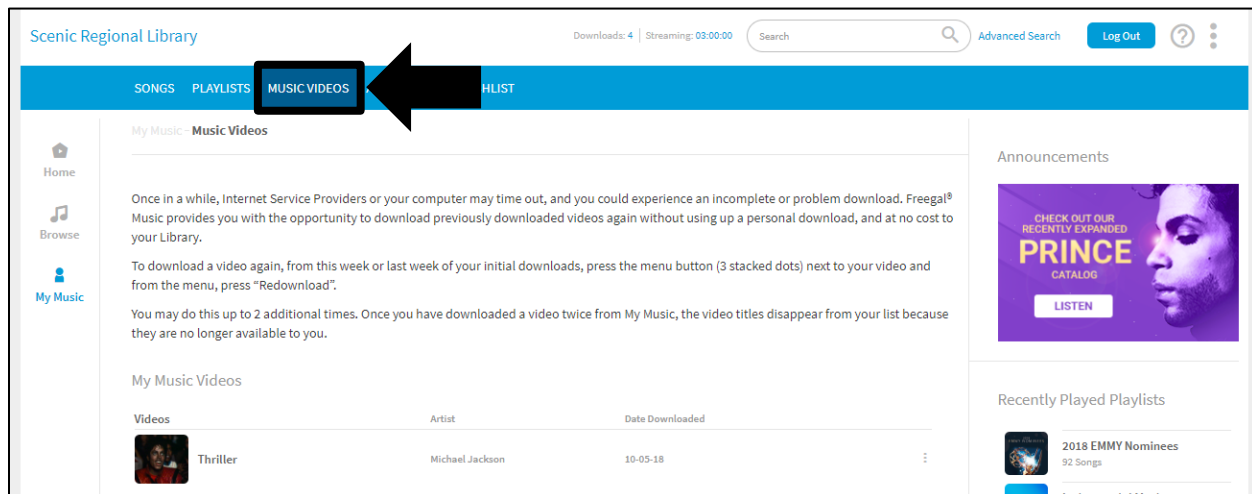


## Freegal Music Website Tour, continued

- Playlists – Clicking here displays playlists you created. You can click on any playlist to edit or stream it. You can click on the “+” sign to create a new playlist.

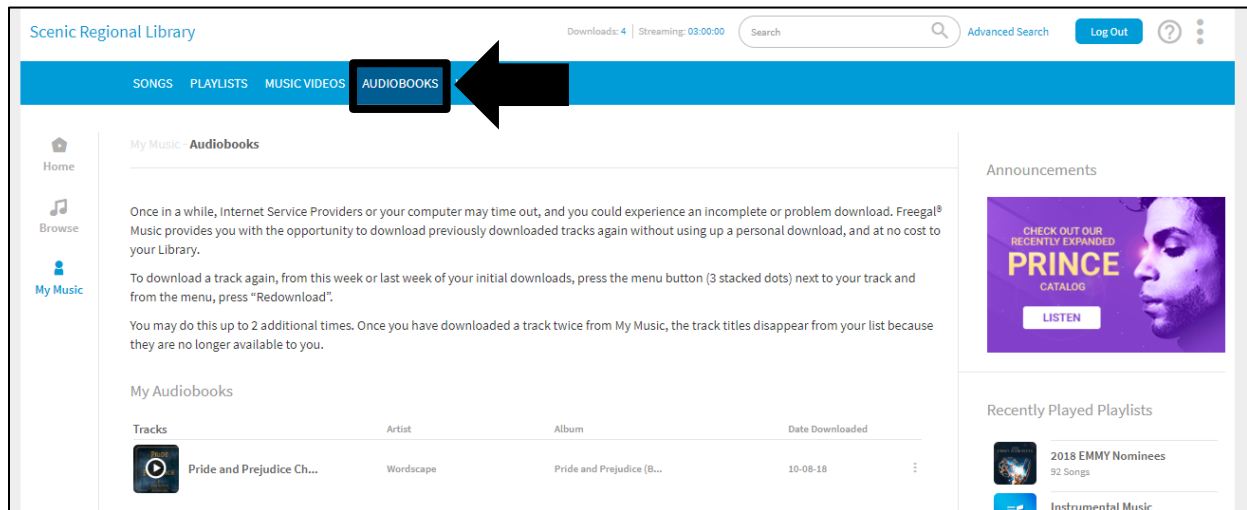


- Music Videos: Clicking here displays any music videos you have downloaded in the past two weeks. From this page, you can redownload them up to two times.

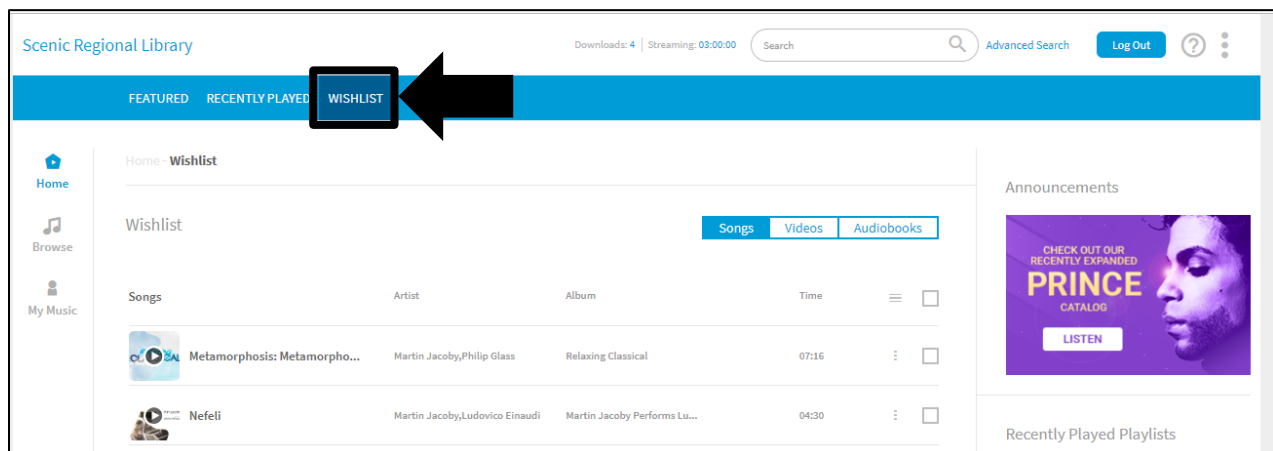


## Freegal Music Website Tour, continued

- Audiobooks: Clicking here displays any audiobook tracks you have downloaded in the past two weeks. From this page, you can stream the tracks, redownload them (up to two times), and add them to a playlist.

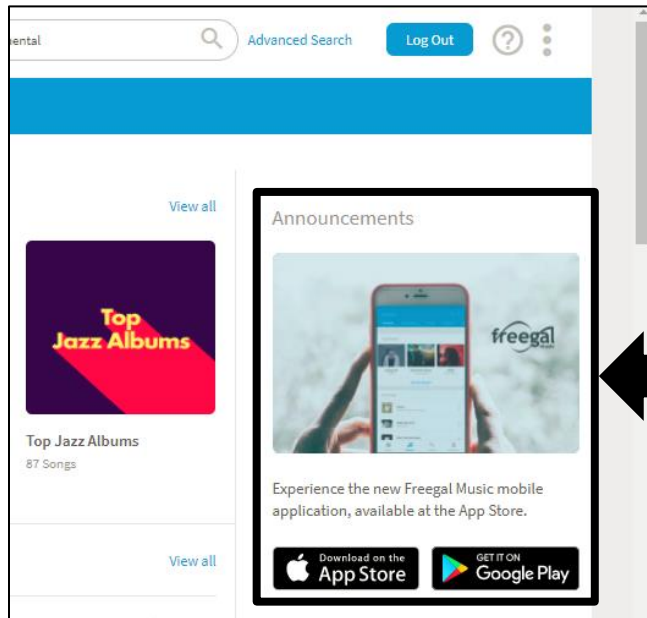


- Wishlist: Clicking here displays any songs, videos, and audiobooks you have added to your wishlist. From this page, you can download the tracks, add tracks to a playlist, and remove them from your wishlist.

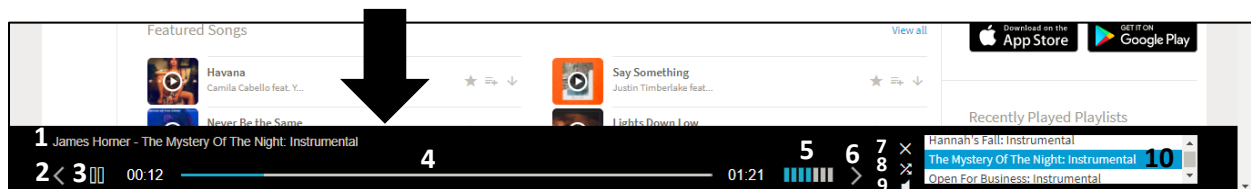


## Freegal Music Website Tour, continued

Announcements – This section features information that Freegal wants you to know.



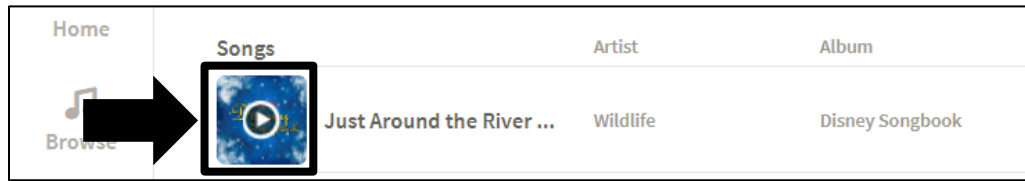
Music Player – This section of the website only appears when you are streaming music. It appears at the bottom of your screen.



