Libby Mobile App Help Guide

March 2024

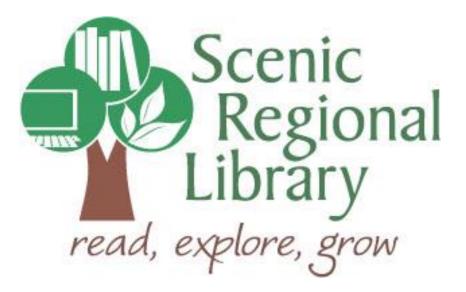


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Welcome!

Scenic Regional Library offers eBooks and eAudiobooks, through Libby, a digital collection company that partners with libraries. The purpose for this help guide is to provide you with the information you need to use it.

What is Libby?

Libby is an app designed by Overdrive and is used to browse and borrow Libby titles from Scenic Regional Library

Libby's Offerings to Scenic Regional Library Patrons

Any SRL patrons who have library accounts in good standing can access Libby. Patrons are allowed to borrow ten titles at once. Patrons can also place ten titles on hold at one time. Once borrowed, patrons can keep titles for 14 days.

Downloading the Libby App to Your Mobile Device

If you are using an Apple device (iPad or iPhone), go the App Store and search for Libby by Overdrive. Once you find it, tap "Get" or the button that looks like a cloud with a down arrow in it.

If you are using an Android device (Samsung, Tracfone, etc.), go to the Google Play Store and search for Libby by Overdrive. Once you find it, tap "Install."

If you are using a Kindle Fire, go to the Amazon Appstore and search for Libby by Overdrive. Once you find it, tap "Get" and then "Download."

If you are using a Kindle Ink reader, such as a Paper White, please reference the tri-fold brochure for instructions on how to use Libby.

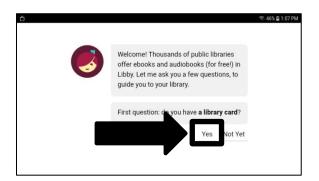
Logging into the Libby App

Follow these steps to log into the Libby App.

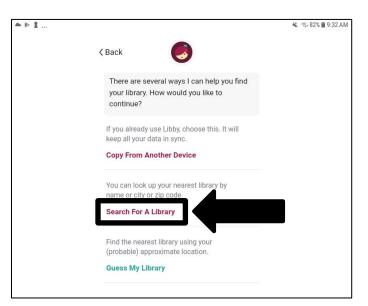
1. Tap on the Libby App icon.



2. Tap "Yes."

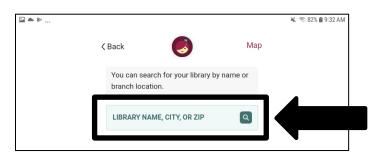


3. Tap "Search For a Library."

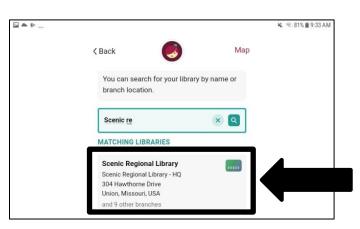


Logging into the Libby App, continued

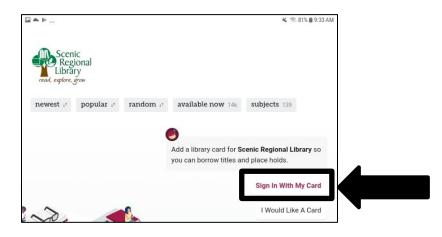
4. Tap in the field to get a keyboard and enter "Scenic Regional Library."



5. Tap "Scenic Regional Library."

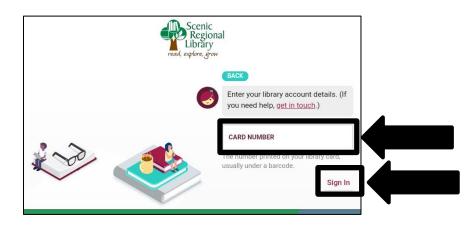


6. Tap "Sign In With My Card."



Logging into the Libby App, continued

- 7. Enter your library card number.
- 8. Tap "Sign In."



