Libby Mobile App Help Guide

August 2024

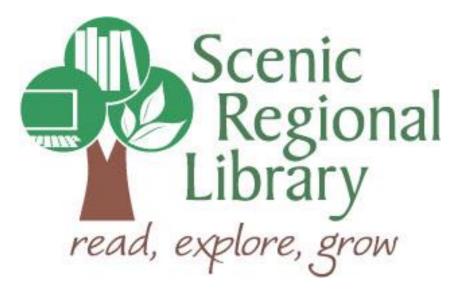


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Welcome!

Scenic Regional Library offers eBooks and eAudiobooks, through Libby, a digital collection company that partners with libraries. The purpose for this help guide is to provide you with the information you need to use it.

What is Libby?

Libby is an app designed by Overdrive and is used to browse and borrow Libby titles from Scenic Regional Library.

Libby's Offerings to Scenic Regional Library Patrons

Any SRL patrons who have library accounts in good standing can access Libby. Patrons are allowed to borrow ten titles at once. Patrons can also place ten titles on hold at one time. Once borrowed, patrons can keep titles for 14 days.

Downloading the Libby App to Your Mobile Device

If you are using an Apple device (iPad or iPhone), go the App Store and search for Libby by Overdrive. Once you find it, tap "Get" or the button that looks like a cloud with a down arrow in it.

If you are using an Android device (Samsung, Tracfone, etc.), go to the Google Play Store and search for Libby by Overdrive. Once you find it, tap "Install."

If you are using a Kindle Fire, go to the Amazon Appstore and search for Libby by Overdrive. Once you find it, tap "Get" and then "Download."

If you are using a Kindle Ink reader, such as a Paper White, please reference the tri-fold brochure for instructions on how to use Libby.

Logging into the Libby App

Follow these steps to log into the Libby App.

1. Tap on the Libby App icon.



2. Tap "Yes, I Have A Library Card."

3. Tap "Search For a Library."

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	There are several ways I can help you find your library. How would you like to continue?	
	Guess Your Library Find the nearest library using your (probable) approximate location.	
	Search For A Library You can look up your nearest library by name or city or zip code.	
	Recover Your Data If you already use Libby, choose this. It will keep all your data in sync.	-

4. Tap in the field to get a keyboard and enter "Scenic Regional Library."



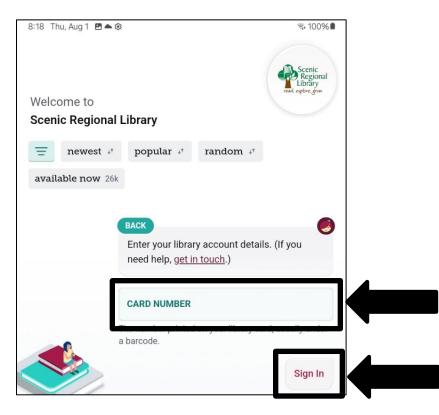
5. Tap "Scenic Regional Library."

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Matching Libraries	_		
Scenic Regional Library Scenic Regional Library - Union Branch	mm		
251 Union Plaza Dr			
Union, Missouri, USA			
and 9 other branches			
East Baton Rouge Parish Library			
Fast Baton Rouge Parish Library: Scotlandville			

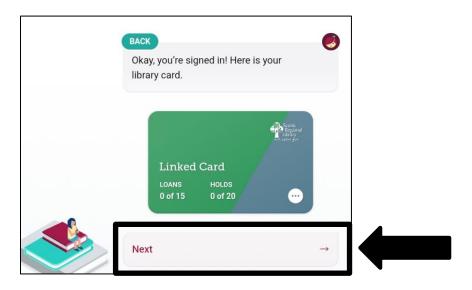
6. Tap "Sign In With My Card."

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	I Would Like A	Card		

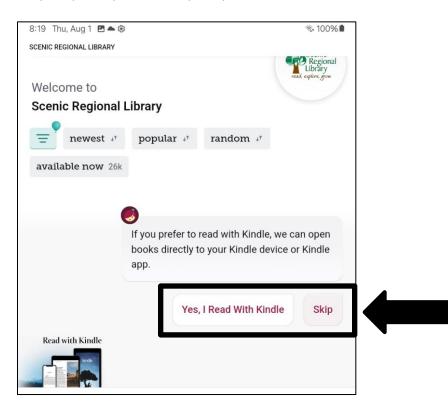
- 7. Enter your library card number.
- 8. Tap "Sign In."