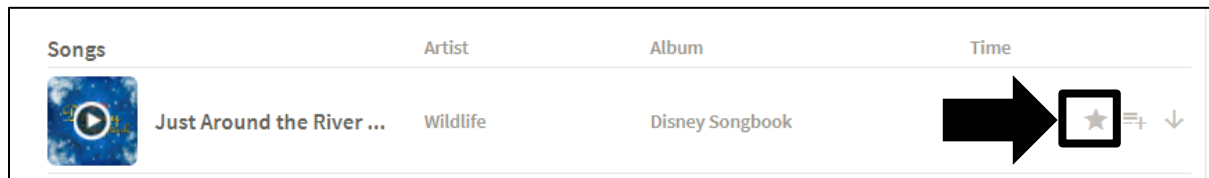
- 1 – Artist and song title
- 2 – Previous track button
- 3 – Play/Pause toggle button
- 4 – Status bar
- 5 – Volume control
- 6 – Next track button
- 7 – Closes the music player
- 8 – Shuffle on/off toggle button
- 9 – Mute button
- 10 – Song queue

## Streaming and Downloading Titles

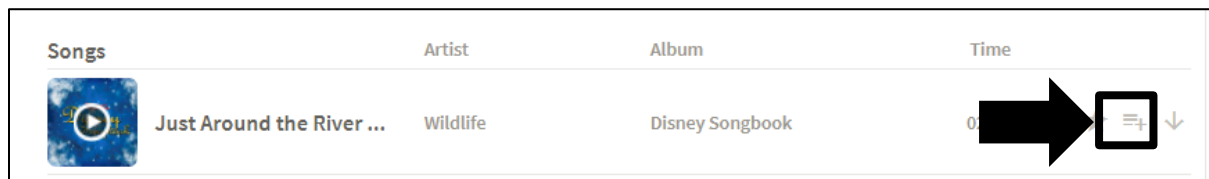
Click the “play” button to begin streaming a song.



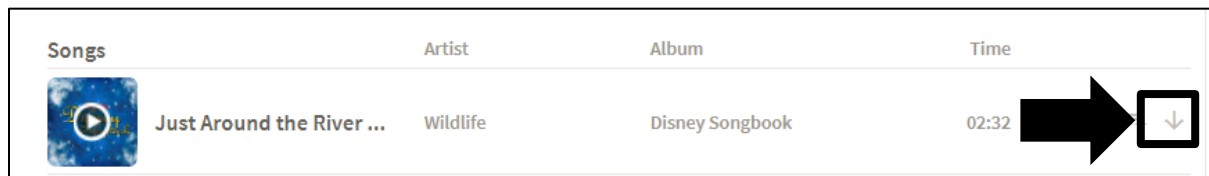
Click the “star” button to add a song to your wishlist.



Click the “+” button to add a song to a playlist.

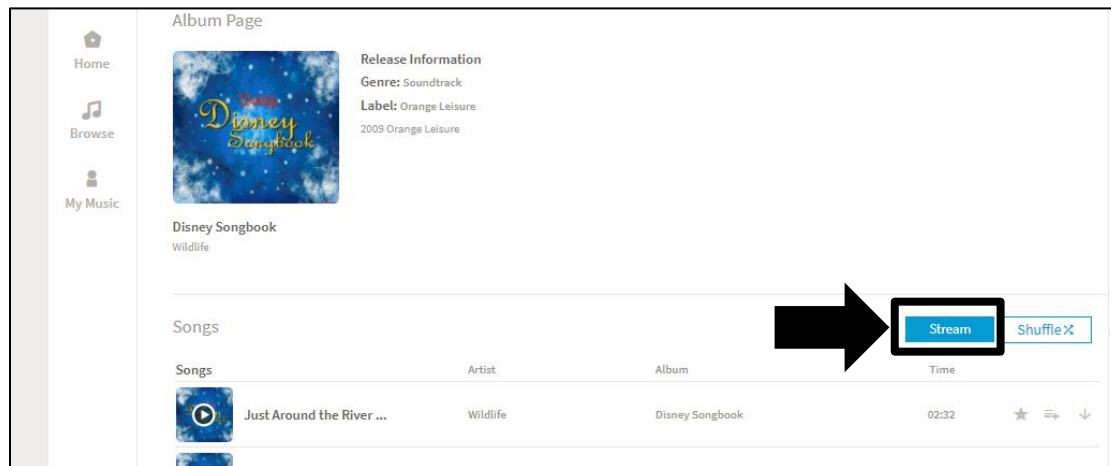


Click the down arrow button to download a song.



## Streaming and Downloading Titles, continued

Click “Stream” to stream a whole album.



## Downloading the Freegal Music Mobile App

The Freegal Music App can be downloaded onto Apple and Android devices as well as Kindle Fires.

### Apple Devices

- Apple devices need an iOS of 10 or higher.
- To download the app onto an Apple device, do a search for “Freegal Music” in the App Store.
- You may need to enter your iTunes password as part of this process.

### Android Devices

- Android devices need an OS of 4.2 or higher.
- To download the app onto an Android device, do a search for “Freegal Music” in the Google Play Store.

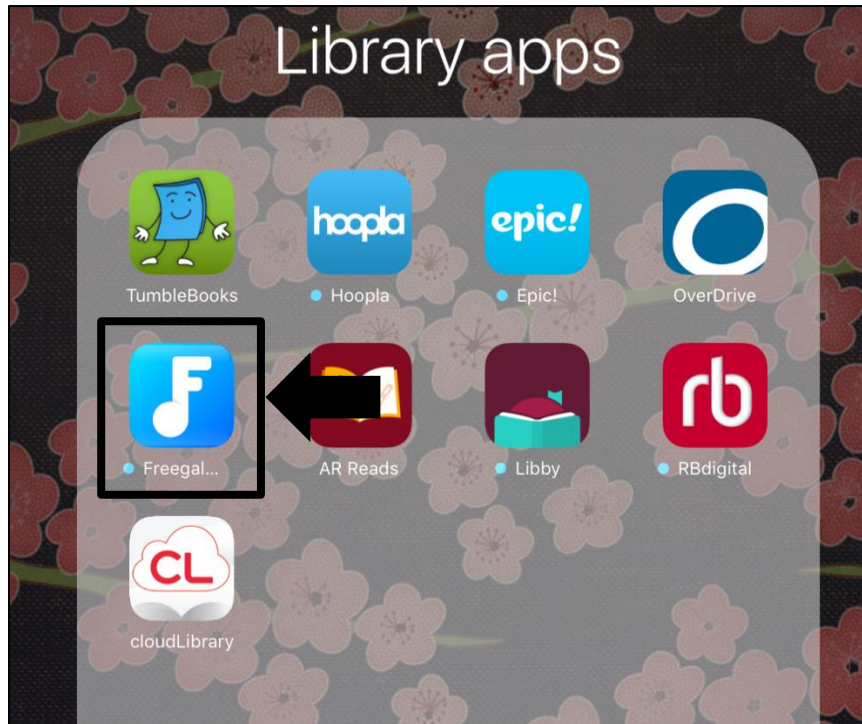
### Kindle Fires

- Kindle Fires need to be a model that has access to the Amazon Appstore.
- To download the app onto a Kindle Fire, do a search for “Freegal Music” in the Amazon App Store.
- Ensure that you have enabled the “Download from unknown sources” in the device’s settings.

## Logging Into the Mobile App

In order to use the app, you will need your library card number. Follow the steps below to login.

1. Tap on the Freegal Music icon on your device.

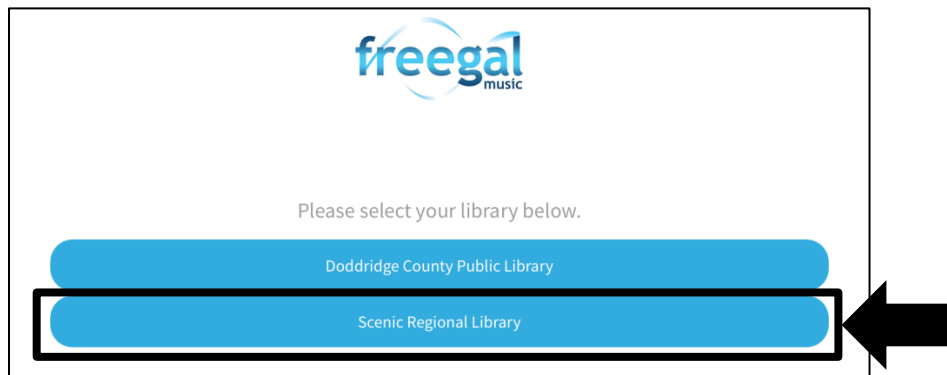


2. Enter your zip code or city if not already prepopulated and tap "Continue."

A screenshot of the Freegal Music login screen. At the top is the "freegal music" logo. Below it is the text "Enter either your Zip Code, City, or Country below." Underneath this text is a text input field with a light blue border and rounded ends, containing the word "Union". Below the input field is a blue button with the word "Continue" in white. A large black arrow points from the right towards the input field.