9. Tap "Next."



The app may ask you if you read with a Kindle device. If you do, tap "Yes, I read with Kindle" and follow the prompts. If you don't, tap "Skip."

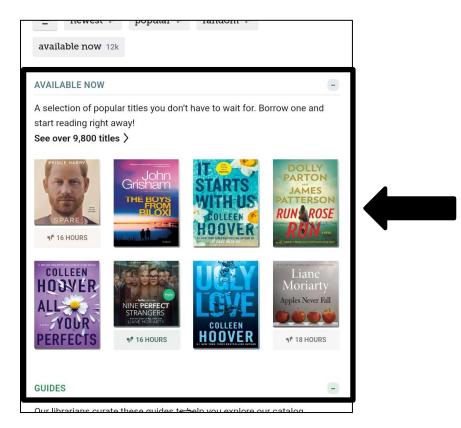
Libby Mobile App Tour

Most of the functions you will use in the Libby App can be accessed from the app home page. The subsequent several pages of this guide contain explanations and screen shots of the various elements of the Libby App.

<u>Quick Links</u> – Tapping on any of these links will display screens with titles fitting that category (just added, popular, etc.).



<u>Collection Viewing Window</u> – Contains a variety of links, titles, and collections to help you find a title. This screen is vertically scrollable.

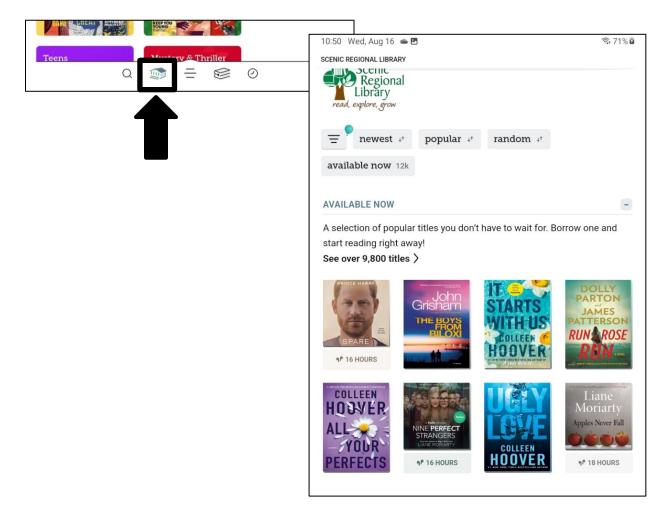


Libby Mobile App Tour, continued

<u>Search</u> – Tapping here displays a search screen that allows you to search the collection.

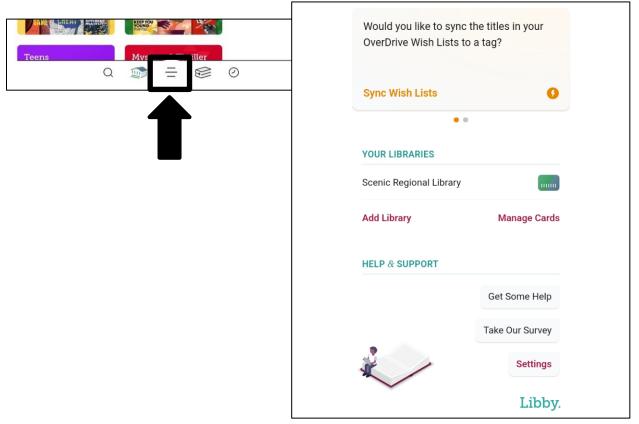
Teens Mystery & Thriller Q Image: A start of the s	SEARCH	٩
	Scenic Regional Library	HIDE
	EXPLORE WITH FILTERS	
	available now 12k kindle 5k books 6k audiobooks 2k magazines 3k	+ more

<u>Library</u> – Tapping here takes you back to the home screen which houses the collection.



Libby Mobile App Tour, continued

<u>Notifications</u> – Tapping here displays a menu on the right that provides notification and options for managing your libraries and cards, and access to a few help features.