9. Tap "Next."



The app may ask you if you read with a Kindle device. If you do, tap "Yes, I read with Kindle" and follow the prompts. If you don't, tap "Skip."



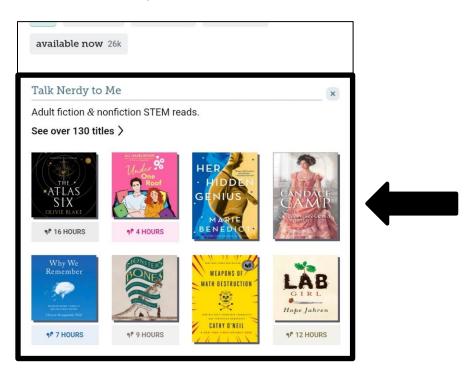
Libby Mobile App Tour

Most of the functions you will use in the Libby App can be accessed from the app home page. The subsequent several pages of this guide contain explanations and screen shots of the various elements of the Libby App.

<u>Quick Links</u> – Tapping on any of these links will display screens with titles fitting that category (newest, popular, etc.).



<u>Collection Viewing Window</u> – Contains a variety of links, titles, and collections to help you find a title. This screen is vertically scrollable.



Libby Mobile App Tour, continued

<u>Search</u> – Tapping here displays a search screen that allows you to search the collection.

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<u>Library</u> – Tapping here takes you back to the home screen which houses the collection.

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	Scenic Regional Library
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	Talk Nerdy to Me
	Adult fiction & nonfiction STEM reads.
	See over 130 titles >
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Libby Mobile App Tour, continued

<u>Notifications</u> – Tapping here displays a menu on the right that provides notification and options for managing your libraries and cards, and access to a few help features.

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Q			0	You are at Scenic Regional Library, with one card here, and no cards at other libraries.
				Your Libraries
				Scenic Regional Library 1 card, 0 of 15 loans.
				Manage Cards
				Add Library +
				Settings
				Choose the events you'd like to be notified about.
				Notifications
				Adjust the look and feel of the app to

<u>Shelf</u> – Tapping here takes you to your shelf which allows you to access and manage your borrowed titles and holds.

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	Loans	• >
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	Notices	>
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Libby Mobile App Tour, continued

Tags – Tapping here displays a list of your tags such as, borrowed and a wish list.



<u>Now Reading</u> – This displays only if you have borrowed and began listening to or reading a title. Tapping this opens your book / audiobook and resumes where you left off.



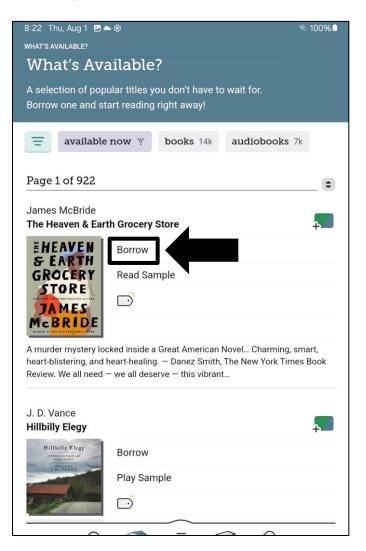
Borrowing Titles Using Quick Links

Follow these steps to borrow a title from the collection using quick links.

1. Tap a quick link.

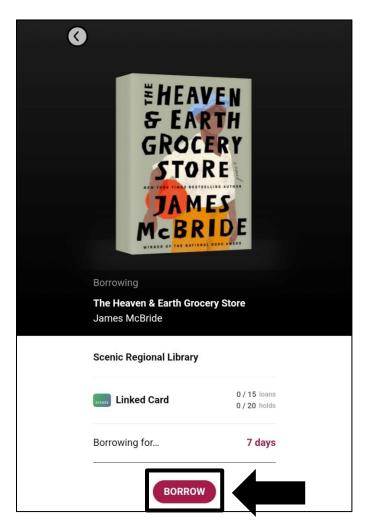


- 2. Find a title. You can vertically scroll on this screen.
- 3. Tap "Borrow."