## Logging Into the Mobile App, continued

3. Tap on "Scenic Regional Library."



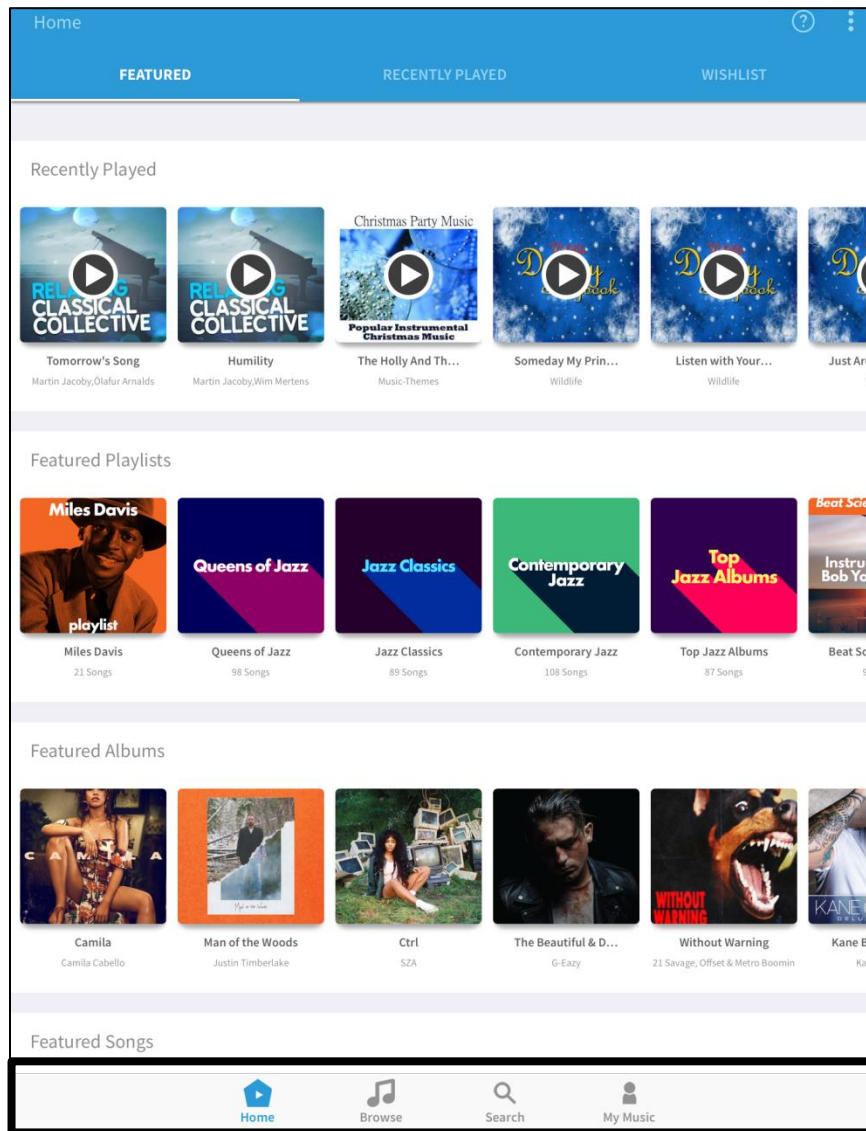
4. Enter your library card number and tap "Log In."





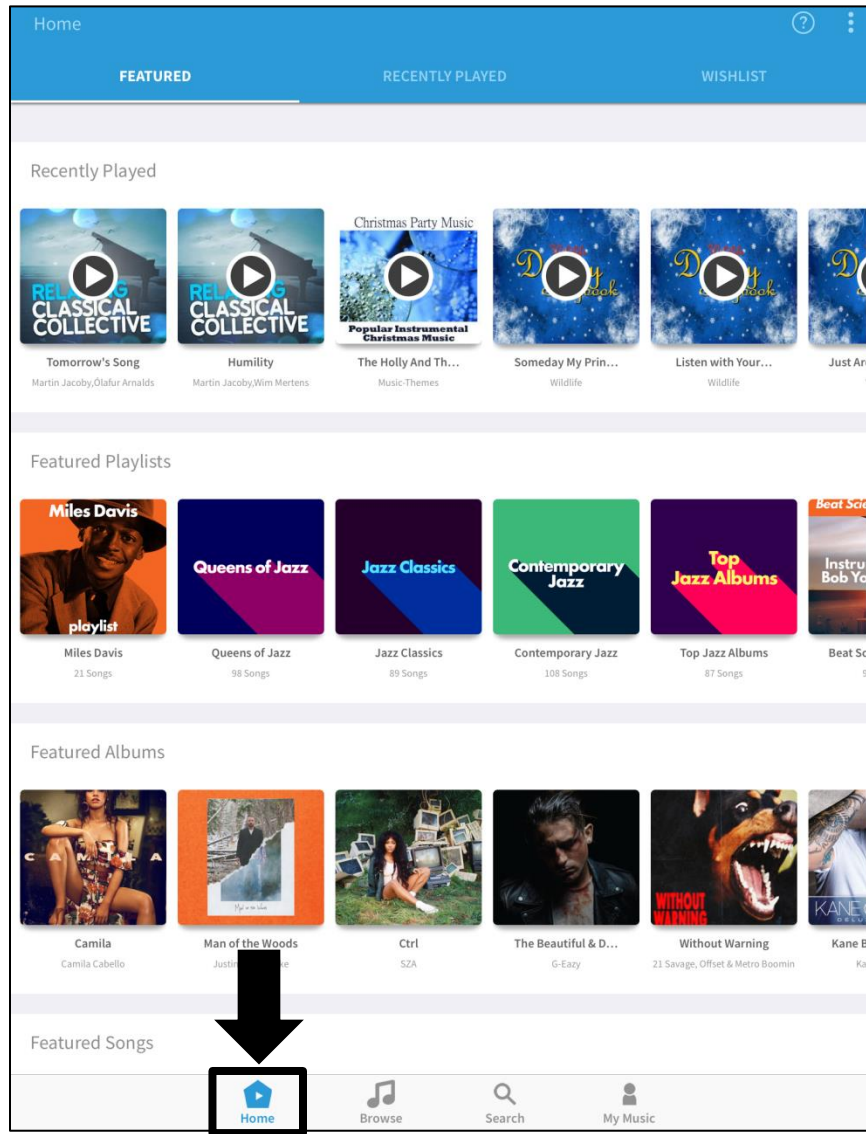
## Freegal Music Mobile App Tour

The main menu is at the bottom of the screen. Tapping on any of these four menu items displays different content.



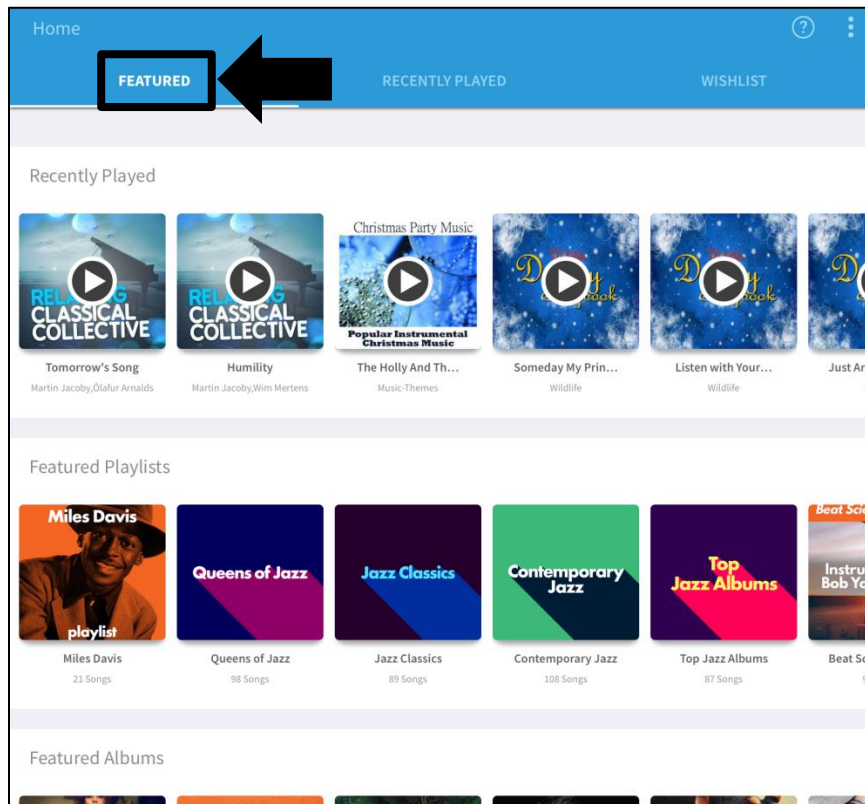
## Freegal Music Mobile App Tour, continued

Home – Tapping on this menu option displays three page options.