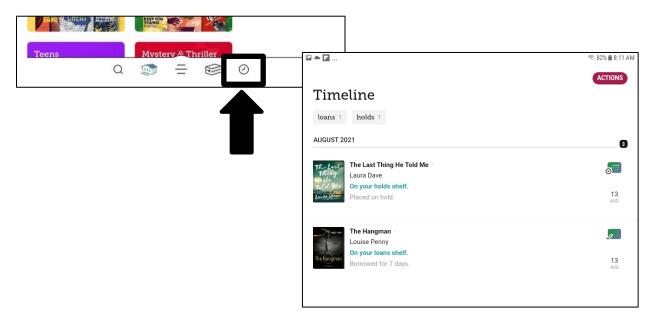


<u>Shelf</u> – Tapping here takes you to your shelf which allows you to access and manage your borrowed titles and holds.

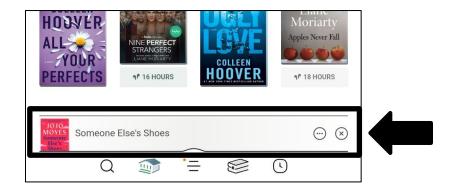
	Shelf
Teens Mystery & Tt	loans 2 holds 0 tags 1
Q 🇊 🗄 🍪 O	RECENT LOANS -
	Lucy Foley The Paris Apartment
	ο με γ Fatεγ μκς γ Fatεγ
—	THE PARIS Manage Loan
	APARTMENT Due In 7 Days
	1º 13 HOURS Borrowed Today
	Jojo Moyes
	Someone Else's Shoes
	Anage Loan
	Someone
	Else's Due In 7 Days
	Borrowed Today

Libby Mobile App Tour, continued

<u>Timeline</u> – Tapping here displays a chronological list of actions you've taken in the app.



<u>Now Reading</u> – This displays only if you have borrowed and began listening to or reading a title. Tapping this opens your book / audiobook and resumes where you left off.



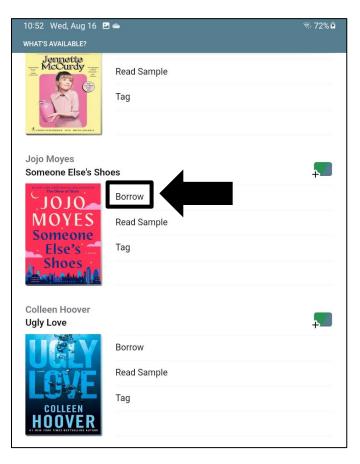
Borrowing Titles Using Quick Links

Follow these steps to borrow a title from the collection using quick links.

1. Tap a quick link.

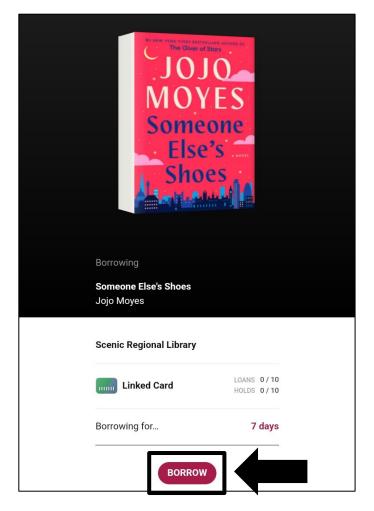


- 2. Find a title. You can vertically scroll on this screen.
- 3. Tap "Borrow."



Borrowing Titles Using Quick Links, continued

4. Tap "Borrow" to confirm.



You will know the borrow was successful when you see a screen that asks if you'd like to open the book, keep browsing or go to your Shelf.

Notes – These options apply for the borrowing methods on subsequent pages of this guide as well.

- If the title you want is not available, tap "Place Hold" to put the title on hold.
- To see a description of a title, tap on the book cover.

Borrowing Titles Using Search

1. Tap "Search."



2. Enter your search words. Libby will try to guess what you are typing and if you see what you are searching for in Libby's suggestions, you can tap on that.

