

Scenic Regional Library
Board Minutes – March 21, 2023

Scenic Regional Library Board of Trustees met at the Franklin County Resource Board in Union, Missouri on March 21, 2023 at 7:06 pm. Robert Niebruegge presided at the meeting. Those attending the meeting were, John Barry, Joy Dufrain, Kathi Ham, Karen Holtmeyer, Martha Lindsley, and Sarah Rothermich. Board members Linda Andrae, John Cheatham, Laura Hengstenberg Carla Robertson, Susan Richardson, and Paula Sutton were absent.

Steven Campbell, Library Director, Brian Cleveland, Regional Branch Manager, Kjersti Merseal Associate Director of Business and Human Resources, Megan Maurer, Assistant Director, and Tammy Alsop with Sikich were also present.

There were no public comments.

Public Comments

There were three corrections to the February minutes.

Approval of Minutes

Joy Dufrain made a motion to approve the minutes as corrected. Karen Holtmeyer seconded the motion. All votes Aye. The motion carried 7-0.

Director Campbell stated that the library has expended 54.89% of the budget, but the expenditures will be closer to 60% with the upcoming bond payment.

Financial Report

The financial report was approved as presented.

Director Steve Campbell provided a brief introduction of Brian Cleveland, Regional Branch Manager for the Hermann and New Haven branches. Additionally, Director Campbell stated that all of the HVAC work (rebalancing and retesting systems) has been completed. A representative from Nichiha will be meeting with the library's facilities manager and a superintendent from Wright Construction to discuss the siding at the Sullivan branch.

Reports:

Brian Cleveland departed the meeting at 7:15 PM.

The library's annual audit was presented by Tammy Alsop from Sikich. Director Campbell confirmed that the library's asset statements were provided to Sikich. John Barry inquired about the depreciation of the physical assets. Tammy Alsop responded that Sikich had received all of the asset information from the business office and that depreciation would be based on the date the building was put into service.

**New Business:
Audit Presentation**

John Barry made a motion to accept the audit as presented. Martha Lindsley seconded the motion. All votes Aye. The motion carried 7-0.

Tammy Alsop departed the meeting at 7:40 PM.

Director Campbell presented to the Board marked-up Library Foundation bylaws that reflect the addition of the Arts Council. The Library Foundation

**Unfinished
Business: Proposed**

Board approved the changes conditionally upon approval from the Library Board. There was discussion and suggestions regarding the removal of Arts Council members after two missed meetings.

**Library Foundation
Bylaw Changes**

Joy Dufrian made a motion to approve the Library Foundation Bylaw Changes. Kathi Ham seconded the motion. All votes Aye. Motion carried 7-0.

Director Campbell provided to the Board the Unattended Child Policy for review, as well as feedback from staff on the policy. There was no formal recommendation for change at this time, as the policy could be impacted by the Secretary of State's new rule. Director Campbell will also be leading a discussion with the branch managers at an upcoming meeting to clarify suggested changes.

**Library Policies-
Unattended Child
Policy**

There was a discussion regarding the after-school students at the Wright City branch. Director Campbell outlined the changes that have been put into place, the positive partnership with the middle school principal, as well as the work of the staff at the Wright City branch to welcome the students and provide additional programming.

Director Campbell made available to the Board sample strategic plans from libraries of various sizes throughout the country. The Board discussed the merits of strategic plans and tabled the discussion until the April meeting.

Strategic Plan

Director Campbell requested the library budget be amended to direct more funds to the Hoopla budget. Hoopla is a popular digital service amongst the patrons and daily limits are frequently met.

Budget Amendment

John Barry made a motion to increase the electronic materials budget line by \$18,000, moving \$12,000 from the interlibrary loan budget line and \$6,000 from the audiovisual materials line. Martha Lindsley seconded the motion. All voted Aye. The motion carried 7-0.

There being no further business, Sarah Rothermich moved to adjourn the meeting at 8:42 pm.

Adjourn

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____