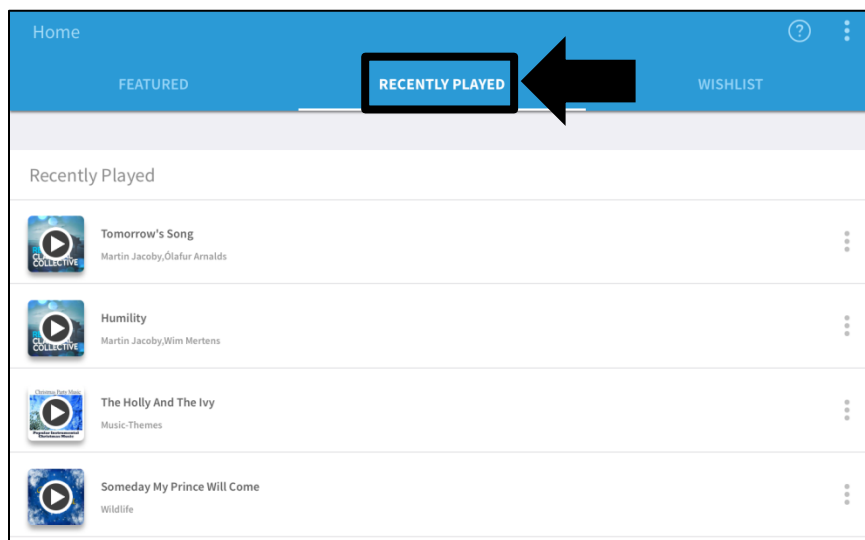


## Freegal Music Mobile App Tour, continued

- **Featured:** Tapping on this displays featured selections (recently played, playlists, albums, songs, music videos, audiobooks, and artists).

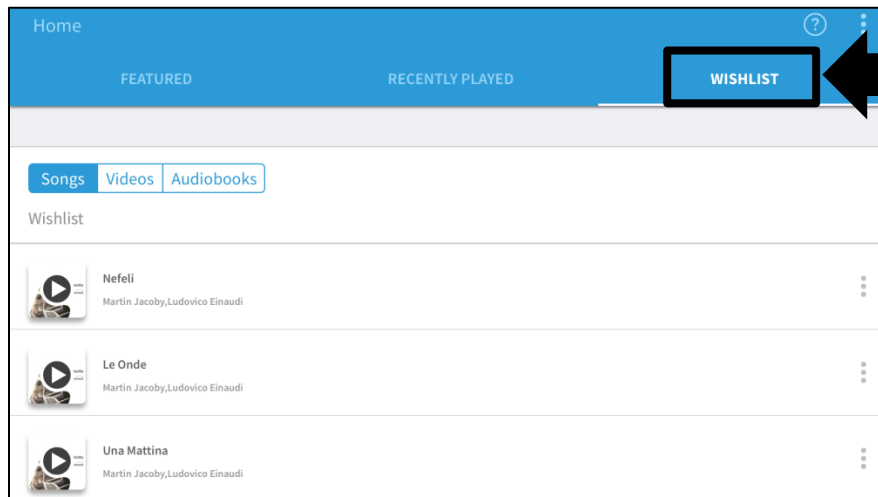


- **Recently Played:** Tapping on this displays a list of recently played songs.



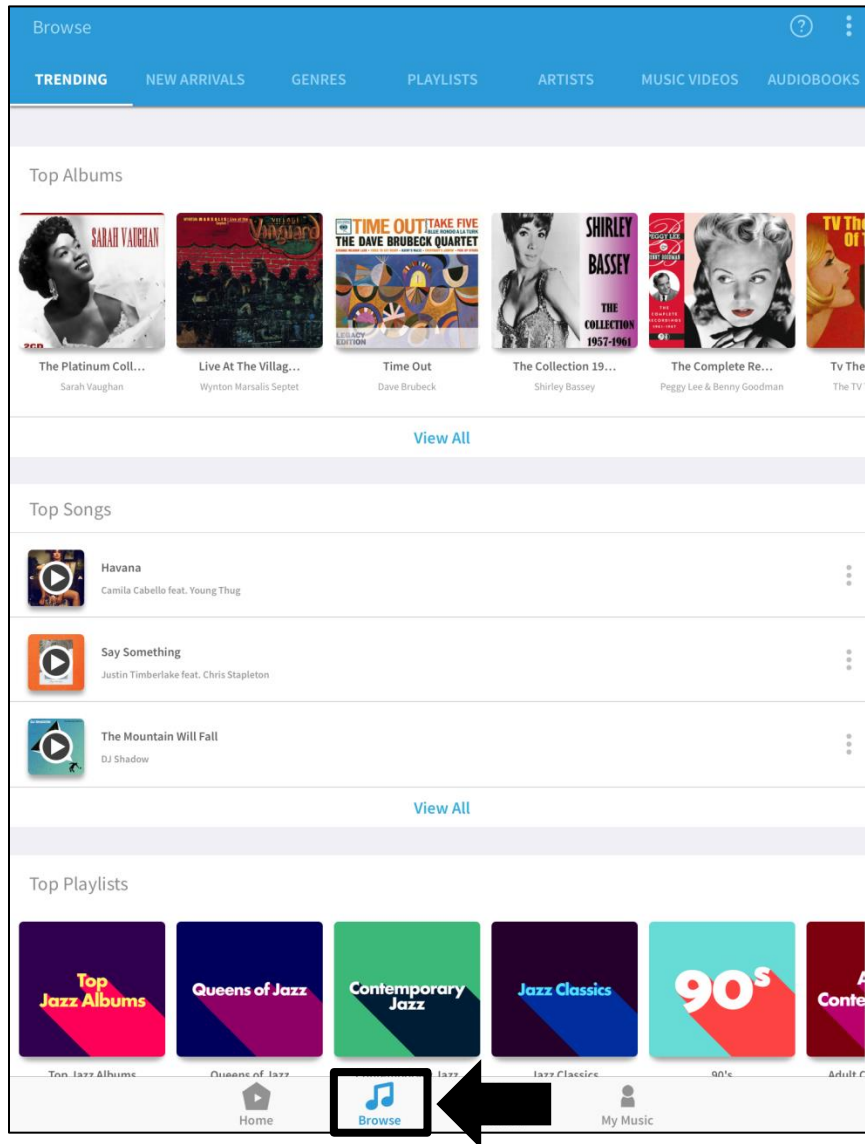
## Freegal Music Mobile App Tour, continued

- **Wishlist:** Tapping on this displays selections you have added to your wishlist. It is divided into Songs, Videos, and Audiobooks.



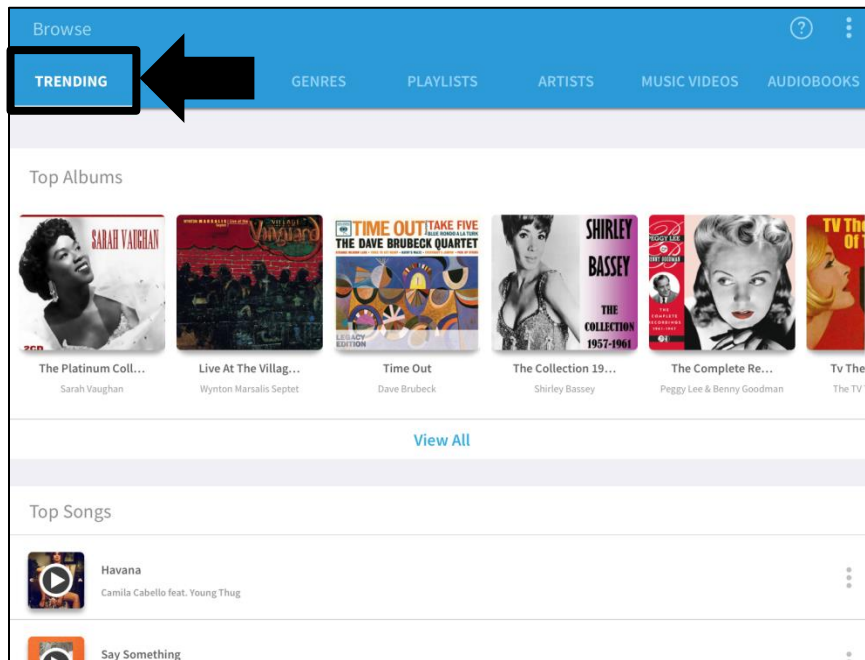
## Freegal Music Mobile App Tour, continued

Browse – Tapping on this menu option displays seven page options.

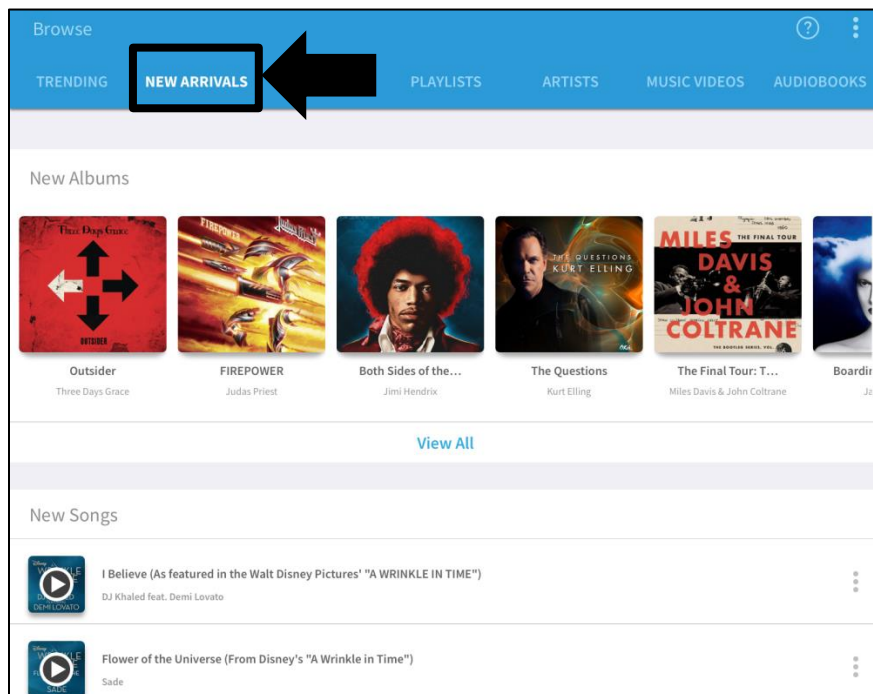


## Freegal Music Mobile App Tour, continued

- Trending: Tapping this displays popular selections (albums, songs, playlists, music videos, and audiobooks).

