

Scenic Regional Library
Board Minutes – April 21, 2026

Scenic Regional Library Board of Trustees met at the Scenic Regional Library Union Branch on April 21, 2026 at 7:00 pm. Board President Kathi Ham presided at the meeting. Board members attending the meeting were John Cheatham, Joy Dufrain, Bob Niebruegge, John Barry, Mandy Keogh, Sarah Rothermich, Carla Robertson, Karen Holtmeyer, Laura Hengstenberg, Susan Richardson, Monica Hiatt and Renee Laune.

Library Director Steven Campbell, Assistant Library Director Megan Maurer, Director of Business and Human Resources Kjersti Merseal, Administrative Assistant Bree Hendrickson were also present.

There were no public comments.

Public Comments

There were no additions or corrections to the minutes. They were approved as presented.

Approval of Minutes

Director Campbell stated that we are about 72.52% through the year. He informed the board that all sections of the budget were under budget. He told the Board that the Library paid the its second bond payment for the year. Director Campbell stated that the \$76,000 payment to Washington Public Library would be paid soon and in regards to revenue, we have collected about 95%.

Financial Report

Susan Richardson made a motion to approve the financial report. Bob Niebruegge seconded the motion. All voted aye. Motion carried 13-0.

Reports:

Director Campbell informed the Board that the Americans with Disabilities Act (ADA) requires websites to be accessible through Title II (public entities) and Title III (public accommodations/businesses). The original deadline was April 2027, it has officially been delayed to April 2028.

ADA Website Compliance

Director Campbell stated he will be going to Jefferson City on April 22 to testify on behalf of the Sales Tax Bill. Director Campbell said that he believes that as long as there are no amendments made, there is a good chance this bill will pass.

Sales Tax

Director Campbell showed the Board a Facebook ad the Library posted asking patrons what they loved about the Library. He informed the Board that the post currently had over 150 comments and 59 of those comments said staff was the reason they loved the Library.

Facebook Ad

Director Campbell informed the Board that Hermann Branch Manager Zach Gibson said that 2 tourists visited the Gallery recently. They stated they only knew about it because of the blue tourism signs that were put up recently.

**Blue Tourism Signs-
Art Gallery at
Hermann**

Director Campbell informed the Board of the dates and locations for the food distribution program this summer. He also informed them that they need volunteers.

**Food Distribution
Program- Summer
2026**

Director Campbell informed the Board that originally, the materials to begin the concrete work at Herman were scheduled to be delivered around March 27, then was delayed to April 8. Director Campbell stated that he was contacted by Cochran Engineering yesterday. Cochran Engineering stated that they submitted paperwork for the permit six months ago and had still not received the permit from the City of Hermann. The City of Hermann responded and stated that there was insufficient information and they could not approve the permit until Cochran Engineering supplied them with the information. Director Campbell stated that some of the concrete supplies were delivered Monday, and the rest will be delivered on Friday, however, no work can begin until the permit is acquired.

**Hermann Drainage
Project**

New Business:

Director Campbell stated that currently, the Library pays its bills twice each month. The payments are made with checks, which require two signatures, normally a Board member and the Director. There are also some payments made by ACH. These are electronic and do not involve signatures. Director Campbell provided some information to the Board regarding moving payments to ACH and provided examples used by the Kirkwood Public Library. Associate Director of Business and Human Resources Kjersti Merseal told the Board her current process was working well and that the new method would potentially add a lot of time to the process. The Board asked Ms. Merseal if switching to all ACH would improve her workload and make it easier for her. Ms. Merseal said it would not. The Board decided no changes would be made to the Bill Payment Approval Process.

**Bill Payment
Approval Process**

There was no unfinished business.

**Unfinished
Business:**

John Cheatham made a motion to move into executive session. Joy Dufrain seconded the motion.

**Closed Session
RSMO 610.021 (3)
Personnel**

There was a roll call vote to move into executive session. John Cheatham-Aye, Joy Dufrain-Aye, Bob Niebruegge- Aye, John Barry-Aye, Mandy Keogh-Aye, Sarah Rothermich-Aye, Carla Robertson-Aye, Karen Holtmeyer-Aye, Laura Hengstenberg-Aye, Susan Richardson-Aye, Monica Hiatt-Aye, Renee Laune- Aye.

The Board moved into executive session at 7:50 PM.

There was a roll call vote to move out of executive session. John Cheatham-Aye, Joy Dufrain-Aye, Bob Niebruegge- Aye, John Barry-Aye, Mandy Keogh-Aye, Sarah Rothermich-Aye, Carla Robertson-Aye, Karen Holtmeyer-Aye, Laura Hengstenberg-Aye, Susan Richardson-Aye, Monica Hiatt-Aye, Renee Laune- Aye.

The Board moved out of executive session at 8:00 PM.

Adjourn

There being no further business, Kathi Ham adjourned the meeting at 8:05 pm.

Secretary

Approved: _____
President, Scenic Regional Library Board of Trustees

Date: _____