

Scenic Regional Library Foundations Board
Minutes of the August 16, 2017 Meeting

7PM, SRL-Union Branch

Present: Steve Campbell, Doug Dunlap, Chris Stuckenschneider, Debbie Maczuk, Alice Whalen, Diane Lairmore, Michelle Heiliger, Stephanie Norton.

- I. Financial Report – Steve provided the Balance Sheet and Profit and Loss Statement as of 06/30/2017 and 07/31/2017.
- II. Approval of June Meeting Minutes – The minutes were not available and will be tabled until our October meeting.
- III. Election of Officers – Debbie Maczuk made a motion to elect Chris Stuckenschneider for Vice-President, Stephanie Norton for Secretary, and Alice Whalen for Treasurer of the Foundations Board for the 2017-2018 year. Diane Lairmore seconded. All in favor, no opposed. Motion carries. Doug Dunlap will remain Board President. Steve will submit the officer list for the Corporation Registration Report.
- IV. Library Building Project – Owensville and New Haven will begin construction with concrete work to be completed by November 2017. The buildings are expected to be completed by June 2018. With the exception of Union, all upgrades and new construction will be completed between June and August 2018. The Union location should begin in March/April 2018 with completion in December 2018. The administrative offices will be in the Union location.
- V. Auction Event Schedule: Details and Friends of the Library group involvement – Friends tours will (tentatively) take place before the buildings are completed. There will be a soft opening, then the auction, then the grand openings at each location. The Friends of the Library groups will be responsible for details of the auction and purchase of food for their locations. Steve is to get pricing for plaques/signs recognizing auction purchases, to be installed prior to the grand openings. Recommendations include local musicians. Foundations members are encouraged to meet with the Friends groups to discuss auction plans.
- VI. Feedback from Friends of the Library Groups: Membership levels, membership years, and donor wall book display samples – The Friends groups are not interested in the display samples due to the cost. Doug has asked each Foundations Board member to sell at least three memberships at their local library, these can be used as samples until the new buildings are completed and the donor wall books are ready to be installed. Steve said the library will pay for the display shelves for the donor wall books.
- VII. Donor Wall Books: publicity – There is a flyer at the front desk of each branch. There was an article in the Missourian, Steve needs to contact the other newspapers in the county. We can ask the Missourian to do a rewrite. It is posted on the library website, Facebook pages, and was sent to the Friends members list. It has appeared and will reappear in the library newsletter. It was recommended to mail to the Chambers of Commerce.
- VIII. Legacy Donation Brochure – Steve handed out a hardcopy for review and comment from the board. Stephanie requested it be emailed to us for editing.
- IX. Sullivan Friends of the Library – There were six members (established October 2015). Following a mailing to the Chamber of Commerce, there are now 14 members.

- X. Wright City Friends of the Library – Michelle would like to do a mailing in the area and have brochures on the Friends of the Library program along with the building drawing for the Wright City library at upcoming public events and festivals.
- XI. Foundations Board Vacancies – There is a Gasconade County/Hermann vacancy. Doug and Alice were contacting people they thought of. There is a Warren County/Warrenton vacancy. Stephanie was going to make contact after the June meeting, but has not done so.
- XII. The next meeting will be Wednesday, October 18, 2017 at the Union library branch.
- XIII. Diane Lairmore made a motion to adjourn. Alice Whalen seconded. All in favor, no opposed. Motion carries.

The above discussions have been summarized per written notes during the proceedings. Any errors or omissions were not intentional. The above comments and statements are not direct quotes of the persons speaking. Any changes and corrections to these minutes are welcomed. Respectfully submitted, 08/20/2017 by Stephanie A. Norton, Foundation Board Secretary.