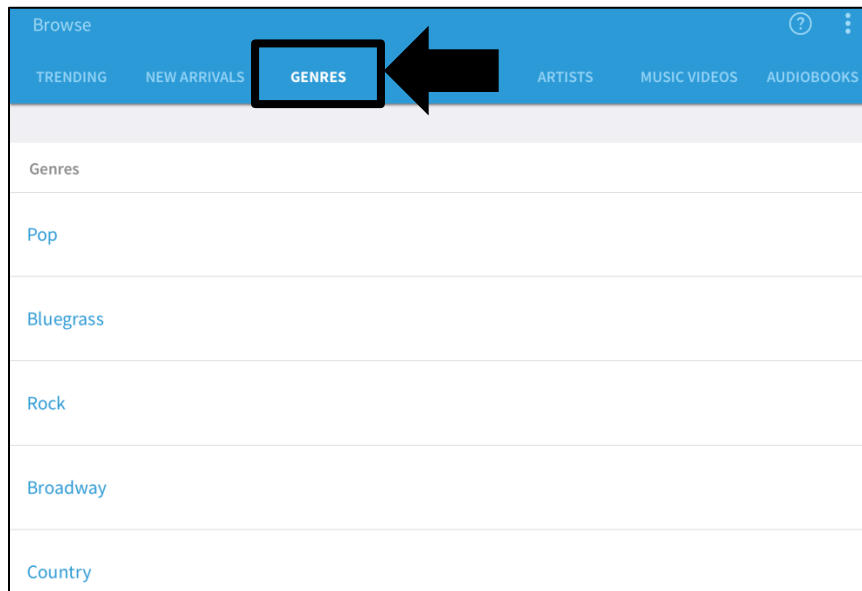


- New Arrivals: Tapping this displays new selections (albums, songs, playlists, music videos, audiobooks, and artists).

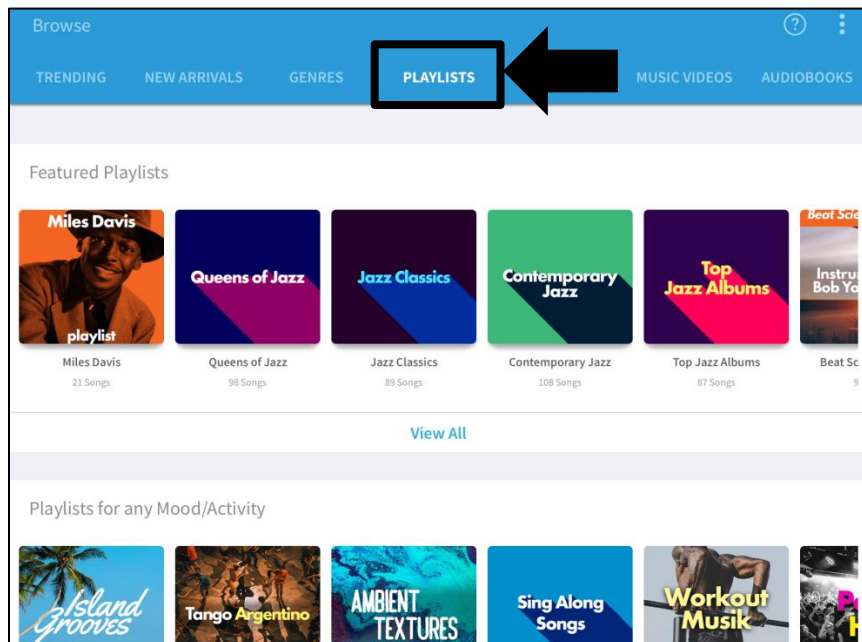


## Freegal Music Mobile App Tour, continued

- Genres – Tapping this displays a list of music genres. Tap on any genre to see selections (playlists, songs, albums, music videos, and artists) in that genre.



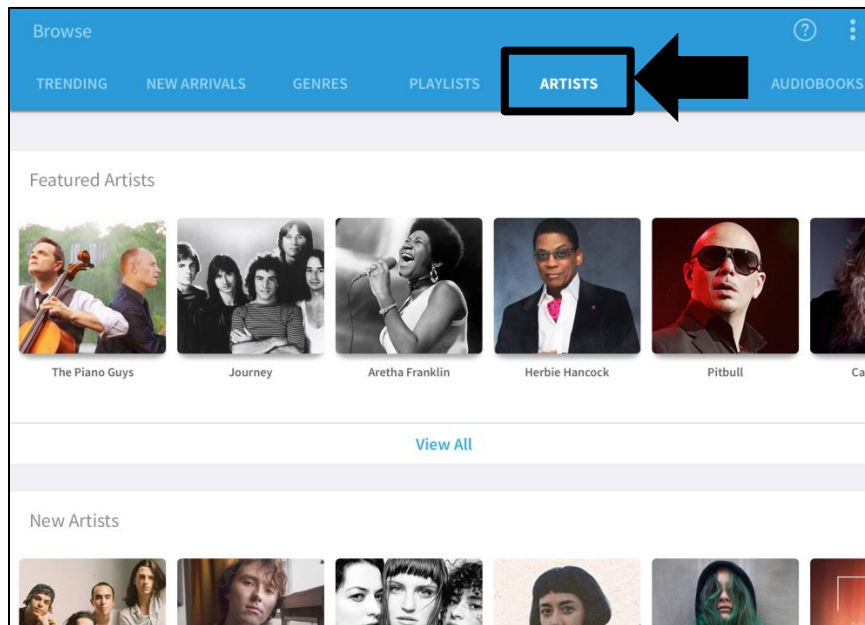
- Playlists: Tapping this displays playlist selections (featured, moods/activities, and artists). Tapping on any playlist will displays the songs.



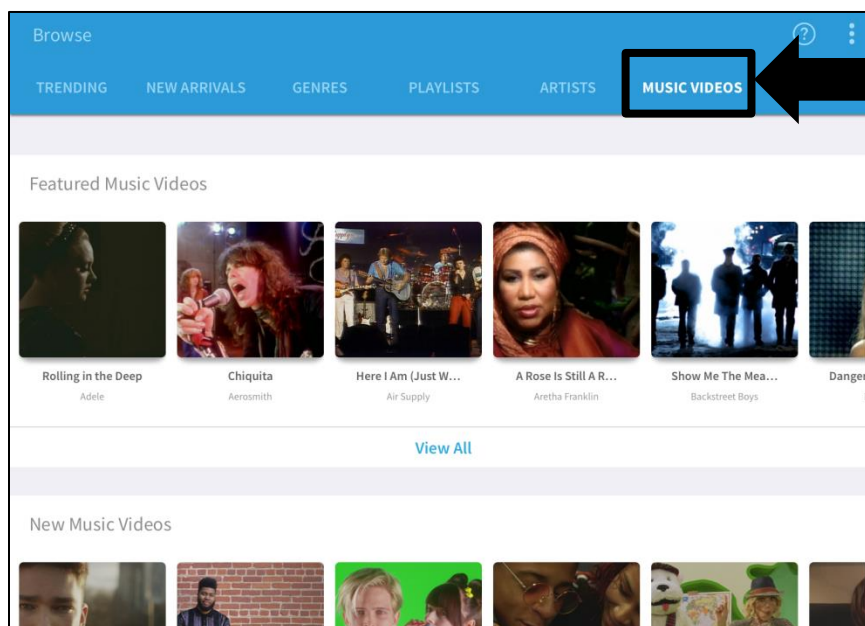


## Freemal Music Mobile App Tour, continued

- Artists: Tapping here displays artist selections (featured and new).



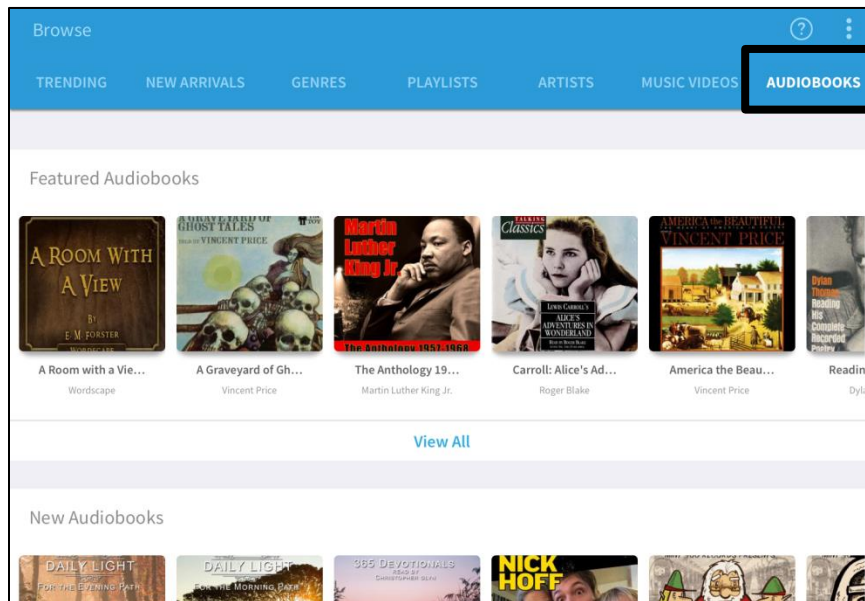
- Music Videos: Tapping here displays music video selections (featured, new, and top).