Borrowing Titles Using Quick Links, continued

4. Tap "Borrow" to confirm.



You will know the borrow was successful when you see a screen that asks if you'd like to open the book, keep browsing or go to your Shelf.

Notes – These options apply for the borrowing methods on subsequent pages of this guide as well.

- If the title you want is not available, tap "Place Hold" to put the title on hold.
- To see a description of a title, tap on the book cover.

Borrowing Titles Using Search

1. Tap "Search."

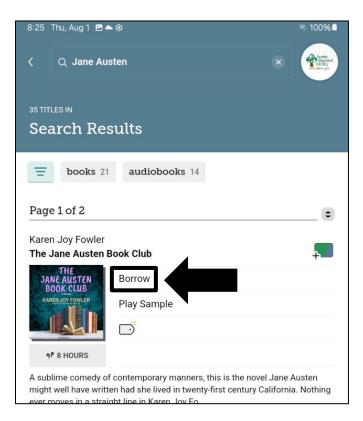


2. Enter your search words. Libby will try to guess what you are typing and if you see what you are searching for in Libby's suggestions, you can tap on that.

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Jane Austen Author	or
Charlie Jane Anders Author	or
Jane Ashford Author	or
Jane Austen Murder Mystery Serie	es
Jane and the Unpleasantness at Scargrave Manor	le
The Jane Austen Society Tit	le
Jane and the Twelve Days of Christmas	tle
Jane and the Year Without a Summer	le
Jane and the Final Mystery Tit	le
Plain Jane and the Mermaid Tit	le
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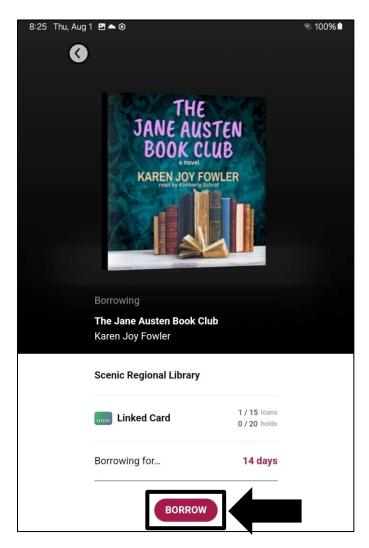
Borrowing Titles Using Search, continued

3. Tap "Borrow."



Borrowing Titles Using Search, continued

4. Tap "Borrow" to confirm.



You will know the borrow was successful when you see a screen that asks if you'd like to open the book, keep browsing or go to your Shelf.

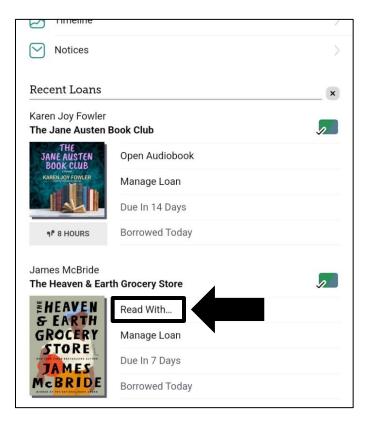
Reading an eBook

Follow these steps to open and read your eBook.

1. Tap "Shelf."



2. Tap "Read With" or "Open in Libby." If you tap "Read With," you will also need to choose to read in Libby.



Reading an eBook, continued

Once your eBook has opened, you can tap in the center of the screen to reveal the menus at the top and bottom of the screen. Tap in the center of the screen again to hide the menus. Swipe left and right to turn the pages.

