

Scenic Regional Library  
Board Minutes – September 19, 2023

Scenic Regional Library Board of Trustees met at the Scenic Regional Library Union Branch on September 19, 2023 at 7:00 pm. Board President John Cheatham presided at the meeting. Board members attending the meeting were John Barry, Karen Holtmeyer, Bob Niebruegge, Laura Hengstenberg, Linda Andrae, Susan Richardson, Sarah Rothermich, Kathi Ham, Carla Robertson, Joy Dufraim and Martha Lindsley. Board member Paula Sutton was absent.

Library Director Steven Campbell, Assistant Library Director Megan Maurer, Director of Business and Human Resources Kjersti Merseal, and Administrative Assistant Bree Hendrickson were also present.

There were no public comments.

**Public Comments**

**There were no additions or corrections to the minutes. They were approved as presented.**

**Approval of Minutes**

Director Campbell stated that the Library is 16.6% through the fiscal year. He also mentioned that there will not be budget revision proposed until after the salary study is complete. Director Campbell indicated that he would have results from the salary study at the November meeting.

**Financial Report**

Director Campbell pointed out that capital expense is over budget due to the Library making its first bond payment of the year. Periodicals were also over due to a once a year payment that temporarily elevates the percentage. Additionally, supplies are also over due to ordering 10,000 new library cards, per the Secretary of States rule, and due to ordering more RFID tags for books. Director Campbell indicated this expense would be moved from Supplies to Technical Services Supplies which will bring the percentage down where it should be.

Director Campbell mentioned that the Library was able to lock in our \$1.2 million CD, at United Bank of Union, at an interest rate of 5.25% for 6 months which will yield approximately \$31,000. He also stated we were able to lock in the \$2 million CD, which matures at the end of December, at 5% for 6 months which will yield around \$58,000.

***Financial Report stands approved as presented.***

**Reports**

This year Missouri legislature passed a law that allowed counties to provide a property tax credit for seniors. Director Campbell stated he reached out to Union Assistant Superintendent Mike Mabe and asked if the county's superintendents had discussed the ordinance and planned some type of public response. Mike Mabe responded and said that they were waiting to see what Franklin County does.

**Freeze on Property Taxes for Seniors**

BRiC, who was JEMA's engineer on the library's building project, was served with notification on September 1st that they were added to the library's lawsuit. BRiC has until September 30th to respond. Once our attorney, Mr. Politte,

**Lawsuit with JEMA**

receives a response, he will send the letter he prepared stating our requested settlement amount.

Director Campbell mentioned that the Union, St. Clair and Hermann branches would each be receiving a \$2,000 donation of unrestricted funds from Ameren. He stated that St. Clair and Hermann would be using approximately \$1,600 each on new color printer/copiers for the public. He has asked that the staff at the branches recommend how they would like to see the rest of the funds used. Union branch already has a color printer/copier. so he has asked them to recommend how to best allocate the money they will receive.

**Ameren Grant**

Director Campbell applied to receive funding for eight AED (automated external defibrillator) devices through Express Companies. He informed the Board that he received approval, however, it turns out it was just a discounted price, rather than covering the full cost. Director Campbell stated he would keep looking for other funding opportunities.

**AED Devices**

Director Campbell stated that the Narcan vending machine was placed behind St. Clair branch by HOPE for Franklin County Coalition. The Narcan is free to the public. He also mentioned that the Library has had no negative feedback so far.

**Narcan Vending Machine-Update**

There was no unfinished business.

**Unfinished Business:**

On Monday, August 28, Director Campbell signed the contract for the sale of the old administration building. The buyer is Emmendorfer LLC, a locally owned roofing company. Director Campbell stated that the sale price was \$330,000. The Library proceeds will be \$313,500. Director Campbell requested that the Library Board approve the agreed-upon sale price of \$330,000 for the old administration building. Director Campbell also requested that the Library Board approve Assistant Director Megan Maurer (as a backup) and himself as signatories for the closing.

**New Business:**  
**Approval if the Sale of the Old Administrative Building**

**Carla Robertson made a motion to approve the sale price of \$330,000 for the old administration building and Assistant Director Megan Maurer or Director Steve Campbell as signatories for the closing. Susan Richardson seconded the motion. All voted aye. The motion carried 12-0.**

*There being no further business, John Cheatham moved to adjourn the meeting at 7:27 pm.*

**Adjourn**

\_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
President, Scenic Regional Library Board of Trustees

Date: \_\_\_\_\_