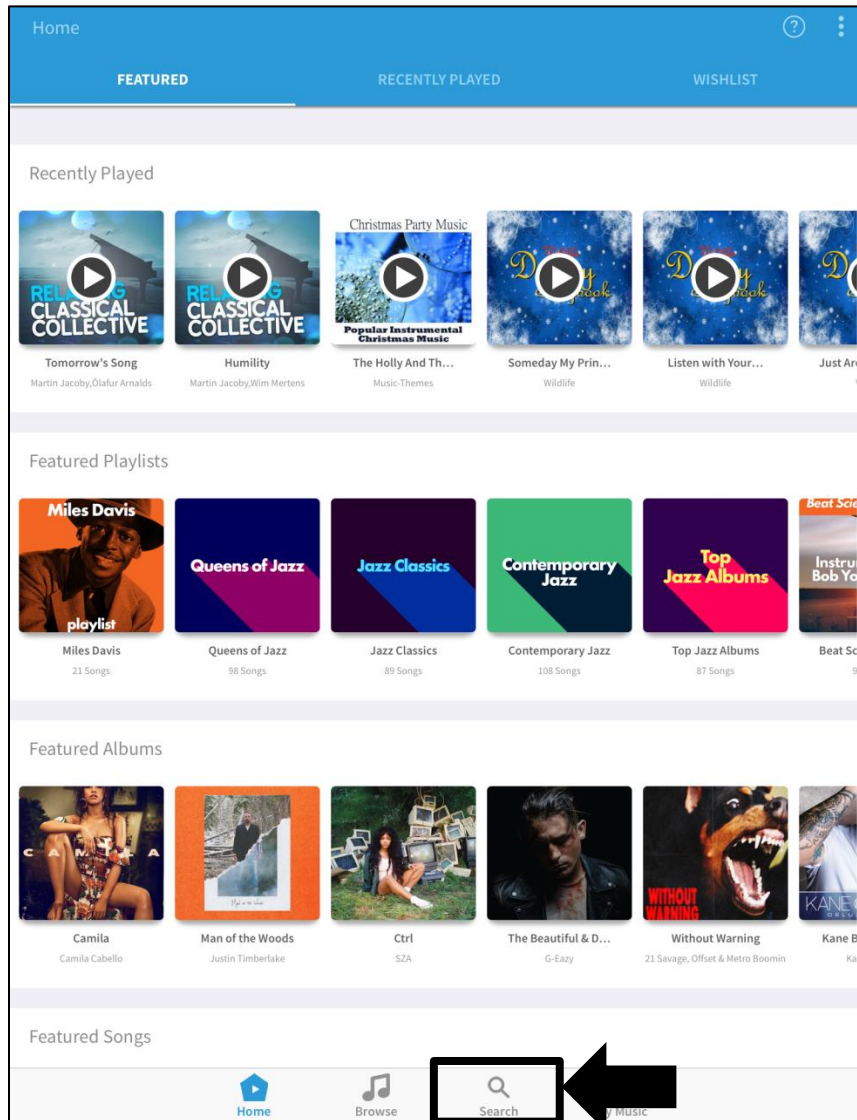
## Freemal Music Mobile App Tour, continued

- Audiobooks: Tapping here displays audiobook selections (featured, new, and top).



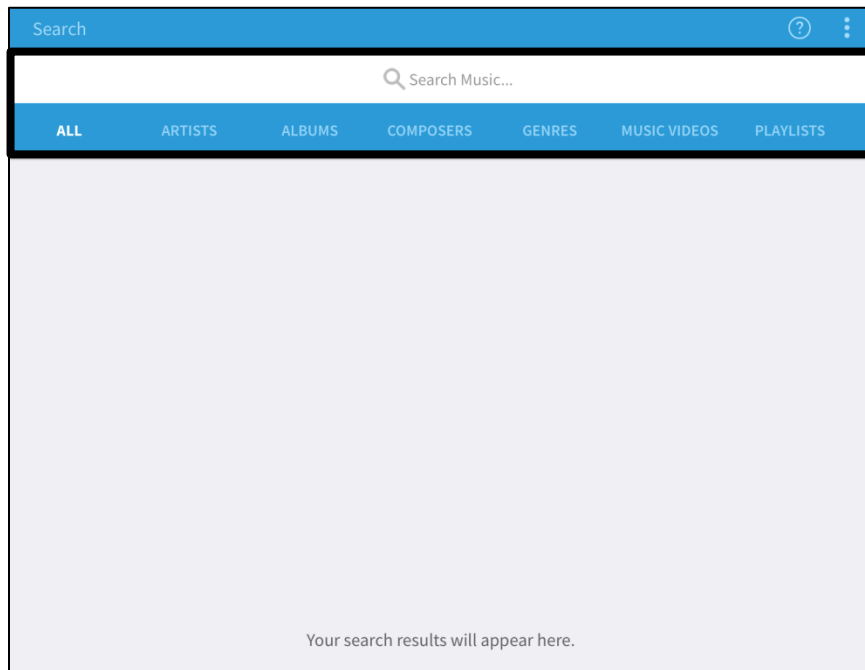
## Freegal Music Mobile App Tour, continued

Search – Tapping here displays a search page.



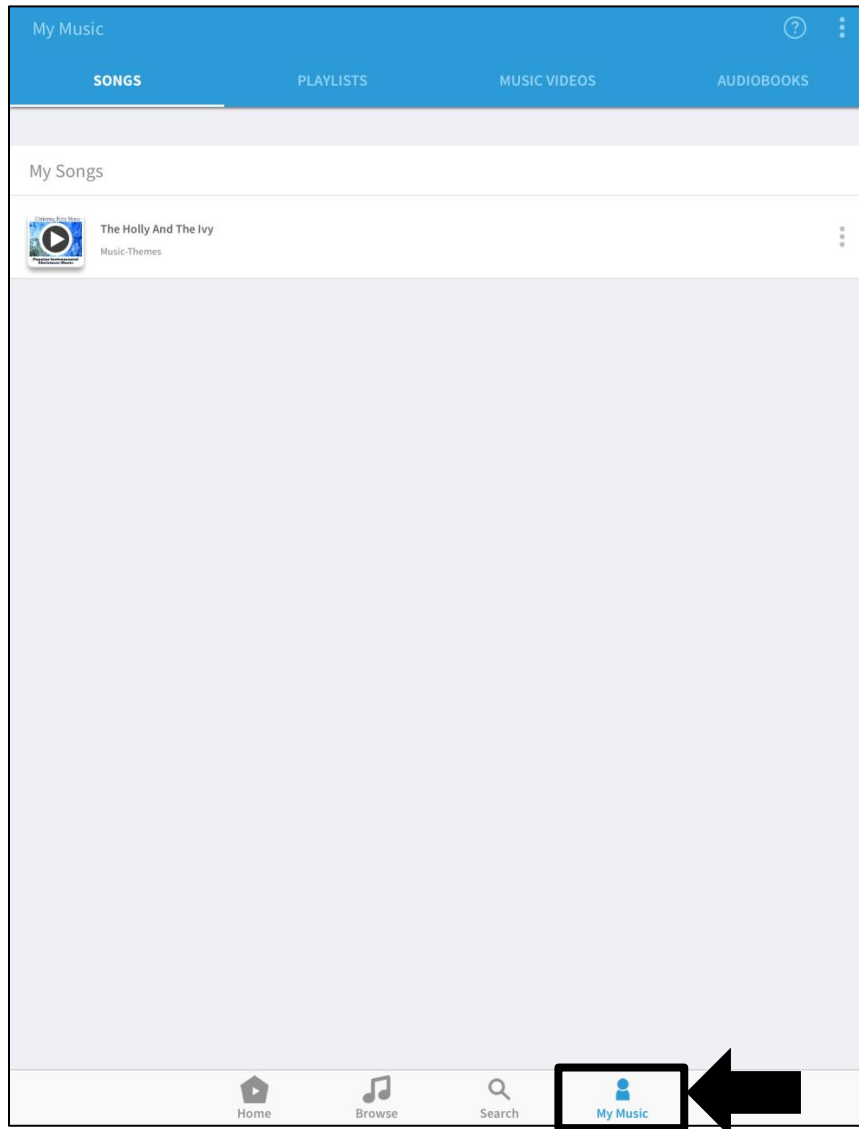
## Freegal Music Mobile App Tour, continued

- Search: The screenshot below illustrates the search page. Tap on what you'd like to search by (all, artists, etc.) and enter your search words.