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Hebrew. You speak Hebrew?	ſ
Do I look like I speak Swahili?	
Answer the question. You speak Hebrew	
or not?	
I bang my head against it sometimes.	
And you're Malachi the dancer, right?	
That's what they say around here. They say	
you're a great dancer.	
Used to be. I gave that up forty years ago.	
What about the mezuzah? It matches the	
one here. Wasn't this the Jewish temple?	
It was.	
Who owns it now?	
Who owns everything around here? the	
old man said. He nodded at the immense	
gleaming private school seen through the	
dim window. The Tucker School. It sat	
proudly atop the hill behind wrought-iron	
gates, with smooth lawns, tennis courts,	
and shiny classror FEATH lings, a monstrous	_
5 pg. 14 STORE of 613	
4 1p 6 7 ¹ . The Hurricane TABLE OF CONTENTS 8 5p ▶	
1 10 10 10 10 10 20 40	

- 1 Back: Returns you to your shelf
- 2 Appearance: Changes the appearance of the eBook (text size, brightness, etc.)
- 3 Search: Searches the title for keywords you enter
- 4 Bookmarks and Highlights: Accesses the bookmarks and highlights you create
- 5 Page Status: Displays what page you are on out of how many pages there are
- 6 Page Back: Takes you back the displayed number of pages
- 7 Chapters: Displays an interactive table of contents
- 8 Page Forward: Takes you forward the displayed number of pages

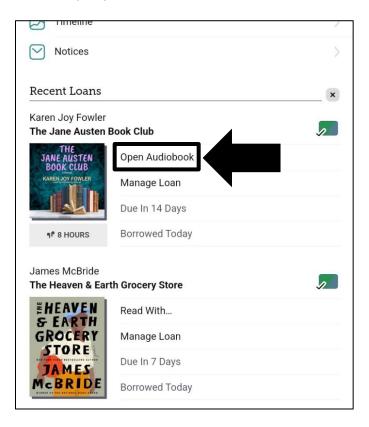
Listening to an Audiobook

Follow these steps to open and listen to your audiobook.

1. Tap "Shelf."



2. Tap "Open Audiobook."





- 1 Back: Returns you to your shelf
- 2 Playback Speed: Increases and decreases the playback speed
- 3 Sleep Timer: Sets a timer for when your audiobook will stop playing
- 4 Bookmarks: Accesses the bookmarks you create
- 5 Bookmark: Sets a time-stamped bookmark
- 6 Status: Displays where you are in your audiobook
- 7 Rewind: Rewinds the book 15 seconds
- 8 Play/Pause Button: Plays and pauses your audiobook
- 9 Fast Forward: Fast forwards the book 15 seconds
- 10 Rewind: Takes you back the displayed number of minutes
- 11 Chapters: Displays an interactive table of contents
- 12 Forward: Takes you forward the displayed number of minutes

Returning a Title Early

Follow these steps to return a title early.

1. Tap "Shelf."

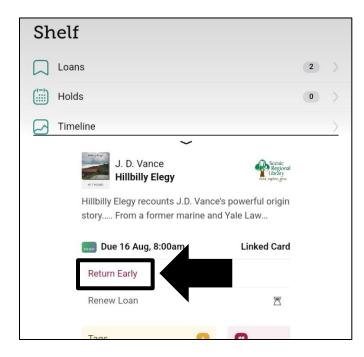


2. Tap "Manage Loan" of the title you want return.

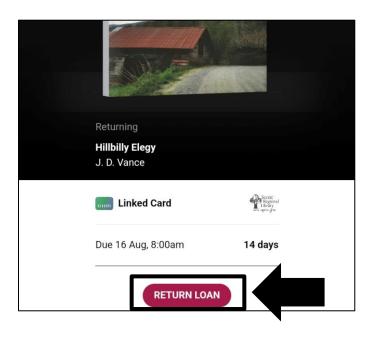
Shelf		
Loans		2
Holds		
Timeline		>
Notices		>
Recent Loans		×
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Hillbilly Elegy	Open Audiobook	
Parameters	Manage Loan	
STORE STORE	Due In 14 Days	
ባ ^ይ 7 HOURS	Borrowed Today	
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Returning a Title Early, continued

3. Tap "Return Early."



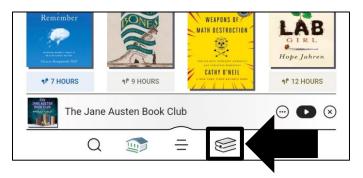
4. Tap "Return Loan."



Renewing a Title

Follow the steps below to renew a title.

1. Tap "Shelf."



2. Tap "Expiring Soon?" of the title you want to renew. Depending on whether other patrons have put the title on hold, the message will either ask "Renew" or "Place a hold." Simply follow the prompts to either renew it or put it on hold.