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Jane aust		
Scenic Regional Libra	ary	HIDE
SEARCH SUGGESTIONS		
Jane Austen		Author
Jane Austen Murder Mystei	ry	Series
The Jane Austen Society		Title
Jane Austen		Series
Jane Austen's Novels		Series
The Jane Austen Project		Title
The Jane Austen BBC Radio	o Drama Collection	Title
Jane Austen at Home		Title
The Jane Austen Book Club)	Title
\checkmark	Aust	austen >
1 2 3	4 5 6 7	8 9 0 Del
q ⁺ w [×] e [÷]	r = t' y = u <	i o p 🛛
a's [®] d	# f g h j	* k (I) Q
<pre></pre>	c v b n	m ,!.? �
Ctrl !1© •	English (US)	

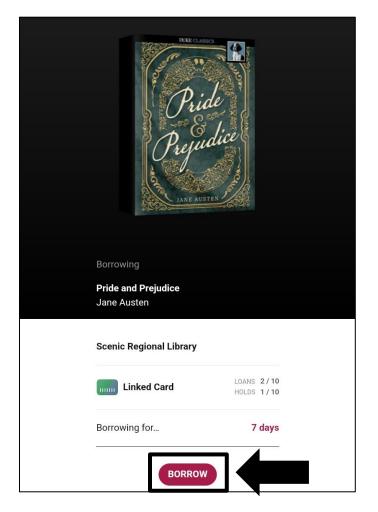
Borrowing Titles Using Search, continued

3. Tap "Borrow."

26 TITLES IN Search Resul	lts
books 19	audiobooks 7
Jane Austen Pride and Prejudice	,
	Borrow
Pride	Read Sample
Prejudit	Tag
JANE AUSTEN	Borrowed In 2021
Jane Austen	_
	÷
	Borrow
	Read Sample
PERSUASION	Tag
AUSTEN	

Borrowing Titles Using Search, continued

4. Tap "Borrow" to confirm.



You will know the borrow was successful when you see a screen that asks if you'd like to open the book, keep browsing or go to your Shelf.

Reading an eBook

Follow these steps to open and read your eBook.

1. Tap "Shelf."

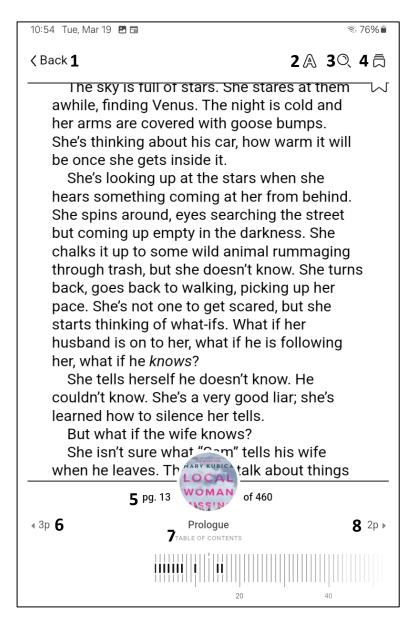


2. Tap "Read With" or "Open in Libby." If you tap "Read With," you will also need to choose to read in Libby.

10:53 Tue, Mar 19 🖪 🖬	ন্থি• 76%
	ACTIONS
Shelf	
loans 1 holds 0 tags 1	
RECENT LOANS	×
Mary Kubica Local Woman Missing	
MARY KUBICA Read With	
Manage Loan	
MISSING Due In 7 Days	
Borrowed Today	

Reading an eBook, continued

Once your eBook has opened, you can tap in the center of the screen to reveal the menus at the top and bottom of the screen. Tap in the center of the screen again to hide the menus. Swipe left and right to turn the pages.



- 1 Back: Returns you to your shelf
- 2 Appearance: Changes the appearance of the eBook (text size, brightness, etc.)
- 3 Search: Searches the title for keywords you enter
- 4 Bookmarks and Highlights: Accesses the bookmarks and highlights you create
- 5 Page Status: Displays what page you are on out of how many pages there are
- 6 Page Back: Takes you back the displayed number of pages
- 7 Chapters: Displays an interactive table of contents
- 8 Page Forward: Takes you forward the displayed number of pages

Listening to an Audiobook

Follow these steps to open and listen to your audiobook.