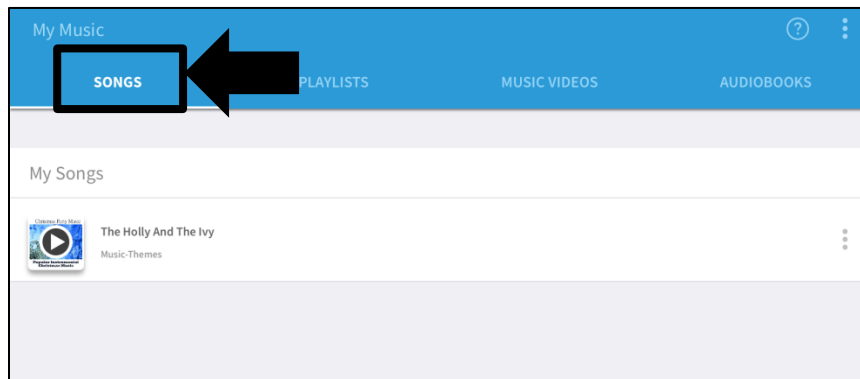
## Freegal Music Mobile App Tour, continued

My Music – Tapping on this menu option displays four page options.

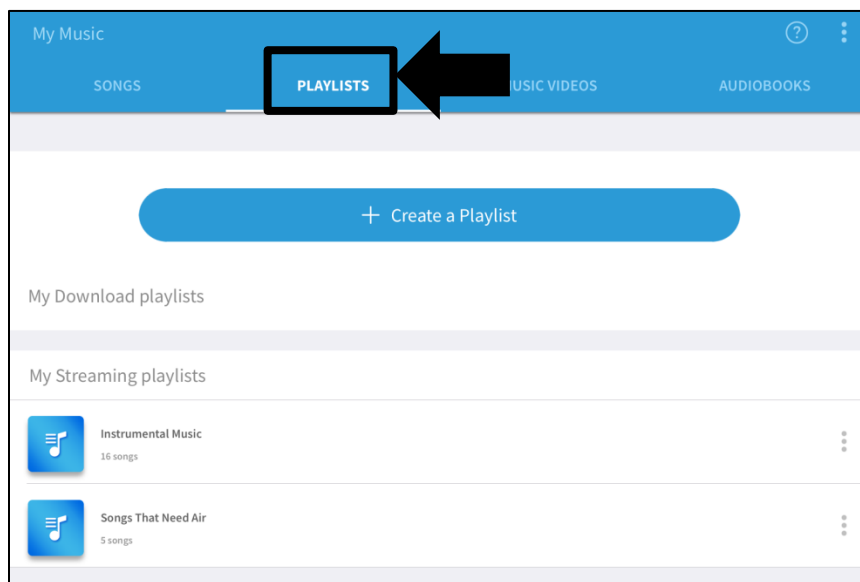


## Freegal Music Mobile App Tour, continued

- Songs: Tapping here displays any songs you have downloaded in the last two weeks.

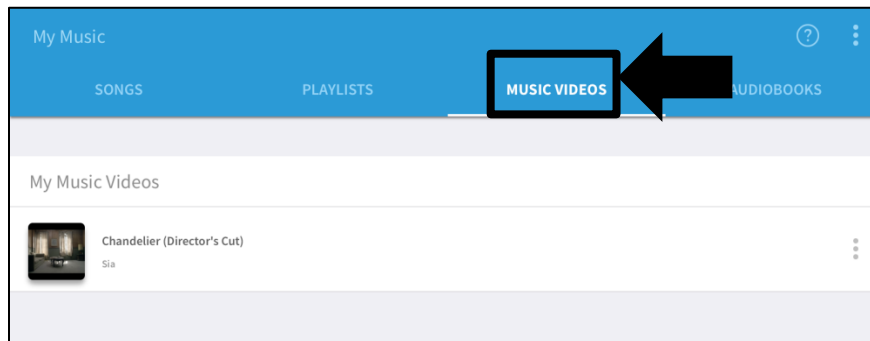


- Playlists: Tapping here displays any playlists you have created and allows you create new ones.

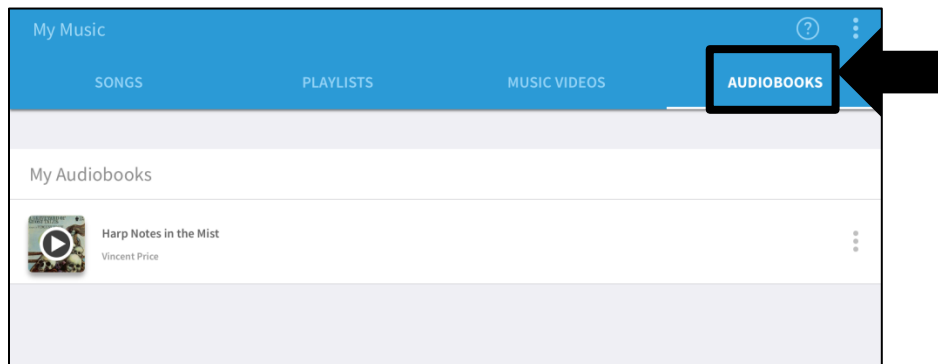


## Freegal Music Mobile App Tour, continued

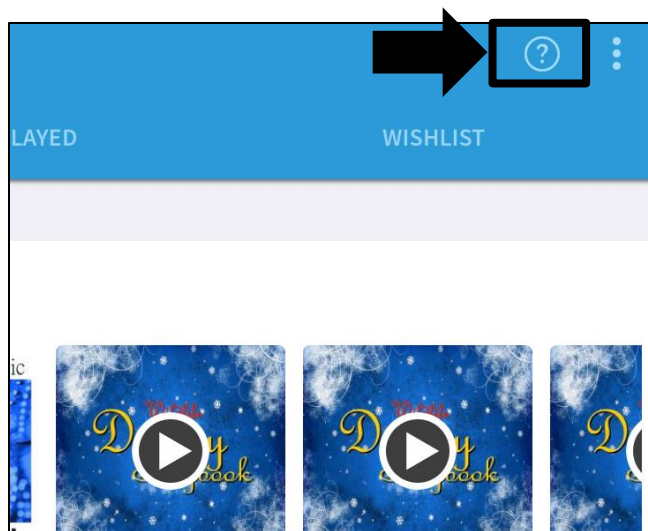
- Music Videos: Tapping here displays any music videos you have downloaded in the last two weeks.



- Audiobooks: Tapping here displays any audiobook tracks you have downloaded in the last two weeks.

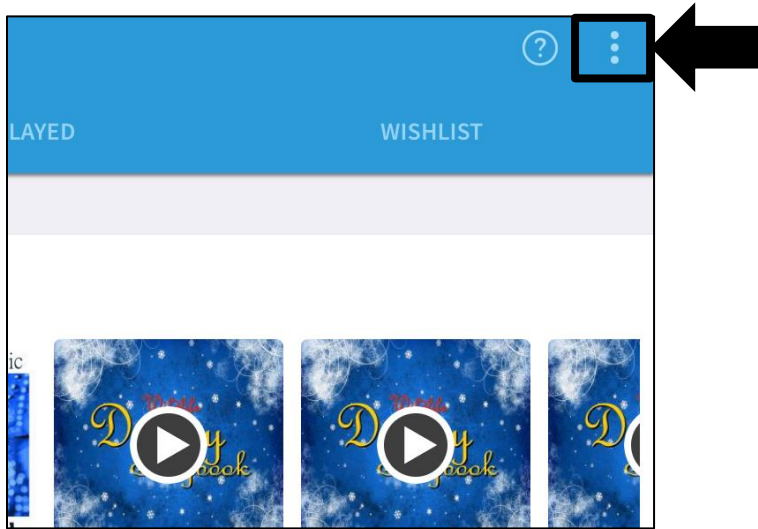


Help – Tapping on the question mark displays an explanation of the page you are currently viewing.

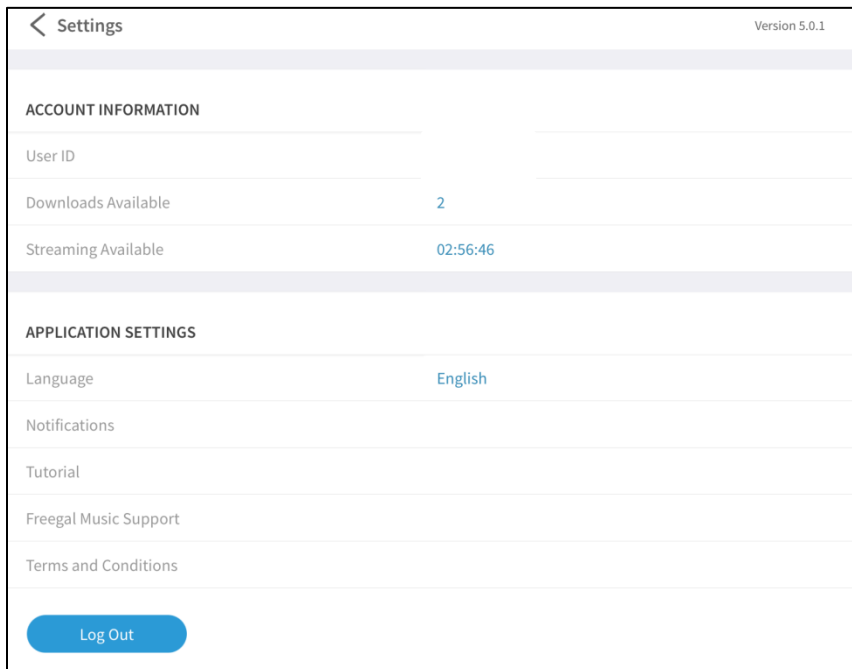


## Freegal Music Mobile App Tour, continued

Settings – Tapping on this three-dot menu button displays a settings page with several options.

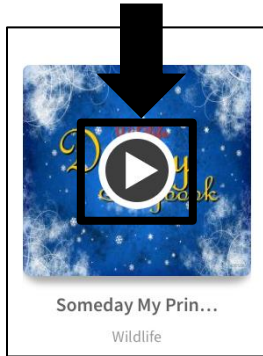


The screenshot below illustrates the settings page.

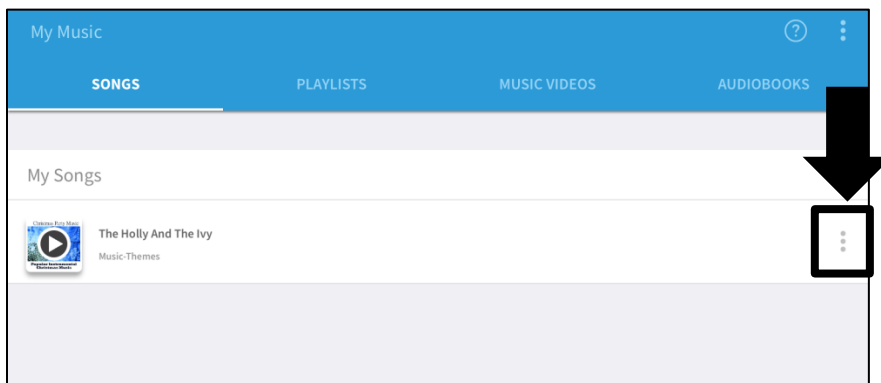


## Streaming, Downloading, and Managing Titles

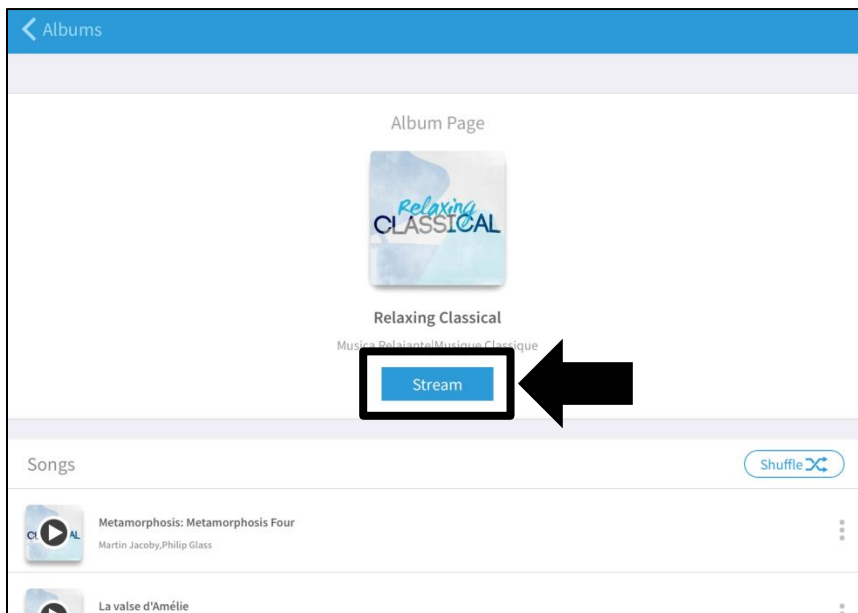
Tap the “Play” button to stream a song.



Tap the three-dot menu button to display all the options for that title. The options will vary depending on what type of title it is.



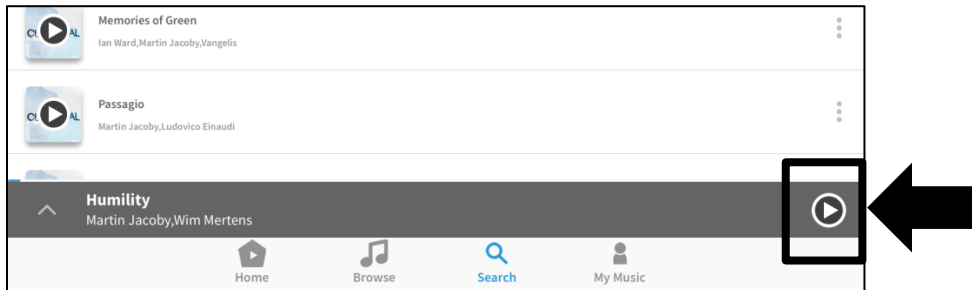
Tap “Stream” to stream a whole album.



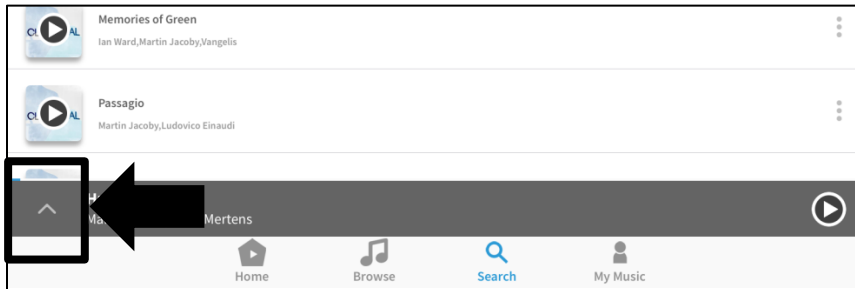


## The Freegal Music Mobile App Player

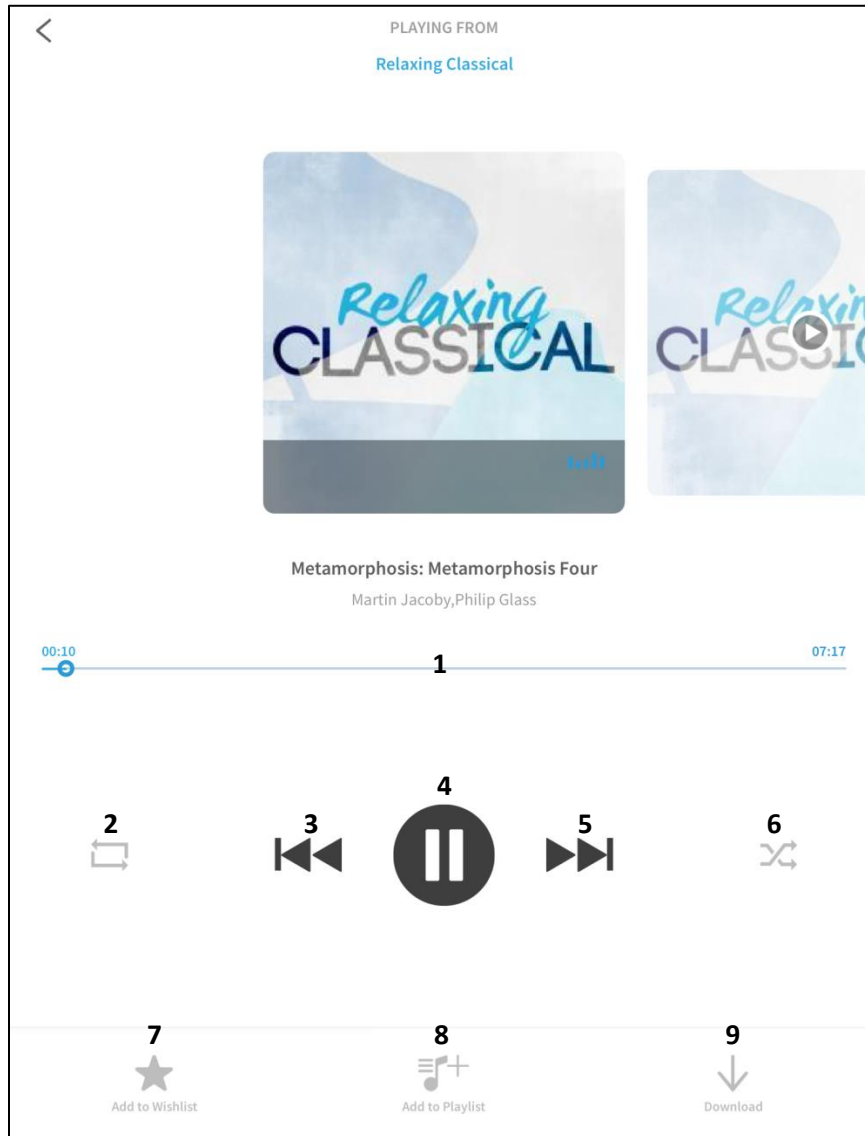
When you begin playing music, a gray bar will appear at the bottom of the page. You can play and pause the music using the button on the right.



You can access more options for playing your music by tapping on the up arrow on the left.



## The Freegal Music Mobile App Player, continued



- 1 – Status Bar: Shows you the current status of the song that is playing.
- 2 – Repeat: Sets the album/playlist to repeat.
- 3 – Previous Song: Plays the previous song.
- 4 – Play / Pause: Plays and pauses the music.
- 5 – Next Song: Plays the next song.
- 6 – Shuffle: Shuffles the playing order of the songs on the album or playlist.
- 7 – Add to Wishlist – Adds the song that is currently playing to your wishlist.
- 8 – Add to Playlist – Adds the song that is currently playing to a playlist.
- 9 – Download – Downloads the song that is currently playing.