1. Tap "Shelf."



2. Tap "Open Audiobook."

10:55 Wed, Aug 16	2 🛥	জি 73% 🖬
		ACTIONS
Shelf		
loans 2 hol	ds 0 tags 1	
RECENT LOANS		
Lucy Foley The Paris Apartme	ent	_
LUCY FOLEY	Open Audiobook	
THE PARIS	Manage Loan	
APARTMENT	Due In 7 Days	
¶ [₽] 13 HOURS	Borrowed Today	
Jojo Moyes Someone Else's Sł	noes	
The Giver of Store	Read With	
MOYES Someone	Manage Loan	
Else's	Due In 7 Days	
A spinately A	Borrowed Today	

Listening to an eAudiobook, continued



- 1 Back: Returns you to your shelf
- 2 Playback Speed: Increases and decreases the playback speed
- 3 Sleep Timer: Sets a timer for when your audiobook will stop playing
- 4 Bookmarks and Highlights: Accesses the bookmarks and highlights you create
- 5 Bookmark: Sets a time-stamped bookmark
- 6 Status: Displays where you are in your audiobook
- 7 Rewind: Rewinds the book 15 seconds
- 8 Play/Pause Button: Plays and pauses your audiobook
- 9 Fast Forward: Fast forwards the book 15 seconds
- 10 Rewind: Takes you back the displayed number of minutes
- 11 Chapters: Displays an interactive table of contents
- 12 Forward: Takes you forward the displayed number of minutes

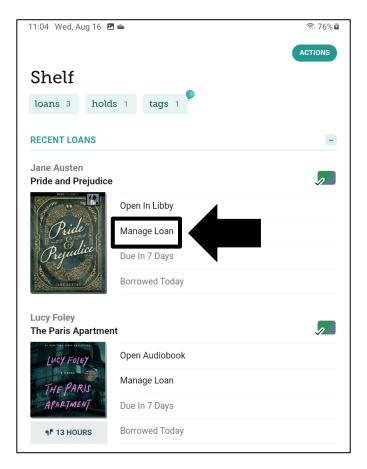
Returning a Title Early

Follow these steps to return a title early.

1. Tap "Shelf."



2. Tap "Manage Loan" of the title you want return.



Returning a Title Early, continued

3. Tap "Return Early."

Shelf		
loans 3	holds 1 tags 1	
	~	
	Jane Austen Pride and Prejudice Mr and Mrs Bennet have five unma When the amiable Mr Bingly move neighbourhood, Mrs Bennet theref	s into the
	📖 Due 23 Aug, 11:00am	Linked Card
	Read With	
	Return Early	
	Renew Loan	Z
	Tags +	#

4. Tap "Return" to confirm.



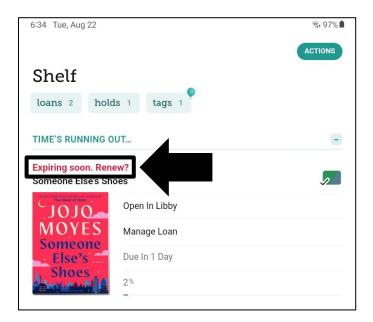
Renewing a Title

Follow the steps below to renew a title.

1. Tap "Shelf."



2. Tap "Expiring Soon. Renew?" of the title you want to renew.



Renewing a Title, continued

3. Tap "Renew Loan."

6:34 Tue, Aug 22 🖪	ন্থি• 97% 🛢
	ACTIONS
Shelf	
loans 2 holds 1 tags 1	
TIME'S RUNNING OUT	-
Expiring soon. Renew?	
Expliring Soon. Reliew:	
If you need more time, you can try to renew this loan, or place a	
hold if other people are waiting.	
RENEW LOAN	

4. Tap "Renew" to confirm.

Shelf You are renewing your loan of Someone Else's Shoes for 7 days. In the second
JOJO MOYES Someone Else's Shoes
Linked Card LOANS HOLDS 2 of 10 1 of 10 IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
Renew!

Please note that the title may download again to reflect the new due date.